



City of Las Vegas

1700 N. Grand Avenue | Las Vegas, NM 87701 | T 505.454.1401 | lasvegasnm.gov

Madam Mayor Tonita Gurulé-Girón

**CITY OF LAS VEGAS
WORK SESSION CITY COUNCIL AGENDA
February 13, 2019–Wednesday– 5:30 p.m.
City Council Chambers
1700 N. Grand Ave**

(The City Council shall act as the Housing Authority Board of Commissioners on any matters on the Agenda concerning the Housing Department.)

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MOMENT OF SILENCE**
- V. **APPROVAL OF AGENDA**
- VI. **PUBLIC INPUT (not to exceed 3 minutes per person and persons must sign up at least fifteen (15) minutes prior to meeting.)**
- VII. **DISCUSSION ITEMS**

1. Out of State Travel to Phoenix, Arizona for two police personnel to attend Police Internal Affairs Training on April 7-13, 2019.

David T. Bibb III, Police Chief Police Internal Affairs Training will be held in Phoenix, Arizona on April 7-13, 2019. Total cost for both personnel attending is \$2,970. Police Internal Affairs will teach the step-by-step process of conducting professional, thorough, objective administrative and internal affairs investigations as well as specialized investigation of hostile work place complaints and harassment complaints.

2. Out of State Travel to Longmont, Colorado for an Animal Control Officer to attend the Training Academy on animal care and cruelty investigation training on April 8-12, 2019.

Virginia Marrujo, Interim Community Development Director The National Animal Control and Humane Officer (NACHO) Training Academy Animal Welfare Coalition of Northeastern New Mexico will be providing a scholarship for the registration funding in the amount of \$595.00. The City cost for travel will be in the amount of \$705.00.

3. Resolution No. 19-08 assuring the availability of matching funds for the participation in the New Mexico Department of Transportation Municipal Cooperative Agreement (COOP), in the amount of \$75,000.00 which is 25% of total estimated project cost of \$300,000.00 for phase 3 of 5.

Danny Gurule, Interim Public Works Director As part of the Cooperative agreement submittal criteria for the New Mexico Department of Transportation it is required that a resolution of support from the Local Governing Body assuring the matching funding availability, accompanies the Cooperative Agreement. Project includes the plan and design, construction, construction management, reconstruction, pavement rehabilitation, drainage improvements and miscellaneous construction to Keen Street from Grant Street to West National Ave., as well as West National from Keen Street to South Pacific Avenue.

4. Resolution No. 19-09 assuring the availability of matching funds for the participation in the New Mexico Department of Transportation Municipal Arterial Program (MAP), in the amount of \$125,000.00 which is 25% of the total estimated project cost of \$500,000.00 for phase 2 of 5.

Danny Gurule, Interim Public Works Director As part of the Municipal Arterial Program submittal criteria, the New Mexico Department of Transportation requires that a resolution of support from the Local Governing Body assuring the matching funding availability accompany MAP agreement. Project includes the plan and design, construction, construction management, reconstruction, pavement rehabilitation, drainage improvements and miscellaneous construction to Mountain View Drive from Grand Avenue to 7th Street.

VIII. EXECUTIVE SESSION

THE COUNCIL MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER § (H) OF THE OPEN MEETINGS ACT.

- A. Personnel matters, as permitted by Section 10-15-1 (H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**

- B. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**

- C. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1 (H) (8) of the Open Meetings Act, NMSA 1978.**

IX. ADJOURN

ATTENTION PERSONS WITH DISABILITES: The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

ATTENTION PERSONS ATTENDING COUNCIL MEETING: By entering the City Chambers, you consent to photography, audio recording, video recording and its/their use for inclusion on the City of Las Vegas Web-site, and to be televised on Comcast.

NOTE: A final agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 N. Grand Avenue, Las Vegas, NM 87701

Work Session

CITY COUNCIL MEETING AGENDA REQUEST

DATE: 1/28/2019

DEPT: Police

MEETING DATE: 2/13/2019

DISCUSSION ITEM/TOPIC: *Out of State Travel to Phoenix, Arizona*

BACKGROUND/RATIONALE: *Police Internal Affairs Training will be held in Phoenix, Arizona on April 7-13, 2019. Two (2) Police Personnel will be attending this training.*

Registration cost for this training is \$ 795.00 per person attending. Per Diem cost per person attending is \$690.00, total amount of \$ 2,970.00.

