



**CITY OF LAS VEGAS**  
 1700 North Grand Avenue  
 Las Vegas, New Mexico 87701  
 Phone: (505) 454-1401 Fax: (505) 454-8027

# PURCHASE ORDER

**PO Number:** 191331  
**Request #:** 261753

**Date:** 03/14/2019  
**Vendor #:** 03058

**ISSUED TO:** POWER GENERATION SERVICE, LLC  
 5001 EDITH BLVD NE.  
 ALBUQUERQUE, NM 87107-

**SHIP TO:** City of Las Vegas  
 Attn:Utilities Department  
 905 12th Street  
 Las Vegas, NM 87701

**Vendor Fax #:** (505) 345-4280

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	1	Tax	450.92		610-0000-610-7308	450.92
2	1	Pickup	1,250.00		610-0000-610-7308	1,250.00
3	1	Weekly - 5(50') long 4/O Conductors	250.00		610-0000-610-7308	250.00
4	2	Weekly-Triple Shift - 300 Kva, 240 KW Generator	1,488.00		610-0000-610-7308	2,976.00
5	1	Delivery	1,250.00		610-0000-610-7308	1,250.00

**DEPARTMENT ORDER**  
*T Vega*  
 3/15/19

Approved By: \_\_\_\_\_

Date: 3/15/2019

<b>SUBTOTAL:</b>	6,176.92
<b>TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	6,176.92

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149



Power Generation Service  
5001 Edith Blvd NE  
Albuquerque NM 87107  
Phone: 505.323.2032  
Fax: 505.345.4280

# QUOTE

19576

Date: 3/13/2019

## Job Site

Emergency Generator

## Customer

City of Las Vegas  
905 12th Street  
Las Vegas, NM 87701

From: Kim Jennings

FOB:

Terms: C.O.D.

Fax:

NM Gross Receipts Tax will be added unless we are provided with a valid NTTC  
Please call (505) 323-2032 with any questions.

### Power Generation Service is pleased to provide the following quote:

Daily Rental of 300 Kva, 240 KW generator @ 480 volts, single shift run (0-10 hrs run/day) 372.00T

Double shift (over 10 to 18 run hrs/day) multiply single shift by 1.5

Triple shift (over 18 to 24/7 run hours per day) multiply single rate by 2.0

Weekly Rental @ single shift = \$1,488.00 x 2 = ~~\$2,976.00~~

Monthly Rental @ single shift = \$4,464.00

Daily Rental of (5) 50' long 4/O conductors 62.50T

Weekly rental = \$250.00

Monthly rental = \$750.00

Delivery of generator to site to include cabling 1,250.00T

Pick Up of generator to site 1,250.00T

Immediate confirmation necessary to insure timely delivery.

Acceptance Signature \_\_\_\_\_

*This Quote remains in effect for 30 days from the above date.  
Any changes will need to be requested.*

Sales Tax . \$231.09

Total \$3,165.59



**STATE OF NEW MEXICO  
EMERGENCY DETERMINATION FORM**

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: City of Las Vegas

Agency Chief Procurement Officer: Helen Vigil

Telephone Number: 505-454-1401

II. Name of Contractor: Power Generation Service

Address of Contractor: 5001 Edith Blvd NE  
Albuquerque, NM 87107

Amount of prospective contract: \$6,176.84

Term of prospective contract: Upon Completion

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

The contractor transported and provided a 300 KVA, 240 KW generator to provide power at the waste water treatment plant during a power outage.

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.**

On March 13, 2019 a high wind storm damaged 4 power poles at the waste water treatment plant. The local power company was unable to make immediate repairs so the contractor was called to provide temporary power until the poles and power could be restored.

- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).**

The waste water treatment plant has older generators on site that started up and shut down after 5 minutes. The facility is obtaining quotes to replace the aging generators.

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.**

Acquisition of replacement generators and regular maintenance services. This was an unusual situation with loss of power for an extended period.

Certified by:



Agency Chief Procurement Officer

Date: 3/14/2019

Agency Approval by:



Cabinet Secretary/Governmental Entity Head or Designee

Date: 3/14/19