



City of Las Vegas

1700 N. Grand Avenue, Las Vegas, NM 87701 505.454.1401

lasvegasnm.gov

MAYOR LOUIE TRUJILLO

**CITY OF LAS VEGAS SPECIAL
ORGANIZATIONAL CITY COUNCIL MEETING AGENDA
April 8th, 2020–Wednesday–5:30 p.m.
City Council Chambers
1700 N. Grand Ave**

(The City Council shall act as the Housing Authority Board of Commissioners on any matters on the Agenda concerning the Housing Department.)

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MOMENT OF SILENCE**
- V. **APPROVAL OF AGENDA**
- VI. **APPROVAL OF MINUTES (March 11th Special, March 11th WS and March 18th Regular, 2020)**
- VII. **NOMINATION OF MAYOR PRO-TEM**
- VIII. **PUBLIC INPUT (City Clerk will read into the record)**
- IX. **MAYOR'S APPOINTMENT OF OFFICERS**
 1. Approval/Disapproval to confirm the appointment of William Taylor as City Manager for the City of Las Vegas and enter into a Professional Contract.

Mayor Louie A. Trujillo As per City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.01. City Manager, A. The City Manager shall be appointed by the Mayor, subject to Council approval. The Governing Body shall enter into a contract with the City Manager which shall establish, among other matters, compensation, benefits, duties and responsibilities.

2. Approval/Disapproval to confirm the appointment of Scott Aaron as City Attorney for the City of Las Vegas and enter into a Professional Contract.

Mayor Louie A. Trujillo As per City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.04. City Attorney, C. The Mayor shall appoint the city attorney, subject to Council approval. D. The Governing Body shall enter into a contract with the City Attorney which shall establish, among other matters, compensation, benefits, duties and responsibilities.

X. DISCUSSION

1. Strategic Planning and Goal Setting Session.

Mayor Louie A. Trujillo The Governing Body will conduct a leadership Strategic Planning and Goal Setting Session after the run-off election to include the candidate that will take the seat for Councilor Ward 3.

XI. BUSINESS ITEMS

1. Approval/Disapproval of Resolution 20-15, Declaring an emergency in the City of Las Vegas.

Mayor Louie A. Trujillo Under the laws of New Mexico Civil Preparation Act, the Governing Body may declare a State of Emergency for the City of Las Vegas, New Mexico for the purpose of exercising necessary emergency powers, expending local resources, and requesting State and Federal assistance.

XII. EXECUTIVE SESSION/CLOSED SESSION

THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER § (H) OF THE OPEN MEETINGS ACT.

- A. **Personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- B. **Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**

C. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1 (H) (8) of the Open Meetings Act, NMSA 1978.

XIII. ADJOURN

ATTENTION PERSONS WITH DISABILITIES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

ATTENTION PERSONS ATTENDING COUNCIL MEETING: By entering the City Chambers, you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas Web-site, and to be televised on Comcast.

NOTE: A final agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, N.M 87701

MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL SPECIAL MEETING HELD ON WEDNESDAY, MARCH 11, 2020 AT 5:00 P.M. IN THE CITY COUNCIL CHAMBERS

MAYOR: Vincent Howell (*Absent*)

In the absence of the Mayor, the Council members present agreed to have Councilor Montoya preside over the meeting.

COUNCILORS: David G. Romero
Barbara A. Casey (*Absent*)
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: Ann Marie Gallegos, Interim City Manager
Casandra Fresquez, City Clerk
David Silva, Acting City Attorney (*Absent*)
David T. Bibb III, Police Chief (*Absent*)

CALL TO ORDER

Meeting was called to order by Chairman Montoya at 5:15 PM.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Montoya asked for a moment of silence for Mayor Vincent Howell and asked for the community's prayers and that Mayor Howell returns home safely.

Councilor Montoya advised since there is no Mayor or Mayor Pro tem for the meeting, he was advised by the Municipal League that they could still have a

meeting if they had a quorum even though it was cancelled by the Interim City Manager and posted by the City Clerk.

Interim City Manager Ann Marie Gallegos advised she got an opinion from City Attorney Esther Garduno-Montoya at noon and indicated it was best to cancel the meeting because she felt the Mayor Pro Tem issue should be an agenda item since it's a voting issue.

Interim City Manager advised she spoke to City Clerk Casandra Fresquez about her agenda item and advised it could wait until the March 18th Council meeting and that's when she made her decision to cancel the meetings.

Councilor Montoya asked for a point of clarification and stated Esther Garduno-Montoya was no longer an employee of the City.

Interim City Manager Gallegos advised Esther Garduno-Montoya was no longer an employee of the City but knows the City Charter extremely well.

Councilor Montoya advised for the record he called the Municipal League and appointing a Mayor Pro Tem would not be an issue since it was a subject to be discussed and is an internal procedure that needs to happen and is not an action item.

Councilor Montoya advised he was told that Interim City Manager Gallegos or City Clerk Fresquez had no authority cancelling any meeting set by the Mayor or Council.

Councilor Romero advised for clarification and in his opinion that they do not appoint a Mayor Pro Tem and act as the majority of a quorum of the Governing Body.

Councilor Romero stated they gave authorization to run the meeting to Councilor Montoya and advised they don't need to go to the extent of having a Mayor Pro Tem.

Councilor Ulibarri stated that he called the Municipal League regarding the meeting and was there to support what needs to be done for the City.

Councilor Montoya advised he felt that Interim City Manager Gallegos should have

held a poll with the Councilors regarding the cancellation of the meetings and stated he's on the City's payroll and is accountable to the citizens of Las Vegas.

Councilor Montoya advised whether there is a Mayor or not for whatever circumstances the government doesn't stop and advised the City Charter allows for the governing body to continue with their meetings with a quorum.

APPROVAL OF AGENDA

Councilor Romero made a motion to approve the agenda as presented. Councilor Ulibarri, Jr., seconded the motion. Chairman Montoya asked for a roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Michael Montoya	Yes
David G. Romero	Yes		

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

PUBLIC INPUT

No public input

BUSINESS ITEMS

1. Approval of Resolution #20-13 Run-Off Election for the City of Las Vegas.

City Clerk Casandra Fresquez advised she was there to seek approval of Resolution #20-13 to get started with the run-off. City Clerk Fresquez gave a brief recap regarding the election held on March 3rd.

City Clerk Fresquez advised the resolution is for Ward 3 and the top two candidates who received the highest votes were Joseph William McCaffrey Jr. with 33.7% of the votes, and Joseph P. Baca Sr. with 49.5% of the votes as per the City Charter.

City Clerk Fresquez stated the Run-off election will take place April 14, 2020 with the resolution in both English and Spanish. City Clerk Fresquez read resolution #20-13 into the record as follows:

RESOLUTION NO. 20-13
RUNOFF ELECTION FOR THE CITY OF LAS VEGAS, NEW MEXICO

WHEREAS, the regular Municipal Election for municipal officers was held March 3, 2020; and

WHEREAS, Article VIII, Section (F)(G) of the City of Las Vegas Charter provides: (F) The election of all municipal elective offices shall be by a simple majority, defined as fifty percent (50%) plus one (1), of the votes cast for the particular offices in question. (G) In the event that no candidate receives a majority of the votes cast for that office, a subsequent run off election shall be held between the two candidates receiving the highest number of votes. The subsequent run-off election shall be held within 45(forty-five) days after certification of the results of the election; and

WHEREAS, at the Regular Municipal Election held March 3, 2020, the results for the office of Ward 3 Councilor were as follows:

Joseph William McCaffrey, Jr.	220 votes	33.7%
Joseph P. Baca, Sr.	323 votes	49.5%

with none of the aforementioned candidates receiving fifty percent (50%) plus one (1) of the votes cast for Ward 3 Councilor; and

WHEREAS, to fill the elected office of Ward 3 Councilor, a Runoff Election shall be held in accordance with Article VIII, Section G of the City of Las Vegas Charter.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS, NEW MEXICO that:

- A. A Runoff Election for the election of Ward 3 Councilor shall be held on Tuesday, April 14, 2020. Polls will open at 7:00 A.M. and close at 7:00 P.M.
- B. At the Runoff Election, one person shall be elected to fill the office of Ward 3 Councilor, for a four-year term.
- C. The following location will be designated as polling places for the conduct of the runoff election:
 - 1. West Las Vegas "Gillie Lopez" Gymnasium, 157 Moreno Street.