Police Internal Affairs will teach the step-by-step process of conducting professional, thorough, objective administrative and internal affairs investigations, as well as specialized investigation of hostile work place complaints and harassment complaints.

This course will also present the Las Vegas Police Department with in-depth information on the latest court rulings and nationally accepted procedures surrounding the compliant process and internal affairs investigations, employee rights, social media policies and guidelines, relevant administrative laws related to record keeping, and the releasing of information to the media.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.



**David T. Bibb III
Chief of Police**

REVIEWED AND APPROVED BY:



**TONITA GURULE-GIRON
MAYOR**



**ANN MARIE GALLEGOS,
INTERIM CITY MANAGER**

**TANA VEGA, INTERIM
FINANCE DIRECTOR
(PROCUREMENT)**

**PURCHASING AGENT
(FOR BID/RFP AWARD)**

**ESTHER GARDUNO MONTOYA,
CITY ATTORNEY
(ALL CONTRACTS MUST BE REVIEWED)**



Chief David T. Bibb III

MEMORANDUM

TO: David T. Bibb III Chief of Police

FROM: Pamela Sandoval 205
Pamela Sandoval
Commander, Planning Training Recruiting

THRU: M. David Gallegos
M. David Gallegos
Deputy Chief

DATE: December 10, 2018

RECEIVED

DEC 10 2018

BY: [Signature]

RE: Request for out of state training "Police Internal Affairs"

This memo is a request for officers to attend The Police Internal Affairs Training on April 8, 2019-April 12, 2019. The training is hosted by The Institute of Police Technology and Management (IPTM) and will be held in Phoenix Arizona, Department of Public Safety, 2222 West Encanto Blvd.,

This training request is for Lt. Monica Vigil and Lt. Steve Pacheco to attend as representatives of The Las Vegas Police Department. This training is \$795.00 per person. This is the closest training to New Mexico and is within driving distance for our officers.

Attached you will find the flyer and the registration form for this training

Should you have any questions, please do not hesitate to contact me. Thank you for your consideration in this matter.

Review by:
Marla Martinez
Marla Martinez, Finance Specialist

12/12/18 General Fund
Date

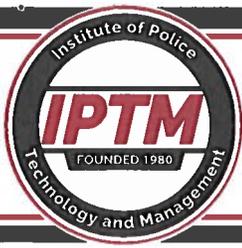
Beatrice Salazar
Beatrice Salazar, Grants Administrator

12/10/18 no grant funds
Date

~~Approved/Disapproved~~
David T. Bibb III
David T. Bibb III
Chief of Police

12/12/18
Date

XC: Training File
File



Police Internal Affairs

(40 Hours)

This comprehensive course will provide you with a model procedures approach for handling the internal affairs needs and requirements of small, medium and large public safety agencies. You will acquire the knowledge of investigative techniques and the understanding of legal guidelines necessary to function as an internal affairs investigator to include cases that concern criminal violations and officer-involved shootings.

We will take you step-by-step through the process of conducting professional, thorough, and objective administrative and internal affairs investigations, as well as the specialized investigation of sexual harassment and hostile work place complaints.

We will also present you with in-depth information on the latest court rulings and nationally accepted procedures surrounding the complaint process and internal affairs investigations, employee rights, social media policies and guidelines, relevant administrative laws related to record keeping, and the releasing of information to the media. Finally, you will learn unique, effective interview techniques to prepare for and conduct interviews of complainants, witnesses, and accused officers.

This course will benefit newly assigned Internal Affairs Officers or supervisors, experienced Internal

Affairs Officers who want to update their skills, civilian Internal Affairs Investigators, and administrators and managers who want to understand how internal affairs investigations should be conducted.

Topics include:

- Ethics and integrity in public safety
- IA policies, rules, and procedures
- Complaint intake and processing
- Integrity testing/stings
- Preparing for and conducting interviews
- Case file preparation, records systems and early intervention systems
- Sexual harassment and hostile work place investigations
- Legal issues and case law
- Officer-involved shootings and in-custody death investigations
- Body worn cameras
- Group projects and presentations

Audience: Officers assigned to administrative and internal affairs investigations; personnel assigned to professional compliance units; law enforcement and public safety administrators; and human resource and city/county managers who oversee the personnel assigned to a law enforcement or public safety agency.

