

**FOR OFFICIAL USE**  
Receipt #: \_\_\_\_\_ ID #: \_\_\_\_\_  
Date: \_\_\_\_\_ Issued: \_\_\_\_\_

**City of Las Vegas**  
1700 N. Grand Avenue  
Las Vegas, NM 87701



**Business Registration/License Application**  
(505) 454-1401 www.lasvegasnm.gov FAX: (505) 425-7335

**Check One:** New Business  Renewal  New Location  Date Closed  \_\_\_\_\_

Business Name: \_\_\_\_\_

DBA: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Location Address: \_\_\_\_\_  
Street

Mailing Address: \_\_\_\_\_  
Street City State ZIP

Business Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Other Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Type of Ownership:  Sole Proprietor  Partnership  Corp.  LLC  Non-Profit

Home Occupation:  Yes  No Insurance Carrier: \_\_\_\_\_

Contractor:  Yes  No Lic. #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ License Type(s): \_\_\_\_\_  
*(If Yes, Include a copy of State of New Mexico Construction Verification Card)*

**If Applicable:**

Food Service-Will food be prepared or served?  Yes  No *(If Yes, NM Environment Dept. must approve before Registration is Issued)*

Department of Health License \_\_\_\_\_ *(Dept. of Health License required before Registration is issued)*

NM Tax ID#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
*(NM CRS Number Required before City Business Registration is Issued)*

**Will you be placing a new sign:**  
Yes  No   
*If Yes, you will need a sign permit.  
Contact Building Inspector.*

**FEES:**

Business Registration:  **\$35.00** Standard Registration

\$ \_\_\_\_\_

Business License (for specific businesses regulated under § 160-8):

\$ \_\_\_\_\_ Dance Halls, Auto Wrecker-Yards & Pawnbrokers (\$60.00)

\$ \_\_\_\_\_ Game-rooms (\$25 for 1 Machine, \$50 for 2-4 Machines, \$200 for 5+ Machines)

\$ \_\_\_\_\_ Traveling shows, circuses, & exhibitions (\$35 for day 1, \$10 daily thereafter, \$200 deposit)

\$ \_\_\_\_\_ Late Penalty **(RENEWALS are Due on or before March 15, thereafter 10% will be added to the license fee,**

**and \$10 will be added to the registration fee, NMSA 1978, § 3-38-5(1988))**

Owner/Applicant Print Name Signature Date

Contact Person: \_\_\_\_\_  
Print Name Date

Fire Chief Approval (505) 425-6321  
604 Legion Drive  
Las Vegas, NM 87701

Construction Industries Division 505-827-7030  
725 St. Michaels Drive rld.state.nm.us  
Santa Fe, NM 87505 **(If Applicable)**

NM Environment Department (505) 454-2801  
2538 Ridge Runner Road  
Las Vegas, NM 87701 **(If Applicable)**

Zoning Approval (505) 454-1401, Ext. 3279  
City of Las Vegas Community Development  
1700 N. Grand Avenue, Las Vegas, NM 87701