2. Robertson High School Michael Marr Gymnasium, 1238 4th Street.

- D. Absentee Voting. Applications for absentee ballots may be obtained only from the office of the Municipal Clerk. All applications for an absentee ballot must be completed and accepted by the Municipal Clerk prior to 12:00 p.m., April 10, 2020. The Municipal Clerk will accept completed absentee ballots delivered by mail, or in person by the voter casting the absentee ballot, by a member of the voters' immediate family, or the caregiver of the voter, until 7:00 p.m. on April 14, 2020. Absentee ballots may be marked in person in the office of the Municipal Clerk during regular hours and days of business, beginning on Monday, March 30, 2020.
- E. Early Voting. Early Voting on paper ballots counted by electronic vote tabulator will be conducted in the office of the Municipal Clerk during regular hours and days of business, beginning on Monday, March 30, 2020 through Friday, April 10, 2020 by 12:00 p.m., due to the observance of Good Friday.
- F. The casting of votes by qualified electors shall be recorded on electronic tabulators.
- G. The Municipal Clerk shall conduct the municipal officer runoff election for the City of Las Vegas utilizing the appropriate statutes and election code.

Councilor Montoya asked to amend the resolution to include that only those registered in ward 3 can vote during the run-off election.

City Clerk Fresquez asked if it would be acceptable to add only those voters registered in ward 3 shall be qualified to vote for Councilor in ward 3.

Councilor Romero asked if it was necessary to have both polling sites given the number of voters who go to vote at Mike Marr gym and considering the cost to the City.

City Clerk Fresquez discussed how much the cost was for the first election and how much it would be to have both polling sites or one polling site during the run-off election and advised it would be up to the council as a whole to utilize both sites or just the one.

Discussion took place regarding how many people voted during the March 3rd election and if there were any state statutes requiring the use of two polling sites.

Councilor Romero advised making an amendment to have only one polling site.

Discussion took place regarding how many workers and equipment would be needed if there was just one site.

City Clerk Fresquez advised for the record they would only have one location for a polling place for the run-off election at the Robertson High School Michael Marr gym and the other amendment would be to add the language in reference to voters registered in ward 3.

Councilor made a motion to adopt Resolution #20-13 to approve the Run-Off Election for the City of Las Vegas with the amendments as presented. Councilor Ulibarri, Jr., seconded the motion.

Resolution No. 20-13 was presented as follows:

**RESOLUTION NO. 20-13
RUNOFF ELECTION FOR THE CITY OF LAS VEGAS, NEW MEXICO**

WHEREAS, the regular Municipal Election for municipal officers was held March 3, 2020; and

WHEREAS, Article VIII, Section (F)(G) of the City of Las Vegas Charter provides: (F) The election of all municipal elective offices shall be by a simple majority, defined as fifty percent (50%) plus one (1), of the votes cast for the particular offices in question. (G) In the event that no candidate receives a majority of the votes cast for that office, a subsequent run off election shall be held between the two candidates receiving the highest number of votes. The subsequent run-off election shall be held within 45(forty-five) days after certification of the results of the election; and

WHEREAS, at the Regular Municipal Election held March 3, 2020, the results for the office of Ward 3 Councilor were as follows:

Joseph William McCaffrey, Jr.	220 votes	33.7%
Joseph P. Baca, Sr.	323 votes	49.5%

with none of the aforementioned candidates receiving fifty percent (50%) plus one (1) of the votes cast for Ward 3 Councilor; and

WHEREAS, to fill the elected office of Ward 3 Councilor, a Runoff Election shall be held in accordance with Article VIII, Section G of the City of Las Vegas Charter.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS, NEW MEXICO that:

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- B. At the Runoff Election, one person shall be elected to fill the office of Ward 3 Councilor, for a four-year term.
- C. The following location will be designated as polling places for the conduct of the runoff election:
 - 1. West Las Vegas "Gillie Lopez" Gymnasium, 157 Moreno Street.
 - 2. Robertson High School Michael Marr Gymnasium, 1238 4th Street.
- D. Absentee Voting. Applications for absentee ballots may be obtained only from the office of the Municipal Clerk. All applications for an absentee ballot must be completed and accepted by the Municipal Clerk prior to 12:00 p.m., April 10, 2020. The Municipal Clerk will accept completed absentee ballots delivered by mail, or in person by the voter casting the absentee ballot, by a member of the voters' immediate family, or the caregiver of the voter, until 7:00 p.m. on April 14, 2020. Absentee ballots may be marked in person in the office of the Municipal Clerk during regular hours and days of business, beginning on Monday, March 30, 2020.
- E. Early Voting. Early Voting on paper ballots counted by electronic vote tabulator will be conducted in the office of the Municipal Clerk during regular hours and days of business, beginning on Monday, March 30, 2020 through Friday, April 10, 2020 by 12:00 p.m., due to the observance of Good Friday.
- F. The casting of votes by qualified electors shall be recorded on electronic tabulators.
- G. The Municipal Clerk shall conduct the municipal officer runoff election for the City of Las Vegas utilizing the appropriate statutes and election code.

ADOPTED AND APPROVED THIS 11th day of March, 2020.

Mayor Vincent Howell

ATTEST:

Casandra Fresquez, City Clerk

RESOLUCIÓN NO. 20-13

SEGUNDA VUELTA A LA CIUDAD DE LAS VEGAS, NUEVO MEXICO

Considerando que, las elecciones municipales de regular para los funcionarios municipales se celebró 03 de Marzo de 2020; y

Considerando que, Artículo VIII, sección de (F)(G) de la ciudad de la carta de Las Vegas ofrece: (F) la elección de todos los cargos electivos municipales deben ser por mayoría simple, definido como el cincuenta por ciento (50%) más uno (1), de los votos emitidos para las oficinas particulares en cuestión. (G) en caso de que ningún candidato recibe una mayoría de los votos emitidos para la Oficina, una elección de segunda vuelta se celebrará entre los dos candidatos que reciban el mayor número de votos. La elección de segunda vuelta se celebrará dentro de 45(cincuenta y cinco) días después de la certificación de los resultados de la elección; y

Considerando que, en la elección Municipal ordinaria celebrada el 03 de Marzo de 2020, los resultados para consejal de barrio 3 fueron los siguientes:

Joseph William McCaffrey, Jr.	220 votos	33.7%
Joseph P. Baca, Sr.	323 votos	49.5%

con ninguno de los candidatos mencionados recibiendo cincuenta por ciento (50%) más uno (1) de los votos para consejal de barrio 3; y

Considerando que, para llenar el cargo elegido consejal de barrio 3, se celebrará la elección de segunda vuelta de conformidad con el artículo VIII, sección G de la ciudad de la carta de Las Vegas.

POR ESO AHORA, SEA, RESUELTO POR EL CUERPO ADMINISTRATIVO DE LA CIUDAD DE LAS VEGAS, NUEVO MEXICO QUE:

- A. una segunda vuelta para la elección de consejal de barrio 3, se reunirá en Martes, 14 de abril de 2020. La votación será abierta a las 7:00 a.m. y cerrada a las 7:00 p.m.

- B. en las elecciones de segunda vuelta, se elegirá una persona para ocupar la Oficina del Consejero de barrio 3, para un mandato de cuatro años.
- C. las siguientes ubicaciones están designadas como lugares para la realización de las elecciones de segunda vuelta de votación:
1. Escuela Secundaria de Las Vegas Oeste, gimnasio de Gillie Lopez, calle 157 Moreno.
 2. Escuela Secundaria de Robertson gimnasio de Michael Marr, calle 1 238 4th.
- D. Votación en Ausencia. Solicitudes para obtener balotas para votar en ausencia pueden ser obtenidas únicamente de la oficina de la Escribana de la Municipalidad. La Escribana de la Municipalidad debe llevar y aceptar todas las solicitudes para obtener una balota para votar en ausencia antes de las 12:00 p.m. el 10 de abril de 2020. La Escribana de la Municipalidad aceptará las balotas completadas por el votante que emite su balota, con el fin de votar en ausencia, que se le entregue por correo o en persona o por un miembro de la familia inmediata del votante, o del cuidador del votante hasta las 7:00 p.m. el 14 de abril de 2020. Boletas de ausente pueden marcarse en persona en la Oficina del Secretario Municipal durante el horario y días de negocio, comenzando el lunes, 30 de marzo de 2020.
- E. Votación anticipada. Votación anticipada sobre boletas de papel serán contadas pendiente de votación electrónica, se realizarán en la Oficina del Secretario Municipal durante el horario y días de negocios, comenzando en lunes, 30 de marzo de 2020 hasta el viernes 10 de abril de 2020 a las 12:00 p.m., debido a la observancia de Viernes Santo.
- F. Se archivará un récord de los votos de los electores municipales calificados en papeletas, de las cuales se hará un recuento por tabuladores electrónicos.
- G. El Secretario Municipal llevará a cabo la elección de votación de segunda vuelta de oficiales municipales para la ciudad de Las Vegas utilizando los estatutos apropiados y el código electoral.

ADOPTADA Y APROBADA ESTE DÍA 11 DE marzo DE 2020.

