



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 181611

Date: 04/04/2018

Request #: 252196

Vendor #: 00373

ISSUED TO: YUKON & ASSOCIATES, LTD
 4211 HAWKINS NE
 ALBUQUERQUE, NM 87109

SHIP TO: City of Las Vegas
 Attn: Utilities Department
 905 12th Street
 Las Vegas, NM 87701

Vendor Fax #: (505) 344-2974

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	1	Shipping	300.00		610-0000-610-7407	300.00
2	1	VFO Bar screen control panel	2,191.00		610-0000-610-7407	2,191.00

DEPARTMENT ORDER
TVoga
 4/5/18

Approved By: _____

Date: 4/5/2018

SUBTOTAL:	2,491.00
TAX:	0.00
SHIPPING:	0.00
TOTAL	2,491.00

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 252196000

BID REQUIREMENTS **CHECK APPROPRIATE BOX** **DATE:** 4-4-18

- \$0 TO \$500.00: Purchase under Resolution #07-41; Requires 2 quotes minimum 2.2A.
- \$500.01 TO \$5,000.00: Requires three (3) telephoned or written bids; 2.2B.
- \$5,000.01 TO \$20,000.00: Requires sending Bid Notices and receiving signed bids within the time specified; 2.2C.
- \$20,000.01 AND OVER: Requires Competitive sealed Bids or Proposals pursuant to Resolution #07-41, 2.2D and the State Procurement Code.

BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____
(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

- SPD CONTRACT; 2.2F: SPD NO.: _____ EXPIRES: ____/____/____.
- EXEMPT PURCHASE; 3.0. Provide Section No. _____.
- GSA CONTRACT; 14.0. GSA NO.: _____ EXPIRES: ____/____/____.
- PROFESSIONAL SERVICES; 2.3.
- SOLE SOURCE; 4.0: REQUIRES DETERMINATION.
- EMERGENCY; 5.0: AND SECTIONS 1.4.1.60 thru 1.4.1.64, NMSA, 2005.
- OTHER CITY CONTRACT; 17OC; NO.: _____ EXPIRES: ____/____/____.
- CITY OF LAS VEGAS HOUSING AUTHORITY SECTION 33.0; PURCHASES OVER \$100,000.

STATEMENT OF NEED: (Must Complete)
Control panel needed to repair entrance works

IN COMPLIANCE WITH THE PROCUREMENT CODE 07-41 THE FOLLOWING QUOTES WERE OBTAINED

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED
4-4-18	YUKON	505-344-2972	James Kircher	\$2,191.00

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
	1		VFD Rear Screen Control Panel	\$2191.00	\$2191.00
			Shipping	\$300.00	\$300.00

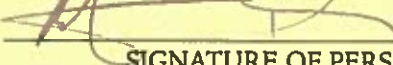
VENDOR: Yukon **TOTAL:** \$ 2,491.00

ADDRESS: _____ **FEDERAL TAX NO.:** _____

NM CRS NO.: _____ **FEDERAL TAX NO.:** _____

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ _____
 EXPENDED TO DATE \$ _____
 CURRENT EXPENSE \$ _____
 BALANCE \$ _____


