



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 200539

Date: 09/12/2019

Request #: 270720

Vendor #: 04976

ISSUED TO: JOHN GRIEGO dba JCG PLUMBING & HEATING
 2442 DAHLIA ST
 LAS VEGAS, NM 87701-

SHIP TO: City of Las Vegas
 Attn:Housing Authority
 2400 Sagebrush
 Las Vegas, NM 87701

Vendor Fax #:

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	1	Plumbing main line break on Housing side 2323 Calle Bonita # 22	1,278.67		676-0000-650-8722	1,278.67

DEPARTMENT ORDER
DChavez
 9/13/19

Approved By:

Date:

9/12/2019

SUBTOTAL:	1,278.67
TAX:	0.00
SHIPPING:	0.00
TOTAL	1,278.67

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 270720

BID REQUIREMENTS

CHECK APPROPRIATE BOX

DATE: 9/12/19

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned or written quotes;
- \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____

(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

- SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____.
- EXEMPT PURCHASE; Provide Section No. _____.
- GSA CONTRACT; GSA NO.: _____ - _____ EXPIRES: ____/____/____.
- PROFESSIONAL SERVICES; _____
- SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.

EMERGENCY; _____ SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: (Must Complete)

Plumbing Emergency 2323 CB #22 ML/Water Bvt

IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
	<u>BPO</u>		<u>Plumbing Services</u>		<u>1,278⁶²</u>

VENDOR: JCG Plumbing TOTAL: \$ 1,278⁶²

ADDRESS: _____

NM CRS NO.: _____

FEDERAL TAX NO.: _____

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ 419,175⁰⁰
 EXPENDED TO DATE \$ 410,551⁰²
 CURRENT EXPENSE \$ 1,278⁶²
 BALANCE \$ 1,340.33

Barbara A. Padilla
 SIGNATURE OF PERSON REQUESTING
10710-0000-650-8722
 FUND DEPARTMENT ACTIVITY

APPROVED BY: Dana Vega 9/12/19 BUDGET AVAILABLE YES: _____ NO: _____

09/09/2019

JCG Plumbing & Heating

2442 Dahlia St.
Las Vegas, N.M. 87701
(505)429-2225

Proposal

Submitted to: City of Las Vegas
2323 Calle Bonita # 22
Las Vegas NM 87701

Description of Work

1. Proposal is for the repairs of water line that was leaking underground.
2. All labor and material is included in price. Sub contractors price is included for the excavation and equipment needed for work.
3. If there are any unforeseen issues a change order will be issued and need to signed to proceed with work.

TOTAL LABOR, MATERIAL and tax (8.0625%) : Labor 560.00 Material/fuel/equipment 378.95 Operator Labor 270.00 Tax labor only 69.72 Total 1,278.67

Payment is due as on completion of work.

Limitation of Liability

This proposal and all work performed by JCG Plumbing & Heating are subject to limited warranties and limited liability. JCG Plumbing & Heating shall not be liable to the customer or any other party for any negligence, special, indirect or consequential damages whatsoever arising out of or relating to its work, including to: 1) loss of use 2) additional damage incurred while attempting to repair 3) subsequent damage. Owner/customer is responsible for carrying all property and damage liability insurance.

This proposal may be withdrawn or subject to change if not accepted within (10) ten days.

Acceptance of Proposal:

Signature: _____

Signature: _____

Date: _____



**STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM**

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: City of Las Vegas Housing Authority

Agency Chief Procurement Officer: Helen Vigil

Telephone Number: 505-454-1401

II. Name of Contractor: John Griego dba JCG

Address of Contractor: 2442 Dahlia
Las Vegas, NM 87701

Amount of prospective contract: \$1,278.67

Term of prospective contract: One time repair

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Repair of water leak below ground on Housing side.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

The Las Vegas Housing Authority manages public housing and received a report that water was coming out of the ground. After the City of Las Vegas Water Department evaluated the situation it was determined that the main line water leak was on the side of

the Las Vegas Housing Authority.

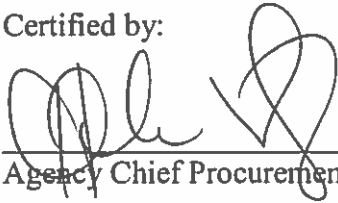
- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

The Las Vegas Housing Authority has received quotes for a direct solicitation for on call plumbing services that will make alleviate this occurrence from arising again.

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

The Las Vegas Housing Authority has received quotes for a direct solicitation for on call plumbing services that will make alleviate this occurrence from arising again.

Certified by:



Agency Chief Procurement Officer

Date: 9/12/2019

Agency Approval by:



Cabinet Secretary/Governmental Entity Head or Designee

Date: 9/12/19