Vincent Howell, Alcalde

ATESTIGUADO:

Casandra Fresquez, escribana de la ciudad

Chairman Montoya asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr,	Yes	Michael L. Montoya	Yes
David G. Romero	Yes		

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

EXECUTIVE SESSION

Chairman Montoya advised there was no need for executive session.

ADJOURN

Councilor Ulibarri, Jr., made a motion to adjourn. Councilor Romero seconded the motion. Chairman Montoya asked for a roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David A. Ulibarri, Jr.	Yes
David G. Romero	Yes		

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

Mayor

ATTEST:

Casandra Fresquez, City Clerk

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION MEETING
HELD ON WEDNESDAY, MARCH 11, 2020 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS**

MAYOR: Vincent Howell **(ABSENT)**

COUNCILORS: David G. Romero
Barbara A. Casey **(ABSENT)**
Michael L. Montoya
David A. Ulibarri, Jr.

ALSO PRESENT: Ann Marie Gallegos, Interim City Manager
Casandra Fresquez, City Clerk
David Silva, Acting City Attorney **(ABSENT)**
David T. Bibb III, Chief of Police **(ABSENT)**

CALL TO ORDER

Meeting was called to order by Chairman Montoya at 5:35 PM.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Montoya asked for a moment of silence for Mayor Vincent Howell and asked for the community's prayers and that Mayor Howell returns home safely.

Councilor Montoya advised since there is no Mayor or Mayor Pro Tem for the meeting, he was advised by the Municipal League that they could still have a meeting if they had a quorum even though it was cancelled by the Interim City Manager and posted by the City Clerk.

Councilor Montoya advised for the record he called the Municipal League and appointing a Mayor Pro Tem would not be an issue since it was a subject to be discussed and is an internal procedure that needs to happen and is not an action item.

Councilor Montoya advised he was told that Interim City Manager Gallegos or City Clerk Fresquez had no authority cancelling any meeting set by the Mayor or Council.

Councilor Romero advised for clarification and in his opinion that they do not appoint a Mayor Pro Tem and act as the majority of a quorum of the Governing Body.

Councilor Montoya advised whether there is a Mayor or not for whatever circumstances the government doesn't stop and advised the City Charter allows for the governing body to continue with their meetings with a quorum.

APPROVAL OF AGENDA

Councilor Romero made a motion to not approve the agenda due to required staff not being present to present the agenda item. Councilor Ulibarri seconded the motion. Chairman Montoya asked for a roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Michael L. Montoya	Yes
David G. Romero	Yes		

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

ADJOURN

Councilor Ulibarri, Jr., made a motion to adjourn. Councilor Romero seconded the motion. Chairman Montoya asked for a roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Michael L. Montoya	Yes		

City Clerk Casandra Fresquez re-read the motion and advised that the motion carried.

Vincent Howell, Mayor

ATTEST:

Casandra Fresquez, City Clerk

MINUTES OF THE CITY OF LAS VEGAS REGULAR CITY COUNCIL MEETING HELD ON WEDNESDAY MARCH 18, 2020 AT 6:00 P.M. IN THE CITY OF LAS VEGAS COUNCIL CHAMBERS

MAYOR: Vincent Howell

COUNCILORS: Barbara A. Casey
Michael L. Montoya
David G. Romero
David A. Ulibarri, Jr.

ALSO PRESENT: Ann Marie Gallegos, Interim City Manager
Casandra Fresquez, City Clerk
David Silva, Acting City Attorney
David T. Bibb III, Sergeant at Arms

CALL TO ORDER

Mayor Howell welcomed the community as the meeting was taking place via livestream on YouTube and the City website.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Casey asked everyone to take time to reflect on the events occurring the last few weeks and to be thankful for the health of our community. She prayed it would stay that way and we should do everything we could to prevent the spread.

NOMINATION OF MAYOR PRO TEM

Interim City Manager Gallegos advised the Nomination of Mayor Pro Tem would be removed.

Mayor Howell advised that the Mayor elect would take care of the nomination at his Organizational meeting.

Councilor Casey made a motion to remove the nomination of Mayor Pro Tem from the agenda for an indefinite period of time.

Lengthy discussion took place regarding issues of appointing a Mayor Pro Tem and issues that had taken place in the past regarding that.

Councilor Ulibarri, Jr. seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	Yes	David G. Romero	No
Michael L. Montoya	No	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez advised there was a tie.

Mayor Howell voted Yes and broke the tie.

City Clerk Fresquez re-read the motion and advised that the motion carried.

APPROVAL OF AGENDA

Interim City Manager Gallegos read a recommendation from the New Mexico Attorney General's Office regarding being in compliance with the Open Meeting Act (postponing or cancelling a meeting with exception of time sensitive issues at hand).

Mayor Howell made the recommendation to amend the agenda by postponing business items 9,11,12, 2,3,5 and 6.

Discussion took place regarding the procedure of the postponement of the business items at hand, approval of meetings minutes be voted on separately.

Councilor Romero made the motion to approve the agenda with amendments to vote on meeting minutes separately and the removal of Mayor Pro Tem. Councilor Ulibarri, Jr. seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

APPROVAL OF MINUTES

Councilor Casey made a motion to approve the February 12th, 2020 Work Session minutes with minor corrections made. Councilor Romero seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Abstain	Barbara A. Casey	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made motion to approve the February 19th, 2020 Regular meeting minutes with minor corrections. Councilor Montoya seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	David G. Romero	Yes
Barbara A. Casey	Yes	Michael L. Montoya	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

MAYOR’S APPOINTMENTS/REPORTS

Mayor Howell gave a detailed informational report, addressing the community regarding the COVID-19.

Councilor Ulibarri, Jr. encouraged the community to stay home, stay healthy and offered his services to anyone who needed help.

Councilor Casey informed the public to contact Congressman Ben Ray Lujan if they would experience problems obtaining their prescription drugs and she also offered her services to the community.

Councilor Montoya advised on the Coronavirus statistics for the community, informed of small businesses loan opportunities and offered his services to the community as well.

Councilor Romero advised that the office of Ben Ray Lujan was assisting with helping the medical professionals obtain medical supplies and warned the community of individuals who were taking advantage in regard to essential supplies, and to report any issues regarding that to local authorities.

Further discussion took place regarding assistance for the public, such as not disconnecting Utilities, unemployment and childcare.

Mayor Howell gave thanks to the community in helping each other in this crisis, healthcare professionals and everyone who was doing their part in keeping the community safe. He thanked Attorney David Silva for taking on the responsibility of the City's Acting City Attorney and thanked everyone for their thoughts and prayers during the time of his medical incident last week.

MAYOR'S RECOGNITIONS/PROCLAMATIONS

- Recognitions by Mayor Vincent Howell

Councilor Casey made a motion to table Mayor's Recognitions/Proclamations until the next meeting. Councilor Romero seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	Barbara A. Casey	Yes
David G. Romero	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

PUBLIC INPUT

City Clerk Fresquez advised that Public Input had previously been obtained electronically due to precautionary measures taken regarding Coronavirus issues and read public input received as follows:

Wid Slick - The City of Las Vegas should purchase 26 pages in the Las Vegas Visitor Guide instead of 19.5 pages.

-The request to table business item #8 and request that Lodgers Tax Advisory Board to obtain public input prior to approval by Council.

Animal Welfare Coalition - Preparation for the impact of the global COVID-19 situation by the City of Las Vegas Code Enforcement Officers and San Miguel County Sheriff' Office Animal Control.

Beth Rings - Concerns regarding meeting taking place after being cancelled and of how Mayor elect and Councilor Montoya planned on paying off the debt owed to HUD.

PRESENTATIONS

- Presentation by Chief of Police David T. Bibb II recognizing Commander Eric N. Padilla as a graduate of the FBI National Academy.
- Presentation by Dr. Frank Sanchez, Legislative Lobbyist.
- Presentation by Marshall Poole on Animal Abuse Round Table.

Councilor Casey made a motion to table the presentations listed until the next meeting held. Councilor Ulibarri, Jr. seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

CITY MANAGER’S REPORT

Interim City Manager Gallegos gave an update on the following:

- | | |
|--|--|
| -Dept. Head Transitional Plans (COVID-19), Stages I, II & III | -Utility Center closed Thursday & Friday (Move facility to Mills Avenue) |
| -Radio Announcements-Closures: Rec. Ctr., Library & Museum | -Update on Animal Coalition Meeting |
| -LV Munic. Airport open- service to National Guard, Ambulance Airlifts | -3 Animal Ctrl. Officers Hired |

Lengthy discussion took place regarding sanitizing areas with heavy traffic and issues of also keeping park equipment clean. Also discussed was the importance of Councilors and the community needing to be updated on the ongoing changes, closures regarding the COVID-19 and assistance to rural communities.

Mayor Howell advised that the City was taking guidance from the Federal and State Governments and also the local OEM Office to deal with the COVID -19 issues and added that he would have OEM and Alta Vista Hospital provide processes in aiding rural communities.