Course Fee: \$795

REGISTRATION AND FEES

Full payment must accompany all registrations. You may register online at www.iptm.org and pay with your Visa, MasterCard, Discover or American Express credit card, or you may download a registration form and mail it to IPTM with a check.

CANCELLATION/REFUND POLICY

Complete the Cancellation Request Form and return it to IPTM. No telephone cancellations will be accepted. A 20% administrative fee will be assessed to all refunds if the cancellation request is received within 14 days of the course start date. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course. No refunds will be given for no-shows.

COURSE CONFIRMATIONS

A minimum number of registrations must be received for a class to run as scheduled. When the minimum criterion has been met, written confirmation will be mailed, faxed, or emailed to you.

Please do not make airline reservations until you receive written notification confirming that the course will run as scheduled.

TRANSPORTATION AND LODGING

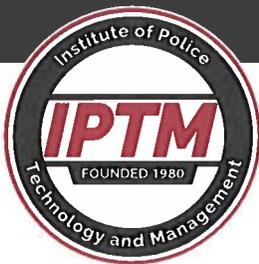
Most locations are served by several major airlines. Ground transportation, food and lodging are the responsibility of the student. However, hotels in the listed areas offer a special rate to IPTM program participants. For more information, please visit our website at www.iptm.org or call us at (904) 620-IPTM.

CONTINUING EDUCATION CREDITS

Continuing Education Units (CEUs) are available through IPTM. Please call us at (904) 620-IPTM for details.

To register for this course online, please visit our website at:

www.iptm.org



Institute of Police Technology and Management

Instructions for Registering Others

1. Complete one Registration Form per student.
2. Return the form(s) with full payment:
 - Email:** info@iptm.org
 - Fax:** (904) 620-2453
 - Mail:** IPTM/UNF
12000 Alumni Drive
Jacksonville, FL 32224-2678
 - Call:** (904) 620-IPTM (4786)
Please have your credit card information available.
3. An email confirming registration and payment will be sent to the student. To receive a copy, include your email address in the Registering Person's Information box if you send by email.

IMPORTANT INFORMATION

Do not make airline reservations until you receive written notification confirming that the course will run as scheduled.

CANCELLATION/REFUND POLICY:

Complete the Cancellation Request Form found at www.iptm.org and return it to IPTM. No telephone cancellations will be accepted. A 20% administrative fee will be assessed to all refunds if the cancellation request is received within 14 days of the course start date. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course. No refunds will be given for no-shows.

Police Internal Affairs

4/8/2019 - 4/12/2019

Phoenix Arizona

Class times: 8:00 AM to 5:00 PM

Fee: \$795.00

Hotel and Location Information: [Arizona DPS Public Service Center](#)

Room TBD, 2222 West Encanto Blvd. Phoenix, AZ 85009

Instructor(s):

Police Internal Affairs

4/8/2019 - 4/12/2019

Phoenix Arizona

Class times: 8:00 AM to 5:00 PM

Fee: \$795.00

Hotel and Location Information: [Arizona DPS Public Service Center](#)

Room TBD, 2222 West Encanto Blvd. Phoenix, AZ 85009

Instructor(s):



Institute of Police Technology and Management

University of North Florida

Registration Form

STUDENT INFORMATION

First Name: Steve Day Phone: (505) 425-7504
 Middle Initial: _____ Student Fax Number: (505) 425-6346
 Last Name: Pacheco Student Email: Steve-pacheco@lasvegasmn.gov
 Address: 318 Moreno Street
 Address 2: _____
 Zip Code: 87701
 City: Las Vegas
 State: New Mexico
 Occupation (Rank): Commander
 Employer (Agency Name): Las Vegas Police Department

Americans with Disabilities Act Program Accessibility:
 Individuals who require reasonable accommodation in order to participate must notify the registrar at (904) 620-IPTM at least five working days prior to the class.

COURSE INFORMATION

Course Title: Police Internal Affairs
 Course Dates: April 8, 2019 - April 12, 2019
 Course Location: Phoenix, Arizona
 Course Fee: \$795.00

Full payment must accompany all registrations!

