



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 200322

Date: 07/30/2019

Request #: 270380

Vendor #: 00373

ISSUED TO: YUKON & ASSOCIATES, LTD
 4211 HAWKINS NE
 ALBUQUERQUE, NM 87109

SHIP TO: City of Las Vegas
 Attn: Utilities Department
 905 12th Street
 Las Vegas, NM 87701

Vendor Fax #: (505) 344-2974

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	0	Emergency Repairs for the WTP for Meters & Actuators	0.00		640-5700-610-7407	4,000.00

DEPARTMENT ORDER
Dahany
 8/1/19

Approved By:

Date:

8/1/2019

SUBTOTAL:	4,000.00
TAX:	0.00
SHIPPING:	0.00
TOTAL	4,000.00

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.:

Open Purchase Order

BID REQUIREMENTS

CHECK APPROPRIATE BOX

DATE:

7/30/2019

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned or written quotes;
- \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

270380

Dept Order

BID NO. 2019-09-00 AWARDED: 02/27/2019 CONTRACT NO.: 352119
 (RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

- SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____.
- EXEMPT PURCHASE; Provide Section No. _____.
- GSA CONTRACT; GSA NO.: _____ EXPIRES: ____/____/____.
- PROFESSIONAL SERVICES; _____
- SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.

EMERGENCY; _____ SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: (Must Complete)

Repair as needed for the WTP *Due to failures at WTP on 7/27 For Meters, Actuators and Appurtenances*

IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
<u>01</u>	<u>1</u>	<u>Each</u>	<u>Request for Purchase Order</u>	<u>\$ 4,000.00</u>	<u>4,000.00</u>
			<u>meters, Actuators, &</u>		

VENDOR: Yukon TOTAL: \$ 4,000.00
 ADDRESS: 4211 Hawkins St. NE, Alb, NM 87109

NM CRS NO.: _____ FEDERAL TAX NO.: _____

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ 150,000.-
 EXPENDED TO DATE \$ 30,000.-
 CURRENT EXPENSE \$ 4,000.-
 BALANCE \$ 116,000.-

SIGNATURE OF PERSON REQUESTING: [Signature]
 640-5700-610-7407
 FUND DEPARTMENT ACTIVITY

APPROVED BY: Lana Vega 7/30/19 BUDGET AVAILABLE YES: _____ NO: _____

M. R. [Signature]



STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: *City of Las Vegas*

Agency Chief Procurement Officer: *Helen Vigil*

Telephone Number: *505-454-1401*

II. Name of Contractor: Yukon

Address of Contractor: 4211 Hawkins St. NE Alb. NM 87109

Amount of prospective contract: \$ 4,000

Term of prospective contract: *Upon completion*

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Troubleshoot, repair or replace faulty electrical components, and associated items.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

Electrical powers surges possibly to lightning storm, damaging electrical equipment, PLC, pumps motors, meters and associated equipment.

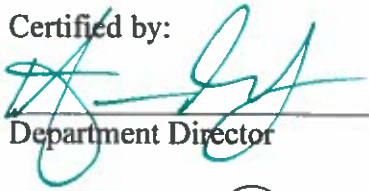
V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

The Utility Project Department is in the process of obtaining the services of our Engineering firms to address aging equipment deficiencies, to include but not limited to Troubleshooting, repair or replace of PLC/ Electrical components, mechanical and instrumentation.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Due to the age of our infrastructure and condition, we are taking safety measure to address deficiencies, utilizing Bohannon Huston and Molzen Corbin to address deficiencies throughout the Water Treatment Plant.

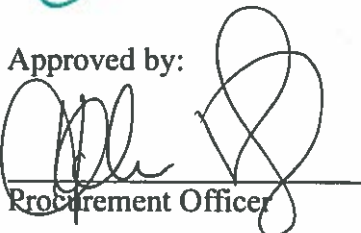
Certified by:



Department Director

Date: 7-30-19

Approved by:



Procurement Officer

Date 7/30/2019

APPROVED

Date 7/30/19



Finance Director



Dominic Mares <dominicm@lasvegasnm.gov>

Fwd: Las Vegas WTP service call proposal & battery charger installation

1 message

Marvin Martinez <marvin.martinez@soudermiller.com>
To: "dominicm@lasvegasnm.gov" <dominicm@lasvegasnm.gov>
Cc: "fbaca@lasvegasnm.gov" <fbaca@lasvegasnm.gov>

Wed, Jul 31, 2019 at 8:43 AM

Print and take to Helen

Sent from my iPhone

Begin forwarded message:

From: "James Kircher" <jkircher@yukonusa.com>
Date: July 31, 2019 at 8:17:01 AM MDT
To: "Marvin Martinez" <marvin.martinez@soudermiller.com>
Subject: Las Vegas WTP service call proposal & battery charger installation

Hello Marvin,

In accordance with your request, Yukon & Associates is pleased to provide pricing for the following:

1. Dispatch 1 ea. service technician to the Las Vegas WTP to troubleshoot backwash actuator for filter bed # 4. Troubleshoot battery charger system at the metering station.
2. Dispatch 1 ea. service technician to replace the battery charger at the metering station.

LOT COST FOR ABOVE WORK TASKS ... \$1,898.00

Comments:

1. Pricing excludes applicable taxes.

Thanks,

James Kircher

Yukon & Associates, Ltd.

jkircher@yukonusa.com

505-344-2972, Ext. 304