FINANCE REPORT

Councilor Casey made a motion to table the Finance Report until the next meeting held. Councilor Ulibarri, Jr. seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

BUSINESS ITEMS

1. Approval of Resolution #20-13 Run-Off Election for the City of Las Vegas.

City Clerk Casandra Fresquez advised that in accordance with the City of Las Vegas Municipal Charter, a candidate must receive fifty percent (50%) plus one (1) of the votes cast for the particular office or a run-off election shall be held between the two candidates receiving the highest number of votes which shall be held within forty five (45) days after certification of the result of the election. This resolution will allow the City Clerk’s Office to proceed with preparation for the Run-Off Election.

City Clerk Fresquez advised that on the March 3rd Municipal Officer Election in Ward 3, no one received the 50% plus 1 of the votes cast for that office, therefore having to have a Runoff Election and informed that Joseph William McCaffrey, Jr. received 33.7% and Joseph P. Baca, Sr. with 49.5%.

Ms. Fresquez advised that with the Council’s recommendation, had a couple of changes to Resolution 20-13 which was on letter B., to add *“only those voters registered in Ward 3 shall be qualified to vote in Ward 3”* and letter D. change to remove one of the voting convenience centers, keeping the Michael Marr Gym, as it was located in Ward 3.

Councilor Romero had concerns on how the election would take place with the ongoing issues of Coronavirus and what precautions would be taken.

City Clerk Fresquez advised that they have been in communication with the New Mexico Secretary of State's Office regarding precautions and updates and as for now there had been no changes although they would inform Municipalities with any changes. She added that they were required to turn in the approved Resolution.

Lengthy discussion and questions took place regarding the COVID- 19 precautionary measures that would take place during election and at the early voting site. Also discussed was the four year timeframe served by a Council member taking office.

Councilor Romero made a motion to approve Resolution 20-13 Run-Off Election for the City of Las Vegas. Councilor Casey seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

2. Approval/Disapproval of Resolution #20-10 an increase/decrease to the FY 2020 Budgeted revenues and expenditures for various funds.

Deputy Finance Director Dominic Chavez was not present although the request was presented as follows: The City of Las Vegas is requesting increase/decrease to the FY2020 Budgeted revenues and expenditures for various funds.

Councilor Casey made a motion to table business item #2 until the next meeting held. Councilor Romero seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
Michael L. Montoya	Yes	David G. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

3. Approval/Disapproval to adopt Resolution 20-12 authorizing submission of the area plan to Non-Metro Area Agency on Aging for the City of Las Vegas Senior Center Program.

Senior Citizen Center Manager Wanda Salazar was not present although the request was presented as follows: The North Central New Mexico Economic Development District, (NCNMEDD), Non-Metro Area Agency on Aging (Non-Metro AAA) is accepting proposals for for the provision of services to the elderly, to include, but not limited to congregate meals, home delivery meals, transportation/assisted transportation, homemaker/chore services, case management services, etc. NCNMEDD Non-Metro AAA will make funding available from the Older Americans Act (OAA) of 1965 and the State Appropriations through annual contract agreements.

Councilor Montoya recommended a change to Resolution 20-12, last paragraph to read *“Now therefore, be it resolved by the Governing Body of the City of Las Vegas, New Mexico, that Ann Marie Gallegos, Interim City Manager for the City of Las Vegas or the successor as official representatives are authorized to sign and enter into a contract(s) and sign off on all official documents with Non-Metro Area Agency on Aging”*.

Councilor Romero made a motion to approve Resolution 20-12 with the amendment made by Councilor Montoya. Councilor Casey seconded the motion.

Resolution 20-12 was presented as follows:

City of Las Vegas
Resolution 20-12

A RESOLUTION AUTHORIZING SUBMISSION OF THE AREA PLAN TO NON-METRO AREA AGENCY ON AGING FOR THE SAN MIGUEL COUNTY SENIOR CENTER PROGRAM FOR THE CITY OF LAS VEGAS

WHEREAS, the City of Las Vegas has determined that there is a need to provide services for senior citizens; and

WHEREAS, the seniors were afforded the opportunity to submit suggestions and recommendations at advertised public hearings; and

WHEREAS, the City of Las Vegas authorizes the submission of an area plan to Non-Metro Area Agency on Aging.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS, NEW MEXICO, that Ann Marie Gallegos, Interim City Manager for the City of Las Vegas is authorized to sign and enter into a contract(s) and sign off on all official documents with Non-Metro Area Agency on Aging.

ADOPTED by the Governing Body at its meeting of March _____, 2020.

CITY OF LAS VEGAS:

VINCENT HOWELL, MAYOR

ATTEST:

Cassandra Fresquez, City Clerk

Approved as to Legal Sufficiency Only

City of Las Vegas Attorney

Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Michael L. Montoya	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

4. Approval/Disapproval to award bid #2020-06 to Rocky Road Gravel for the reconstruction of Mountain View, Keen St., West National Ave. for the construction, reconstruction, pavement rehabilitation, drainage improvements and miscellaneous construction.

Interim Public Works Director Danny Gurule advised that Mountain View, Keen Street and West National Avenue roadways are in dire need of rehabilitation to improve driving conditions and safety for the City of Las Vegas traveling public.

Councilor Casey spoke of concerns regarding the Rocky Road’s bid being so low, not including a subcontractor and cost amounts for striping.

Mr. Gurule advised that striping was included in the specs as part of the bid and Rocky Road Gravel would have to take on the cost for striping.

Councilor Ulibarri, Jr. asked who would be overseeing the project and who would be doing the asphalt testing.

Mr. Gurule advised that he would be overseeing the project and that it would more than likely be Billingsley testing the asphalt.

Councilor Montoya had several questions concerning the project and there being no subcontractors and that the contractor would probably bill the City for materials for signing and striping, being that Rocky Road was not licensed. He was concerned with the timeframe of the project, areas that needed to be addressed as part of the project, such as widening turn areas on Grand into Mountain View, adding sidewalks and repairing drainage. Councilor Montoya added the importance of notification and public input from nearby residents, schools and churches before beginning future projects.

Discussion took place regarding the bid and the timeframe required for the contractor to meet obligations.

Interim City Manager Gallegos advised they would contact Molzen Corbin to obtain a list of sub-contractors and the list of consultants for striping from Rocky Road Gravel in order to fulfill the bid requirements.

Councilor Romero made a motion to award bid #2020-06 to Rocky Road Gravel for the reconstruction of Mountain View, Keen St., West National Ave. for the construction, reconstruction, pavement rehabilitation, drainage improvements and miscellaneous construction. Councilor Ulibarri, Jr. seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara A. Casey	No	David A. Ulibarri, Jr.	Yes
David G. Romero	Yes	Michael L. Montoya	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

5. Approval/Disapproval to enter into a contract with Sites Southwest utilizing the Cooperative Educational Services (CES).

Grants Writer/Administrator Robert Archuleta was not present although the request was presented as follows: The City of Las Vegas received a Capital Outlay appropriation in May of 2019. The City of Las Vegas would like to enter in a CES agreement with Sites Southwest to begin the Plan and Design of the El Creston Public Park utilizing the CES process that is 100% compliant with NM Procurement Code.

Councilor Casey made a motion to enter into a contract with Sites Southwest utilizing the Cooperative Educational Services (CES). Councilor Romero seconded the motion.

Councilor Montoya spoke on concerns of funding amounts for the park project and advised that more funding should be requested at the Legislature next year assuring that the project would be complete.

Councilor Romero advised they had requested funding last year, meeting with the public and would be asking for more funding for the project.

Councilor Casey advised that some of the requests to the Legislature were sometimes made by the public and requests made by the Council were at times not fulfilled, making it difficult for ICIP projects to get funded and they should focus on ICIP projects getting funded next year.

Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Michael L. Montoya	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

6. Approval/Disapproval to enter into a contract with Groundwork Studio utilizing the Cooperative Educational Services (CES).

Grants Writer/Administrator Robert Archuleta was not present although the request was as follows: The City of Las Vegas received a Capital Outlay appropriation in May of 2019. The City/County provided matching matching funds toward the project. The City of Las Vegas would like to enter into an agreement with Groundwork Studio to begin the Plan and Design of the Riverwalk

from Mills to Prince Drive utilizing the CES process that is 100% compliant with the NM Procurement Code.

Councilor Romero made a motion to approve to enter into a contract with Groundwork Studio utilizing the Cooperative Educational Services (CES). Councilor Casey seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

Michael L. Montoya	Yes	David G. Romero	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

7. Approval/Disapproval to increase the visitor guide allotment from \$19,600.00 to \$26,000.00.

Film and Events Coordinator Chuck Griego advised that the Las Vegas First Independent Business Alliance has produced an annual visitor guide for 12 years. It gives City and County opportunity to advertise their events, attractions and activities. It gives Las Vegas business opportunity to advertise their goods and services. LVFIBA has established relationships with 70 tourist pick-up locations across the State and 80 tourist pick-up locations in Las Vegas. Guides advertise the community of Las Vegas and its businesses for 12 months. The Lodgers tax board amended their item to approve an increase in the amount of \$26,000.00 from the original \$19,600.00.