Please do not make airline reservations until you receive written notification confirming that the course will run as scheduled.

PAYMENT INFORMATION

Payment must be submitted with your registration.

Check enclosed for: \$ _____ *Make check payable to: Institute of Police Technology and Management*
 Bill my: Visa MasterCard American Express Discover for \$ _____
 Card #: _____ 3- or 4-digit security code: _____
 Name as it appears on card: _____ Expiration Date: _____
 Email receipt to: _____

CANCELLATION/REFUND POLICY:

Complete the Cancellation Request Form found at www.iptm.org and return it to IPTM. No telephone cancellations will be accepted. A 20% administrative fee will be assessed to all refunds if the cancellation request is received within 14 days of the course start date. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course. No refunds will be given for no-shows.

REGISTERING PERSON'S INFORMATION (If different than student)

Registering Person's Name: Alexis McAdams
 Registering Person's Title: Administrative Aide I Phone Number: 505 425-7504
 Registering Person's Email: amcAdams@lasvegasmn.gov

Return to: Institute of Police Technology and Management/University of North Florida
 12000 Alumni Drive • Jacksonville, Florida 32224-2678
 Phone: (904) 620-IPTM • Fax: (904) 620-2453 • E-mail: info@iptm.org



Institute of Police Technology and Management

University of North Florida

Registration Form

STUDENT INFORMATION

First Name: Monica Day Phone: (505) 425-7504
 Middle Initial: _____ Student Fax Number: (505) 425-6340
 Last Name: Vigil Student Email: mvigil@lasvegasnm.gov
 Address: 318 moreno street
 Address 2: _____
 Zip Code: 87701
 City: Las Vegas
 State: New Mexico
 Occupation (Rank): Lieutenant
 Employer (Agency Name): Las Vegas Police Department

Americans with Disabilities Act Program Accessibility:
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 Card #: _____ 3- or 4-digit security code: _____
 Name as it appears on card: _____ Expiration Date: _____
 Email receipt to: _____

CANCELLATION/REFUND POLICY:

Complete the Cancellation Request Form found at www.iptm.org and return it to IPTM. No telephone cancellations will be accepted. A 20% administrative fee will be assessed to all refunds if the cancellation request is received within 14 days of the course start date. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course. No refunds will be given for no-shows. Refunds will normally be processed in 6-8 weeks.

REGISTERING PERSON'S INFORMATION (If different than student)

Registering Person's Name: Alexis McAdams
 Registering Person's Title: Administrative Aide I Phone Number: 505-425-7504
 Registering Person's Email: amcAdams@lasvegasnm.gov

Return to: Institute of Police Technology and Management/University of North Florida
 12000 Alumni Drive • Jacksonville, Florida 32224-2678
 Phone: (904) 620-IPTM (4786) • Fax: (904) 620-2453 • E-mail: info@iptm.org



City of Las Vegas

318 Moreno Street • Las Vegas New Mexico 87701 • Ph# (505) 425-7504 • Fax # (505) 425-6346



**Chief of Police
David T. Bibb III**

MEMORANDUM

TO: _____
**Ann Marie Gallegos
Interim City Manager**

FROM: 
**M. David Gallegos
Deputy Chief of Police**

DATE: **December 27, 2018**

RE: **Out of State Travel-Phoenix, Arizona
Police Internal Affairs
April 7-13, 2019
2 LVPD Personnel**

