



STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of **Agency**: **CITY OF LAS VEGAS**

Agency Chief Procurement Officer: HELEN VIGIL

Telephone Number: 505-426-3245

II. Name of Contractor: D.A.G

Address of Contractor: P.O. BOX 2084

LAS VEGAS, NEW MEXICO 87701

Amount of prospective contract \$1791.05

Term of prospective contract: PURCHASE

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

SOLID WASTE DEPARTMENT ACQUIRED SERVICES FROM D.A.G. FOR A DAMAGED TARP ON A SEMI TRAILER ON ROUTE TO THE LANDFILL VIA I-25, DEBRIS WAS COMING OUT OF TRUCK AS PER DOT REGULATIONS ALL SEMI TRANSPORT TRUCKS MUST BE COVERED AT ALL TIMES WHICH INCLUDES NMED, EPA REGULATIONS. REPAIRS HAD TO BE DONE ON SITE TO FOLLOW REGULATIONS THAT APPLYS TO SOLID WASTE PERMIT.

D.A.G WAS UTILIZED DUE TO THE FACT THAT THEY SERVICE ALL OF SOLID WASTE DIESEL FLEET.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

ON SITE SERVICES WERE NEEDED IMMEDIATELY AS TO FOLLOW REGULATIONS ON TRANSPORTING SOLID WASTE.

V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

MAKING SURE THAT CRITICAL PARTS INVENTORY IS ALWAYS REPLENISHED WITH EXTRA TARPS.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

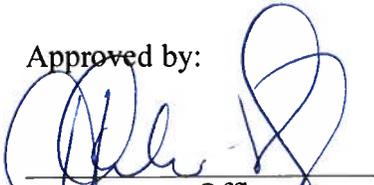
MAINTAINING CRITICAL PART INVENTORY FOR ALL DIESEL FLEET, ENSURING THERE IS ENOUGH INVENTORY AVAILABLE AT ALL TIMES.

Certified by:


Department Director

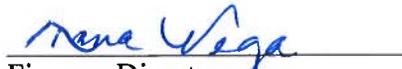
Date: 5/17/2018

Approved by:


Procurement Officer

Date 5/17/2018

APPROVED


Finance Director

Date 5/17/2018