Councilor Montoya had questions and concerns regarding the visitor's guide and how he would like to see results of the financial benefits to the City by distributing the guide. He stated that he would have liked to see someone from the Lodgers Tax Board present their request to Council and to answer questions from Council.

Councilor Romero advised that the LVFIBA produced the guide and agreed with Councilor Montoya's recommendations of having a LVFIBA representative present data with counts of visitors and he recommended tabling this item.

Councilor Casey advised it would not be good to table the item due it needing to go out to print rather quickly, that the guide was needed in order to inform tourists of recreational activities so they would spend their dollars here. She stated that the guide was well made and that the funding came from Lodgers Tax.

Lengthy discussion took place regarding the costs of creating the visitor's guide (\$19,000.00-26,000.00), of future guides and how the RFP process would take part in it.

Councilor Casey made a motion to approve to increase the visitor guide allotment from \$19,600.00 to \$26,000.00. Councilor Romero seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Michael L. Montoya	Yes
Barbara A. Casey	Yes	David G. Romero	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

8. Approval/Disapproval of a minimum of \$2,500.00 or maximum of \$5,000.00 cap of funds for Lodgers Tax funding allotment.

Film and Events Coordinator Chuck Griego advised that Lodgers tax board would like to establish a minimum and maximum allowable funding per event.

Councilor Casey reminded that Wid Slick's public input request was to table this item in order to have public input requesting funds and to discuss limitations of the funds.

Questions and discussion took place regarding the Lodgers Tax Board creating a standard distribution of funds for events.

Councilor Romero agreed with the standardizing for events although he was concerned that the three largest events would be restricted from obtaining funding and would like to amend this with the three events not being restricted.

Lengthy discussion and questions took place regarding the minimum of \$2,500.00 and maximum amounts \$5,000.00 cap of funds allocated for events and how it could exclude organizations from requesting less. Also discussed was amending the Lodgers Tax Board recommendations and the need of taking the item back to the Lodgers Tax Board to amend to 0-\$5,000.00 officially.

Interim City Manager Gallegos stated that they could take it back to Lodgers Tax Board notifying them of this discussion and bring it back to the Council.

Acting City Attorney David Silva stated that it made sense to have the Lodgers Tax Board make the recommendation and bring back to Council.

Councilor Romero made a motion to approve with no minimum, with a \$5,000.00 maximum cap of funds for Lodgers Tax allotment with the exception of the Biker Rally, Fiestas and Salute to the Troops events.

Councilor Casey questioned amending the Lodgers Tax Board recommendation.

Lengthy discussion took place regarding the process of changes to advisory board recommendations.

Councilor Montoya called point of order and advised there should be no discussion on this item due to not having a second motion.

Councilor Romero advised that that he was keeping his motion as is.

Mayor Howell asked for a second motion. No second motion was made and he advised that the motion died.

Councilor Casey made a motion to temporarily table the item, so that Ann Marie and Chuck Griego would have the opportunity to take it back to Lodgers Tax Board for clarification.

Discussion and disagreements took place regarding making a new motion.

Acting City Attorney David Silva stated that consensus was made by the Lodgers Tax Board regarding the 0-\$2,500.00 and that the minimum of the \$2,500.00 was a clerical error.

Councilor Casey informed she had just received a text from Krutik Bhatka clarifying that the Lodgers Tax board approved the 0-\$2,500 and \$5,000 cap.

Councilor Casey made a motion of approval with amendments to include 2 stages, 0-\$2500 and \$2,500-\$5,000 cap with the exception of large events such as Salute to the Troops, 4th of July Fiestas and Rough Rider Motorcycle Rally. Councilor Romero seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	David G. Romero	Yes
Michael L. Montoya	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

COUNCILORS' REPORTS

Councilor Ulibarri, Jr. advised that he was unaware of a lobbyist working for the City at the recent Legislative Session and wished he had been notified of that. He was concerned of how this virus would affect the planning of the Fiestas and thanked staff for the pothole repair as well as all City staff for their hard work.

Mayor Howell apologized for not notifying of the lobbyist hired and felt that Dr. Sanchez would benefit the City as he had major contacts with the Legislators.

Councilor Romero stated his concerns regarding park equipment safety during this time, enforcing rules to businesses regarding COVID-19 protocol, the enforcement of employees having symptoms and requested that the City Manager provide Council with all the information as it would benefit the safety of the public.

Councilor Montoya advised he had met with the City Manager and Public Works Director regarding the ordering of material from Santa Fe to address the pothole patching. He thanked Mayor Howell and Councilor Casey for their service to the community and it was not an easy task and that he had respect for such a good individual, he wished goodness to Mayor Howell and his family.

Councilor Ulibarri, Jr. thanked the Mayor and Council, that he learned a lot, and that there were troubled times although thanked them for their hard work they did for the community.

Councilor Romero thanked Mayor Howell for all his years of service, his involvement in many boards and stepping up to take the role of Mayor at a controversial time and that he admired his great work ethic and was a great asset.

Councilor Casey asked where the City was regarding the mediation for payment to the Acequias and encouraged the Council to work out a water sharing plan, work with the mediators and come to an agreement. She also asked if the City had received a payment schedule for HUD.

Interim City Manager Gallegos advised that mediation hearing information with dates had been sent to the City's Attorneys. She stated that regarding the HUD payment schedule, nothing had been received yet.

Councilor Casey stated to Mayor Howell, he would be missed, that he always did an excellent job for the community, that he was the nicest man she had ever met. She added that he never had a negative comment of anyone and was always polite and wished him well and a full recovery of any and all ailments, she hoped he would stay healthy, enjoy his family and stated that she was proud to know him and call him a friend.

Mayor Howell thanked each Councilor for all the experiences he had with them throughout the years, good times and bad, that he was still praying for the previous Mayor, for God's grace. He stated how important transparency was for the City and understood Councilor Montoya's concerns about that and advised they were working with Federal, State and local OEM personnel in keeping the community safe during this time of the COVID-19.

Mayor Howell stated that he enjoyed serving this community as Councilor and as Mayor. He thanked Ann Marie Gallegos for being gracious and for her support, that he was glad that City Clerk Casandra Fresquez was brought back and they appreciated her and he thanked Deputy Clerk Danielle Sena for a good job done in the election process. He thanked Attorney David Silva for his service as Acting City Attorney and all City staff for everything.

EXECUTIVE SESSION

None at this time.

ADJOURN

Councilor Casey made a motion to adjourn. Councilor Ulibarri, Jr. seconded the motion. Mayor Howell asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Barbara A. Casey	Yes
Michael L. Montoya	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Mayor Vincent Howell

ATTEST:

Casandra Fresquez, City Clerk

Special
CITY COUNCIL MEETING AGENDA REQUEST

DATE: 4/2/2020

DEPT: Executive

MEETING DATE: 4/8/2020

ITEM/TOPIC: Appointment of City Manager

ACTION REQUESTED OF COUNCIL: Approval/Disapproval to confirm the appointment of William Taylor as City Manager for the City of Las Vegas and enter into a Professional Contract.

BACKGROUND/RATIONALE: As per City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.01. City Manager, A. The City Manager shall be appointed by the Mayor, subject to Council approval. The Governing Body shall enter into a contract with the City Manager which shall establish, among other matters, compensation, benefits, duties and responsibilities.

STAFF RECOMMENDATION:

COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

REVIEWED AND APPROVED BY:



LOUIE A. TRUJILLO
MAYOR



ANN MARIE GALLEGOS,
INTERIM CITY MANAGER

SUBMITTER'S SIGNATURE

DOMINIC CHAVEZ
DEPUTY FINANCE DIRECTOR
(PROCUREMENT)

CITY ATTORNEY
ALL CONTRACTS,
ORDINANCES AND
RESOLUTIONS MUST BE
REVIEWED)

WILLIAM S. TAYLOR, Ph.D.

EDUCATION

- **Ph.D., Economics**, University of New Mexico, July 2001
- **M.A., Public Policy Studies**, University of Chicago, June 1986
- **B.A., History**, University of California at Los Angeles, May 1974

EMPLOYMENT HISTORY

Semi-Retired, July 1, 2018 to present, principle activities include: part-time teaching responsibilities at New Mexico Highlands University; property management of 16 rental units that I own in Las Vegas; and community activities that include being on the board of directors for the Las Vegas Community Foundation, Las Vegas Main Street and the Rotary Club.

