



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 200125

Date: 07/09/2019

Request #: 270141

Vendor #: 05146

ISSUED TO: BIG R OF LAS VEGAS
 206 MILLS AVE
 LAS VEGAS, NM 87701-

SHIP TO: CITY OF LAS VEGAS
 Attn:PUBLIC WORKS
 1700 N GRAND AVE
 LAS VEGAS, NM 87701

Vendor Fax #:

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	4	Oval Tank 110 gal	84.99		288-0000-750-7542	339.96
2	2	Oval Tank 85 gal	72.99		288-0000-750-7542	145.98

DEPARTMENT ORDER
DChung
 7/11/19

[Signature]

Approved By:

Date: 7/11/2019

SUBTOTAL:	485.94
TAX:	0.00
SHIPPING:	0.00
TOTAL	485.94

- Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
- Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.D. shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
- All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The City is exempt from all federal excise and state tax - ID# 85-6000149

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 270141

BID REQUIREMENTS CHECK APPROPRIATE BOX DATE: 07/05/2019

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned or written quotes;
- \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____
(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

- SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____.
- EXEMPT PURCHASE; Provide Section No. _____.
- GSA CONTRACT; GSA NO.: _____ EXPIRES: ____/____/____.
- PROFESSIONAL SERVICES; _____
- SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.

EMERGENCY; B3 SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: (Must Complete)

Water tanks needed to provide water to livestock @ 2019 Fiesta Rodeo

IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED
07-05-19	BIG R OF L.V.	505-425-1111	Cialvey	485.94

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
1	1	gal	oval tank 110 gal	339.94	339.94
2	1	gal	oval tank 85 gal	145.94	145.94

VENDOR: BIG R TOTAL: \$ 485.94

ADDRESS:

NM CRS NO.: _____ FEDERAL TAX NO.: _____

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ _____
 EXPENDED TO DATE \$ _____
 CURRENT EXPENSE \$ 485.94
 BALANCE \$ -485.94

[Signature]
 SIGNATURE OF PERSON REQUESTING
208-0000-750-7542
 FUND DEPARTMENT ACTIVITY

APPROVED BY: [Signature] 7/10/19 BUDGET AVAILABLE YES: _____ NO: _____

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: *City of Las Vegas Public Works*

Agency Chief Procurement Officer:

Telephone Number: *(505) 426-3294*

II. Name of Contractor: *Big R of Las Vegas*

Address of Contractor: *206 Mills Ave.
Las Vegas, NM 87701*

Amount of prospective contract: Term

of prospective contract:

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Contractor at the 2019 Fiesta Rodeo did not have enough water tanks to provide water to all of the livestock. Big R was able to provide water tanks needed to provide water to the livestock.

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

With no water to provide to livestock, it would create a major health hazard.

- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

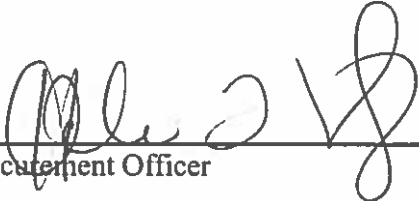
This emergency purchase was a one time charged, The city was not being billed daily.

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

In the future, the city will ensure that there is enough water sources for all livestock at the rodeo before the event.

Certified by:

Date: 7/9/2019



Agency Chief Procurement Officer

Agency Approval by:

Date: 7/9/19



Governmental Entity Head or Designee

206 MILLS AVENUE
LAS VEGAS, NM 87701
PHONE: (505) 425-1111

CUST NO: 163009 JOB NO: 000 PURCHASE ORDER: REFERENCE: TERMS: NET 28TH CLERK: GALVEY DATE / TIME: 7/5/19 5:49

SOLD TO:
CITY OF LAS VEGAS
1700 N GRAND AVE

LAS VEGAS NM 87701-4731
505-454-1401

SHIP TO:

EXP. DATE: 10/3/19

TERMINAL: 262
SALESPERSON: 01 HOUSE ACCOUNT
TAX: 163 GOVERNMENT

ESTIMATE:486659

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		4	EA	522470	OVAL TANK 110 GAL MFG part# KMT100 UPC # 874480003000		4	84.99 /EA	339.96 N
2		2	EA	666610	OVAL TANK 85 GAL MFG part# KMT85 UPC # 874480003055		2	72.99 /EA	145.98 N
3					PER CITY MANAGER BILL WILL BE PAID ON MONDAY 07/07/2019				
4									

288-0006-750-7542

needed for livestock @ Roded 07/06 + 07/07

TAXABLE 0.00
NON-TAXABLE 485.94

SUBTOTAL 485.94

SUBTOTAL 485.94

TAX AMOUNT 0.00

TOTAL 485.94

TOT WT: 268.00

X _____
Received By