Estimated Travel Cost

Per Diem for 1 LVPD Personnel \$ 1,380.00
@ 690.00 per individual

Registration for 1 LVPD Personnel \$ 1,590.00
@ \$795.00 per individual

TOTAL COST **\$ 2,970.00**

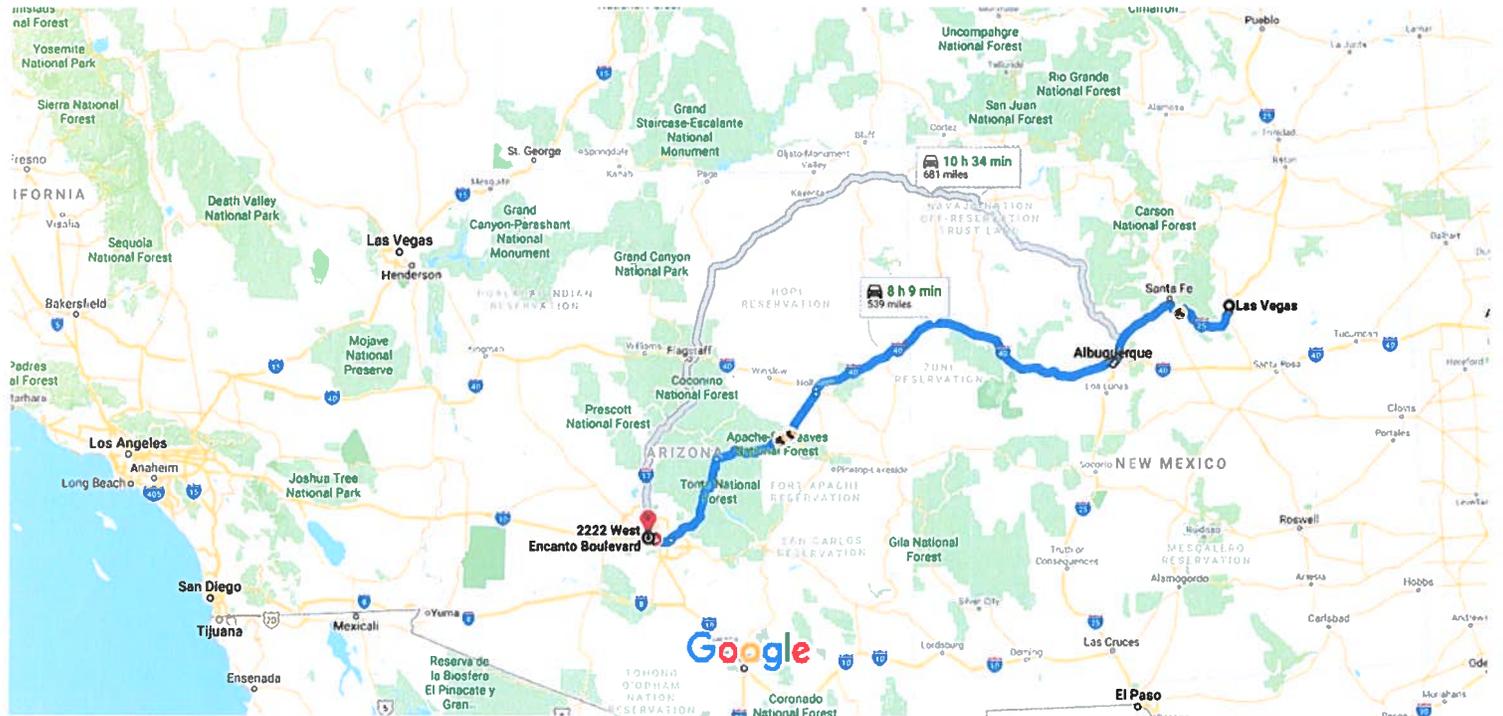
All expenses will be paid by the General Fund. Per Diem will be out of line item 101-4800-710-7202, and registration will be out of line item 101-4800-710-7203.

XC: File





Las Vegas, New Mexico 87701 to 2222 W Encanto Blvd, Phoenix, AZ 85009 Drive 539 miles, 8 h 9 min



Map data ©2018 Google, INEGI 50 mi



via I-40 W

8 h 9 min

Fastest route, the usual traffic

539 miles



via US-160 W

10 h 34 min

681 miles

Work Session

CITY COUNCIL MEETING AGENDA REQUEST

DATE: 2/1/2019 **DEPT:** Community Development **MEETING DATE:** 2/13/2019

DISCUSSION ITEM/TOPIC: Request out of state travel for Animal Control Officer, Alex Allington, to attend the Training Academy - Module A in Longmont Colorado April 8 - 12, 2019.

BACKGROUND/RATIONALE: Community Development Department is requesting travel approval to allow Animal Control Officer to attend National Animal Care & Control Association in animal care and cruelty investigation training: The National Animal Control and Humane Officer (NACHO) Training Academy. Animal Welfare Coalition of Northeastern New Mexico will be providing a scholarship for the registration funding in the amount of \$595.00. The City cost for travel will be in the amount of \$705.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.



SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:



TONITA GURULE-GIRON
MAYOR

TANA VEGA, INTERIM
FINANCE DIRECTOR
(PROCUREMENT)



ANN MARIE GALLEGOS,
INTERIM CITY MANAGER

PURCHASING AGENT
(FOR BID/RFP AWARD)

ESTHER GARDUNO MONTOYA,
CITY ATTORNEY
(ALL CONTRACTS MUST BE
REVIEWED)



WHY IS NACA CERTIFICATION IMPORTANT?

In today's world, nearly every industry has certification standards for professionals in the field. Professional certification not only helps individuals demonstrate their competency, and show their commitment to the profession, it provides employers an effective way to evaluate whether a current, or prospective, employee possesses the skills and knowledge required for successful performance of their job duties.

As the leader in setting the standard for professionalism in the animal care and control field, the National Animal Care & Control Association began providing certification training to animal care and control professionals more than 25 years ago. With more than 12,000 individuals receiving certification training from NACA since our training programs began, NACA has become the foremost provider of animal care and control certification, and is the industry standard.

Continuing to Set the Standard

Obtaining a certification in animal care and control shows your organization, and the public you serve, your commitment to the animal care and control profession. The next

step is to validate your dedication to the animal care and control profession by demonstrating that you are actively maintaining your competency year after year. We firmly believe that animal care and control professionals who pursue continuing education credits on a regular basis are more aware, and better educated, when it comes to utilizing current practices within the field.

To continue setting the standard of professionalism within the animal care and control field, the National Animal Care & Control Association will begin offering animal care and control professionals the opportunity to demonstrate their commitment to the certifications they have earned by requiring continuing education units to maintain National Animal Care & Control Association certifications.

NACA Certification Process

To obtain NACA Certification as an Animal Control Officer, an individual must have successfully completed both the NACA Level 1 and Level 2 Academies, or both of the National Animal Control and Humane Officer Academy (NACHO) Module A and Module B Academies, or the appropriate combination thereof.

Individuals must have completed NACA Level 1 and Level 2, or NACHO Module A and Module B, in any order, as long as both levels were completed within 36 months.

Certification Term

Beginning January 1, 2017, the National Animal Care & Control Association's Animal Control Officer Certification **will be valid for a period of three (3) years** from December 31st in the year the certification was completed. For example, if certification is earned in March 2017, certification will be valid from March 2017 until December 31, 2020.

The certification term may be extended if individuals maintain the National Animal Care and Control Association's Animal Control Officer Certification, by pursuing continuing education opportunities, and providing proof of completing said continuing education to NACA, as outlined in NACA's Continuing Education Requirements.

ACO Certification Curriculum Breakdown by NACHO Academy Module

NACA TRAINING

NACHO Training Academy

Current Training Schedule

NACA 2019 Conference

NACA ACO Certification

Chemical Immobilization Workshop

[Continuing Education](#)
[Disaster Response Boot Camp](#)
[FAQ](#)

[INDUSTRY RESOURCES](#)

[Resources](#)
[NIBRS Manual](#)
[Member Resources \(Login Required\)](#)
[NACA News Magazine](#)
[NACA News Magazine - Advertising](#)
[Determining Kennel Staffing Needs](#)
[Determining Field Staffing Needs](#)
[Career Center - Job Board](#)
[Career Opportunities in Animal Care & Control](#)
[NACA Links](#)
[Grant Opportunities](#)
[NACA Merchandise](#)

[NACA Website Terms of Use](#)

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MODULE A - LONGMONT, CO - APRIL 8-12, 2019

Register | Map this Event | Tell a Friend



4/8/2019 to 4/12/2019

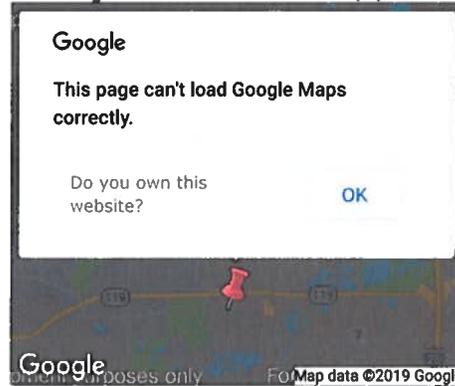
Register

When: April 8-12, 2019
7:30AM - 5:00PM

Where: Map this event »
Code 3 Associates and Kinsco
1456 Skyway Drive
Longmont, Colorado 80504
United States