Dean for School of Business, Media and Technology, New Mexico Highlands University, June 2016 until retirement at end of June 2018

Primary duties included working with the School faculty and NMHU Senior Administration to improve school programs, curriculum and the scheduling of classes to meet students' needs; prepare and execute of the department budget to provide good service and improve classrooms and equipment; and lead the department's reaccreditation effort.

- Accomplishments included an updated curriculum for both the undergraduate and graduate programs, a regular class schedule that students could easily follow to completion.
- Successfully spearhead the Business Administration program's re-accreditation. This effort required the writing of a lengthy report that among other things demonstrated a collaborative strategic planning process that involved faculty and student participation; and successful student learning and employment outcomes.
- Regularly taught Principles of Microeconomics and Principles of Macroeconomics courses, and advised many students.

Professor of Economics, New Mexico Highlands University, August 2010 to Present

Primary duties include teaching economics and finance courses, service to the university and community, and research.

- Teach economics courses, including Principles of Microeconomics, Principles of Macroeconomics, Intermediate Microeconomics, Public Finance and Financial Markets and Institutions.
- Service to the University and Community: Serve on numerous university and community committees and advisory boards. Currently serving as: the University's Faculty Athletic Representative (and ex-officio member of the Faculty Athletic Committee). Also served for the past several years as a member of the Tenure and Promotion Committee. Community service includes serving as Chair of the City of Las Vegas Lodgers Tax Board, as a board member on the Las Vegas Main-Street, and the Las Vegas Rotary Club. Duties with boards included policy direction and fund raising. In the past year, also served as the interim Director of the NMHU Gear UP program, whose goal was to increase high school graduation and college enrollment in Northeastern New Mexico.
- Research: Current research is applied to community development efforts. Participated and oversaw the reports prepared for the closing of the NMHU Gear UP program. Participated in

developing the research agenda for the University's Gear Up grant application, which was presented with Professors Margot Geagon and Chris Nelson at the 2015 national conference. Also included are review and critiques of major and minor business initiatives such as the reuse of the Castaneda Hotel. Also working to support the Entrepreneurship program that is supported by the Highlands Foundation. In the recent past, participated in community forums on topics such as the economic impact of undocumented immigration to a regional immigration and the economic impact of the Arab Spring to students at the United World College.

Vice President for Finance and Administration, New Mexico Highlands University, April 2008 - August 2010

Primary duties included working with the University President to design and oversee financial and administrative functions. Also, helped design and implement capital projects and plans.

- Worked with the University's Administrative team to plan, coordinate and implement all major financial and administrative functions including the Business Office, the Budget, Purchasing, Information Technology and the University Police Department.
- Accomplishments included the development of financial reports, sound finances, funding to expand the Career Services Office, and the completion of several public works projects including the redevelopment of the Lora Shields, Burris Hall, the University Swimming Pool Facility, Safety infrastructure, and campus landscaping and beautification.

Dean for School of Business, New Mexico Highlands University, summer 2005 - April 2008

Primary duties included working with the faculty and NMHU Center Directors to continuously review its curriculum, scheduling of classes to meet students' needs, review and execution of the department budget to improve classrooms and equipment. Collaborated with Center Directors on providing necessary courses at remote locations.

- Worked with faculty to prepare for the school's re-accreditation. Also regularly taught undergraduate and graduate economics courses and advised many students.
- Accomplishments included an updated curriculum, a regular class schedule that students could follow to completion, and re-accreditation for the school, and movement towards a totally on-line MBA program.

Assistant Director for Fiscal Policy, New Mexico Legislative Finance Committee, 2003 - 2005

Worked with LFC and Executive agencies' staff to prepare short-term and medium term revenue and expenditure forecasts, analyses of tax policy issues, and fiscal impact reports.

- Researched and presented reports to the Legislative Finance Committee and other legislative committees on fiscal issues and other economic and policy issues.
- Volunteered to assist the National Conference of State Legislatures (NCSL) and other organizations with international and national training and education efforts. These efforts included:
 - ✓ Seminar for the new members of the Sudanese National Assembly from the Southern Sudan on policy analysis, budget analysis and natural resource tax revenues.
 - ✓ Seminar for Algerian National Assembly staff on policy analysis.
 - ✓ Seminar for the Hawaii Legislature's finance committees on performance-based budgeting;
 - ✓ Seminar for Arabian Gulf States on public policy research methods and presentation.
 - ✓ Seminars for the Mali and Benin legislature on the legislative role in budget preparation.

Budget Advisor to Government of Senegal, Office of Technical Assistance, United States

Treasury, 2001 - 2003

Worked in the Senegalese Ministry of Finance with the Minister of Budget, the General Director of Finances and Budget Director to design and implement a results-based medium term budget framework.

- Consulted with the diplomatic community, including the U.S. Embassy, other diplomatic missions and international financial agencies, including the World Bank and the International Monetary Fund to coordinate technical assistance efforts oriented towards government finance reforms.

Chief Economist, New Mexico Legislative Finance Committee, 1995 - 2001

Worked with LFC and Executive agencies' staff to prepare short-term and medium term revenue and expenditure forecasts, analyses of tax policy issues, and fiscal impact reports.

- Coordinated performance-based budgeting effort for Legislative Finance Committee. Responsibilities included acting as liaison to executive branch budget office, staff training, and development of legislative action plan.
- Prepared performance-based budgets for the Medicaid, Temporary Assistance to Needy Families, Child Support and Workforce Development programs.
- Identified policy issues related to assigned programs; prepare reviews and evaluations; presented findings in testimony to Legislative Finance Committee and other interested organizations.
- Prepared 5-year current services expenditure forecasts for the state's general fund that is used along with the 5-year revenue forecast for long-term fiscal planning purposes.

Economist, City of Albuquerque, 1991 - 1993

- Researched the costs and revenue impacts of proposed city developments; developed fiscal impact model.
- Prepared revenue and expenditure trends and forecasts.

Director of Administration and Assistant to Commissioner, Department of Economic Development, City of Chicago, 1984 - 1989

- Advised the Commissioner on issues related to development and planning issues in Chicago.
- Directed preparation of department's budgets and developed policies for the use of tax incentives.

Peace Corps Volunteer, Trainer and Recruiter, United States Peace Corps, 1974 - 1983

- Served as rural development volunteer in West Africa and Chile.
- Trained new volunteers for rural development work.
- Served as a Professional Recruiter for the Southwest United States.

RESEARCH PROJECTS

Conducted major studies for the Legislature, while serving as the Assistant Director for Fiscal Policy and Chief Economist at the Legislative Finance Committee. These studies took the form of legislative briefs and fiscal impact reports:

- Working with staff from the Higher Education Department and the University of New Mexico, conducted a review of other states' higher education academic program initiatives.
- Study on the economic and fiscal consequences of Indian Gaming (circa 1997). The research developed for this report served as the basis for my Ph.D. dissertation.
- Study on the New Mexico Lottery Scholarship (Circa 1996). Reported prepared with legislative

analysts, Cathy Fernandez and Antoinette Pacheco. Among other things, the report indicated that the lottery scholarship program structure was not financially sustainable over the long-run.

- Study and development of policy related to national welfare reform and its implementation in New Mexico (Circa 1996).
- Study related to Governor Bill Richardson's tax reform agenda, including the repeal of the Food Tax (2004). Analyses focused on revenue implications as well as tax policy concerns.
- Study and Report prepared with LFC Analyst Mark Valenzuela on Governor Bill Richardson's infrastructure program (2004).
- Report to the Legislative Finance Committee on class size and learning outcomes. This report focused on research from Tennessee's STAR program, which greatly reduced class sizes in early grades and seemed to result in better learning outcomes.
- Study and Report prepared with LFC Analyst, Mark Valenzuela on the Rail Runner, a light rail project linking Albuquerque and Santa Fe. The report highlighted the likely financial problems that the Rail Runner would face.

PROFESSIONAL AND COMMUNITY AWARDS

- Formal recognition from the State of New Mexico's House of Representatives and the New Mexico Senate for thoughtful, fair analysis of difficult policy issues facing the state.
- Recognition and awards for several historic renovation projects completed in the City of Las Vegas, NM.

SKILLS AND ABILITIES

- Fluent in Spanish and French
- Extensive public speaking skills

PROFESSIONAL SERVICE CONTRACT CITY MANAGER

THIS CONTRACT, made and entered into this ____ day of _____, 2020, by and between the City of Las Vegas, a municipal corporation (hereinafter called "Employer" or the "City" and **WILLIAM TAYLOR**, (hereinafter called "Employee or "City Manager"):

WHEREAS, pursuant to the City Charter, the Employee has been appointed as the City Manager for the City of Las Vegas, New Mexico by the Mayor and this appointment has been approved by the City Council at its meeting held _____ and _____

WHEREAS, the City Charter requires that the Governing Body enter into a contract with the City Manager, which shall establish, among other matters compensation, benefits, duties and responsibilities;

NOW, THEREFORE, the parties hereto agree as follows:

1. TERM:

This Contract shall begin _____ and will continue in effect until the date of the Governing Body's Organizational Meeting which is anticipated to be held in April or May of 2022 after the 2022 City Municipal election.