 SIGNATURE OF PERSON REQUESTING

610-0000-610-7407
 FUND DEPARTMENT ACTIVITY

APPROVED BY: Dave Vega 4/5/18 BUDGET AVAILABLE YES: _____ NO: _____

CITY OF LAS VEGAS
1700 NORTH GRAND AVE.
LAS VEGAS, NM 87701

T 505.454.1401
F 505.425.7335
LASVEGASNM.GOV
VISITLASVEGASNM.COM

TONITA GURULÉ-GIRÓN
MAYOR

Memo

DAVID ULIBARRI
COUNCILOR, WARD 1

VINCE HOWELL
COUNCILOR, WARD 2

BARBARA PEREA-CASEY
COUNCILOR, WARD 3

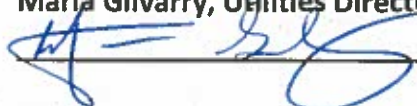
DAVID L. ROMERO
COUNCILOR, WARD 4

**To: Tana Vega, Interim Finance Director
Helen Vigil, Purchasing Agent**

From: Ron Lujan, Waste Water Manager



Thru: Maria Gilvarry, Utilities Director

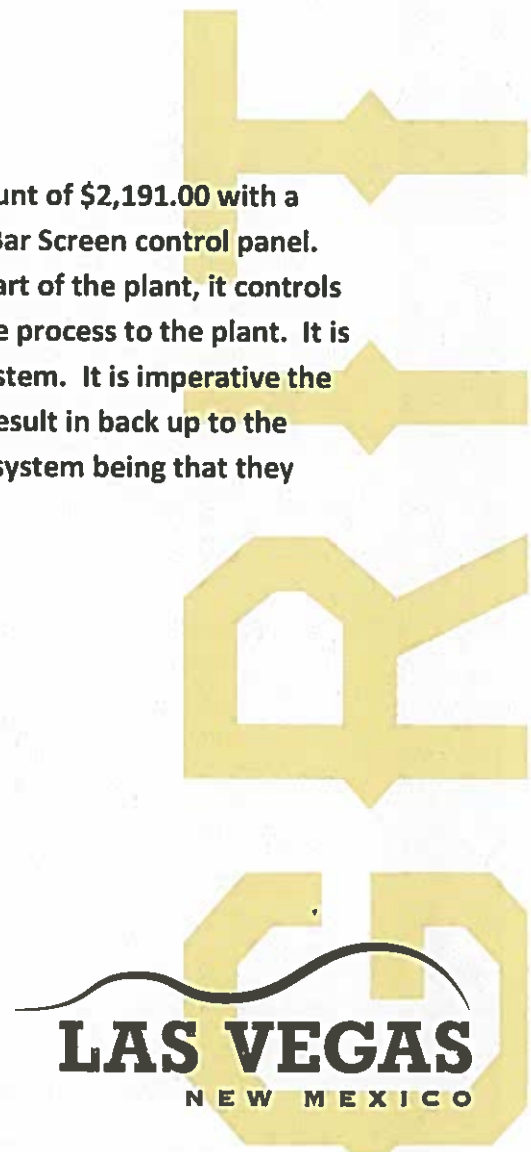


Date: April 04, 2018

Ref: Emergency PO - Yukon

Requesting an emergency PO is issued to Yukon in the amount of \$2,191.00 with a estimated shipping of \$300.00 replacement of the VFD for Bar Screen control panel. The entrance work system has gone down and it is a vital part of the plant, it controls the flow and eliminates large objects at the beginning of the process to the plant. It is the PLC that controls the VFD that is tied into the SCADA system. It is imperative the system is at its full capabilities at all time, if not this could result in back up to the plant. Yukon has the programming and all updates for the system being that they installed and are familiar with this equipment and system.

Please let me know if you need any other information.





Ron Lujan <rlujan@lasvegasnm.gov>

Bar Screen VFD replacement quote

3 messages

James Kircher <jkircher@yukonusa.com>
To: Ron Lujan <rlujan@lasvegasnm.gov>

Tue, Apr 3, 2018 at 9:48 AM

Hello Ron,

In accordance with your request Yukon & Associates is pleased to provide pricing for the following:

Provide replacement VFD for Bar Screen control panel. The existing VFD is obsolete, however, the replacement would be an identical new factory unit in a sealed box.

LOT JOB COST FOR VFD REPLACEMENT ... \$2,191.00 + *Shipping cost*

Comments:

1. Although the existing VFD is obsolete, it would be the most expedient method to restore service to the Bar Screen control panel. The existing unit could be sent to the repair shop for an repair estimate. If the unit is repairable, it could serve as a spare unit minimizing

downtime should a failure occur in the future.

2. Pricing excludes taxes.

Thanks,

James Kircher

Yukon & Associates, Ltd.

jkircher@yukonusa.com

505-344-2972, Ext. 304

Ron Lujan <rlujan@lasvegasnm.gov>
To: Bernadette Gold <b_gold@lasvegasnm.gov>

Tue, Apr 3, 2018 at 11:45 AM

Bernadette,

Here is the quote from James at Yukon.
Thanks