2. DUTIES AND AUTHORITY:

A. Employer agrees to employ **WILLIAM TAYLOR** as the City Manager for the City to perform the functions and duties specified in this contract, any job description adopted by the City Council and the duties outlined in the Charter of the City of Las Vegas.

3. COMPENSATION:

Employer agrees to pay Employee an annual base salary of \$ _____ per annum, payable in installments at the same time that the other management employees of the City are paid.

4. INSURANCE BENEFITS:

The Employer agrees to provide and pay the same City portions of the insurance benefits which are provided to all other employees of the City.

5. VACATION, SICK, AND MILITARY LEAVE:

The Employee will accrue sick leave and vacation leave in accordance with the City Personnel Policy.

6. MISCELLANEOUS BENEFITS:

- A. The City Manager may have the use of a City owned and maintained vehicle for City related purposes.
- B. The Employer agrees to enroll the City Manager into the applicable state or local retirement system (P.E.R.A.) and to make the same contributions to such retirement as other City employees received.

7. GENERAL BUSINESS EXPENSES:

- A. The Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in organizations, if the Employer determines that these expenses are necessary for the Employee's professional participation and for the good of the City.
- B. The City shall allow the City Manager to attend training programs with the NM Municipal League and other similar programs to allow the City Manager's professional advancement. The City shall defray tuition, per diem and mileage expenses if these trainings have been approved in advance by the Mayor and City Council.
- C. The City shall provide sufficient support staff for the City Manager.
- D. The Employer shall provide Employee with a computer, software, fax/modem/ and cell phone (or cell phone stipend of \$50.00 per month of relevant phone bill) as required for the Employee to perform the job and to maintain communication.

8. TERMINATION:

- A. The City Manager understands and agrees that he/she serves at the will of the Governing Body of the City of Las Vegas pursuant to the terms of the City Charter and that he/she may be suspended or removed with or without cause at any time by the Mayor, subject to approval of the City Council, or by a majority of all members of the Governing Body.
- B. Should the Employee be terminated as outlined herein, then this Contract should immediately become null and void.
- C. At termination, the City Manager shall be entitled to receive pay for the hours he/she has worked to the point of termination, as well as for the accumulated vacation leave in the time and manner that all other City employees are paid such benefits. Under no circumstances shall the City Manager have a right to severance pay.

9. RESIGNATION:

In the event that Employee voluntarily resigns his/her position with the City, the Employee shall provide a minimum of 14 days notice in writing.

The Employee is entitled to accrued annual leave in accordance with the City Personnel Ordinance.

10. SEVERABILITY:

The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision.

11. HOURS OF WORK:

The Employee shall work a minimum of 40 hours per week plus be available for City needs outside the regular business hours without additional compensation.

12. BINDING EFFECT:

This Contract shall be binding upon and inure to the benefit of the successor and assigns of the parties hereto. No other person(s) shall have any right, benefit or obligation hereunder.

13. LAW THAT APPLIES:

It is mutually agreed by and between the parties hereto that this Agreement shall be performed in Las Vegas, San Miguel County, New Mexico, and further that any legal action or cause of action in connection herewith shall be within the jurisdiction of the appropriate court in San Miguel County, New Mexico, for all purposes.

14. ENTIRE AGREEMENT:

This Contract constitutes the entire agreement between the parties hereto; any prior agreement, whether written or oral, assertion or statement, understanding or other commitment antecedent to this Contract shall not have any force or effect whatsoever, unless the same is mutually agreed to by the parties hereto and reduced to writing. No changes or amendments to this Contract shall be effective, except those on written approval by both parties.

15. NO WAIVER:

No waiver of any of the provisions of this contract shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

16. APPROPRIATIONS:

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the Legislature of New Mexico and the City for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature of the City, this Agreement shall terminate immediately upon written notice being given by the City to Employee. The City's decision as to whether sufficient appropriations are

available shall be accepted by the Employee and shall be final. If the City proposes an amendment to the Agreement unilaterally reduce funding, the Employee shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

17. CONFLICT OF INTEREST; GOVERNMENTAL CONDUCT ACT.

The Employee warrants that he/she presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement. The Employee certifies that the requirements of Governmental Conduct Act, Section 10-16-1 through 10-16-18, NMSA 1978, regarding contracting with a public officer or state employee or former state employee have been followed.

18. PENALTIES FOR VIOLATION OF LAW.

The Procurement Code, Section 13-1-28 through 13-1-199, NMSA 1978, Imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

Approved by the Governing Body on _____, 20_____.

Louie A. Trujillo
Mayor of the City Of Las Vegas

ATTEST:

EMPLOYEE/CITY MANAGER

City Clerk of the City of Las Vegas

Approved as to Form

Contracted City Attorney

Special
CITY COUNCIL MEETING AGENDA REQUEST

DATE: 4/2/2020

DEPT: Executive

MEETING DATE: 4/8/2020

ITEM/TOPIC: Appointment of City Attorney

ACTION REQUESTED OF COUNCIL: Approval/Disapproval to confirm the appointment of Scott Aaron as City Attorney for the City of Las Vegas and enter into a Professional Contract.

BACKGROUND/RATIONALE: As per City of Las Vegas Municipal Charter, Article V, Officers, Directors and Employees, Section 5.04. City Attorney, C. The Mayor shall appoint the city attorney, subject to Council approval. D. The Governing Body shall enter into a contract with the City Attorney which shall establish, among other matters, compensation, benefits, duties and responsibilities.

STAFF RECOMMENDATION:

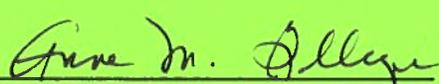
COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

REVIEWED AND APPROVED BY:



LOUIE A. TRUJILLO
MAYOR



ANN MARIE GALLEGOS,
INTERIM CITY MANAGER

SUBMITTER'S SIGNATURE

DOMINIC CHAVEZ
DEPUTY FINANCE DIRECTOR
(PROCUREMENT)

CITY ATTORNEY
ALL CONTRACTS,
ORDINANCES AND
RESOLUTIONS MUST BE
REVIEWED)

Scott G. Aaron

(505) 220-0882 | POB 92254, Albuquerque, NM 87199 | aaronlawoffice@gmail.com

EDUCATION

Juris Doctorate

University of New Mexico School of Law

~ Student government representative | Legislative lobbying

Dec. 2007

Bachelor in Computer Science

St. Edward's University - Austin, Texas

~ Magna cum laude | Computer science student of the year | College athlete

May 2003

RECENT PROFESSIONAL WORK HISTORY

Senior Associate Attorney

Lastrapes, Spangler & Pacheco, Rio Rancho, NM

Oct. 2016 - Present

Commercial, residential and agricultural real estate matters, land use issues, business transactions, and litigation in federal, state and tribal venues. Working with municipal, county, state, federal and tribal entities to resolve real property issues (title, taxes, grazing, covenants, impact fee credits, public improvement districts, zoning and land use, well-sharing agreements, easements, etc). Legal counsel for Rio Rancho Chamber of Commerce. Solely handling all estate planning and probate code matters for the firm. Litigation for businesses and homeowners regarding contract and land use issues.

Appellate Justice

Pueblo of Isleta

July 2015 - Jan. 2017

Oversaw and completed 10 year backlog of appellate caseload. Interpreted laws applicable to government and municipal entities based on a tribal constitution and various charters. Authored numerous opinions regarding agricultural and land use issues, business related matters, constitutional issues, criminal appeals and probate matters. Supervisor Chief Justice Lee Bergen may be contacted at 505-798-0114.

Managing Partner

Aaron Law Office, Albuquerque, NM

Nov. 2009 - July 2015

Partnership with focus on real estate matters, foreclosure defense, transactional matters, Indian law, probate/estate planning, and immigration and criminal law. Contract position at Zia Pueblo as associate general counsel and tribal court prosecutor. Recruited, trained and supervised multiple employees with focus on exceptional customer service. Obtained state and federal contracts, served as court-appointed Guardian ad Litem for guardianship/conservatorship matters. Established, monitored and solely oversaw small law firm in all day-to-day operations. Self-supervised.

LICENSES, AFFILIATIONS AND ACHIEVEMENTS

Licensed to practice in New Mexico state courts, New Mexico 10th circuit federal court, Immigration federal courts throughout the United States, Veteran Disability Administrative hearings

Five star platinum attorney rating with Martindale Hubbell, former chair of Real Estate section of the New Mexico bar

PROFESSIONAL SERVICE CONTRACT CITY ATTORNEY

THIS CONTRACT, made and entered into this ____ day of _____, 2020, by and between the City of Las Vegas, a municipal corporation (hereinafter called “Employer” or the “City” and **SCOTT AARON** , (hereinafter called “Employee or “City Attorney”):

WHEREAS, pursuant to the City Charter, the Employee has been appointed as the City Attorney for the City of Las Vegas, New Mexico by the Mayor and this appointment has been approved by the City Council at its meeting held _____ and _____

WHEREAS, the City Charter requires that the Governing Body enter into a contract with the City Attorney, which shall establish, among other matters compensation, benefits, duties and responsibilities;

NOW, THEREFORE, the parties hereto agree as follows:

1. TERM:

This Contract shall begin _____ and will continue in effect until the date of the Governing Body’s Organizational Meeting which is anticipated to be held in April or May of 2022 after the 2022 City Municipal election.

2. DUTIES AND AUTHORITY:

- A. Employer agrees to employ Scott Aaron as the City Attorney for the City to perform the functions and duties specified in this contract, any job description adopted by the City Council and the duties outlined in the Charter of the City of Las Vegas.
- B. If the City’s other staff members seek to obtain counsel or legal opinion at to matters of City business, the Employee shall first clear the request with either the City Manager or the Mayor.
- C. If City Council members seek to obtain counsel as to a specific matter or a legal opinion as to matters of City business, they shall have the approval of the Governing Body through consensus at a regular or special meeting of the City Council in order for the City Attorney to undertake the requested work.

3. COMPENSATION:

Employer agrees to pay Employee an annual base salary of \$_____ per annum, payable in installments at the same time that the other management employees of the City are paid.

4. INSURANCE BENEFITS:

The Employer agrees to provide and pay the same City portions of the insurance benefits which are provided to all other employees of the City.

5. VACATION, SICK, AND MILITARY LEAVE:

The Employee will accrue sick leave and vacation leave in accordance with the City Personnel Policy.

6. MISCELLANEOUS BENEFITS:

A. The City Attorney may have the use of a City owned and maintained vehicle for City related purposes.

B. The Employer agrees to enroll the City Attorney into the applicable state or local retirement system (P.E.R.A.) and to make the same contributions to such retirement as other City employees received.

7. GENERAL BUSINESS EXPENSES:

A. The Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in organizations, if the Employer determines that these expenses are necessary for the Employee's professional participation and for the good of the City.

B. The City shall allow the City Attorney to attend training programs with the NM Municipal League and other similar programs to allow the City Attorney's professional advancement. The City shall defray tuition, per diem and mileage expenses if these trainings have been approved in advance by the Mayor and City Council.

C. The City shall provide sufficient support staff for the City Attorney.

D. The City shall allow for and pay for reasonable assistance of outside counsel in specialty areas of the law and for assistance with training of the City Attorney.

E. The Employer shall provide Employee with a computer, software, fax/modem/ and cell phone (or cell phone stipend of \$50.00 per month of relevant phone bill) as required for the Employee to perform the job and to maintain communication.

F. Should Employee not be available to attend certain meetings of the Governing Body as required by his/her job description, the City will reasonably provide alternate counsel to serve this purpose.

G.

8. TERMINATION:

- A. The City Attorney understands and agrees that he/she serves at the will of the Governing Body of the City of Las Vegas pursuant to the terms of the City Charter and that he/she may be suspended or removed with or without cause at any time by the Mayor, subject to approval of the City Council, or by a majority of all members of the Governing Body.
- B. Should the Employee be terminated as outlined herein, then this Contract should immediately become null and void.
- C. At termination, the City Attorney shall be entitled to receive pay for the hours he/she has worked to the point of termination, as well as for the accumulated vacation leave in the time and manner that all other City employees are paid such benefits. Under no circumstances shall the City Attorney have a right to severance pay.

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The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision.

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This Contract shall be binding upon and inure to the benefit of the successor and assigns of the parties hereto. No other person(s) shall have any right, benefit or obligation hereunder.

13. LAW THAT APPLIES:

It is mutually agreed by and between the parties hereto that this Agreement shall be performed in Las Vegas, San Miguel County, New Mexico, and further that any legal action or cause of action in connection herewith shall be within the jurisdiction of the appropriate court in San Miguel County, New Mexico, for all purposes.

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No waiver of any of the provisions of this contract shall be deemed or shall constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver unless otherwise expressly provided.

16. APPROPRIATIONS:

The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the Legislature of New Mexico and the City for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature of the City, this Agreement shall terminate immediately upon written notice being given by the City to Employee. The City's decision as to whether sufficient appropriations are available shall be accepted by the Employee and shall be final. If the City proposes an amendment to the Agreement unilaterally reduce funding, the Employee shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

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The Employee warrants that he/she presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement. The Employee certifies that the requirements of Governmental Conduct Act, Section 10-16-1 through 10-16-18, NMSA 1978, regarding contracting with a public officer or state employee or former state employee have been followed.

18. PENALTIES FOR VIOLATION OF LAW.

The Procurement Code, Section 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

Approved by the Governing Body on _____, 20_____.

Louie A. Trujillo
Mayor of the City Of Las Vegas

ATTEST:

EMPLOYEE/CITY ATTORNEY

City Clerk of the City of Las Vegas

Approved as to Form

Contracted City Attorney

Special
CITY COUNCIL MEETING AGENDA REQUEST

DATE: 4/2/2020

DEPT: Executive

MEETING DATE: 4/8/2020

ITEM/TOPIC: Resolution 20-15 Declaring an Emergency in the City of Las Vegas.

ACTION REQUESTED OF COUNCIL: Approval/Disapproval of Resolution 20-15 Declaring an Emergency in the City of Las Vegas.

BACKGROUND/RATIONALE: Under the laws of New Mexico Civil Preparation Act, the Governing Body may declare a State of Emergency for the City of Las Vegas, New Mexico for the purpose of exercising necessary emergency powers, expending local resources, and requesting State and Federal assistance.

STAFF RECOMMENDATION: Approval

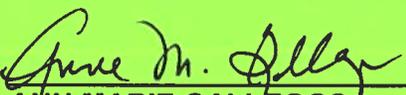
COMMITTEE RECOMMENDATION:

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

REVIEWED AND APPROVED BY:



LOUIE A. TRUJILLO
MAYOR



ANN MARIE GALLEGOS,
INTERIM CITY MANAGER

SUBMITTER'S SIGNATURE

DOMINIC CHAVEZ
DEPUTY FINANCE DIRECTOR
(PROCUREMENT)

CITY ATTORNEY
ALL CONTRACTS,
ORDINANCES AND
RESOLUTIONS MUST BE
REVIEWED)

**CITY OF LAS VEGAS
RESOLUTION 20-15**

**A RESOLUTION DECLARING AN EMERGENCY IN
THE CITY OF LAS VEGAS**

WHEREAS, the World Health Organization (WHO) has officially declared there to be a global pandemic of COVID-19 (Coronavirus); and

WHEREAS, the Governor of the State of New Mexico has declared a State of Emergency in order to contain and combat the virus; and

WHEREAS, the New Mexico Health Secretary has issued a public health order suspending mass gatherings in New Mexico effective immediately in order to prevent the spread of the virus; and

WHEREAS, the President of the United States has officially declared a state of health emergency with regards to the national COVID-19 epidemic; and

WHEREAS, the CDC has advised that local governments should take immediate action to limit the spread of the virus through social distancing, cancellation of public meetings, limiting public gatherings and events, and implementing additional public health safety and education measures to prevent, contain and, where possible, to mitigate the impact of the virus; and

WHEREAS, cases of the virus in New Mexico have been confirmed and continue to increase and are growing closer to the City of Las Vegas; and

WHEREAS, national and state health experts now believe that the spread of the virus throughout the country appears to be inevitable at this point; and

WHEREAS, the City of Las Vegas is eligible to file for emergency financial resources related to the time spent and supplies used during this medical emergency event; and

WHEREAS, the Federal Government has passed the Federal Emergency Leave Act.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF LAS VEGAS that under the laws of New Mexico Civil Preparation Act do declare a state of emergency for the City of Las Vegas, New Mexico for the purpose of exercising necessary emergency powers, for requesting aid, expending local resources, and requesting State and Federal assistance.

1. That, consistent with the declarations of the WHO, the federal government, and the Governor of the State of New Mexico, a Disaster Declaration of a Health Emergency is hereby established by the Council for and in the City of Las Vegas.
2. The Council hereby authorizes the Mayor and City Manager to conduct such emergency measures as may be appropriate to safeguard the public health, safety and welfare of both our residents and visitors.

PASSED, APPROVED AND ADOPTED this 8th day of April 2020.

Mayor Louie A. Trujillo

APPROVED FOR LEGAL SUFFICIENCY:

David Silva, Contracted City Attorney

ATTEST:

Casandra Fresquez, City Clerk