Contact: Lesa Murray
lmurray@nacanet.org
913-768-1319

Online registration is available until: 3/8/2019



« Go to Upcoming Event List

The National Animal Control & Humane Officer Academy Module A will be held from April 8-12, 2019 in Longmont, CO. The class will be held at Code 3 Associates and Kinsco, located at 1456 Skyway Drive, Longmont, CO 80504. Nearby hotels include Best Western 720-494-1925, Hampton Inn Longmont 303-772-2554, and Holiday Inn Express 303-684-0404, and are not within walking distance.

NATIONAL ANIMAL CARE & CONTROL ASSOCIATION

40960 California Oaks Rd. #242
Murrieta, CA 92562

Phone: 913-768-1319
Fax: 913-768-1378

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Association Management Software Powered by YourMembership :: Legal



NACHO TRAINING ACADEMY

The NACHO 2019 Schedule is now available!

Click [here](#) to download. [Online Registration is open!](#)

[VIEW CALENDAR](#)

The National Animal Care & Control Association (NACA) was formed in 1978 for the express purpose of assisting its members to perform their duties in a professional manner. NACA believes its most important contribution towards solving our domestic animal problems is to make available to Animal Control agencies and personnel a comprehensive training program.

Academy Information:

The National Animal Care & Control Association and [Code 3 Associates](#) have partnered to develop a higher standard in animal care and cruelty investigation training: The National Animal Control and Humane Officer (NACHO) Training Academy.

The NACHO Training Academy consists of three 40 hour Monday-Friday modules that can be taken in any order. With this new collaboration, participants will earn the NACA Animal

Control Officer Certification, upon successful completion of Module A and B, and will earn the Code 3 Cruelty Investigator Certification upon completion of Modules A, B, and C.

Until now, receiving these national certifications required individuals to complete five 40 hour week long training courses, however, many of the skills needed to become certified as an Animal Control Officer are also needed to be certified as a Cruelty Investigator. Recognizing this overlapping of skill sets, NACA and Code 3 have worked together to identify areas where the training curriculum in both programs overlap and have developed new curriculum to reduce the total weeks of training necessary to earn both the Animal Control Officer Certification and Cruelty Investigator Certification.

Who Should Attend

Animal care and control personnel at the federal, state, and local levels, Police Officers, and Sheriff's Deputies who are responsible for animal control duties and cruelty investigators. In addition, those people interested in a career in the animal care and control field are welcome to attend. No previous animal control experience is required.

The National Animal Control & Humane Officer Academy (NACHO) is intended for a wide variety of professionals including animal cruelty investigators, animal control officers, veterinary professionals, animal welfare workers, members of animal rescue groups & others who are responsible for the care and control of animals and the investigation of animal cruelty cases. The NACHO curriculum consists of three 40 hour modules, each providing instruction in all aspects of animal control and animal cruelty investigations. We recommend Module A be taken first, and modules B and C may be taken in any order.

NACA offers training in locations all over the United States. Check the [Animal Control Training Schedule](#) for a list of current training opportunities.

Please be aware that due to logistics and scheduling, NACA may not offer a program within your state. You may need to travel to a course near your location.

It is not necessary to have previous or current experience in Animal Care and Control to attend NACA or NACHO training. You must be 18 years of age to attend a NACA course.

NACHO Module A Curriculum Includes:

- The Professional & Ethical Officer
- Basic Companion Animal Identification
- Search & Seizure, w/ Juveniles & Liability
- Biosecurity & Zoonotic Diseases
- Rabies & Quarantine
- Veterinary Evaluations and Injury Assessments

- Investigative Report Writing
- Authority, Ordinances and the Law
- Interview & Behavior Analysis
- Companion Animal Capture & Handling
- Companion Animal Behavior

Each day begins at 7:30 am and ends at 5:00 pm.

Tuition

Tuition for Module A is \$595.00 per participant. (Current NACA Members receive a \$20.00 discount if logged in when registering for a class.)

For any additional questions please check out our [FAQ](#) or email naca@nacanet.org.

Visit the [Training Schedule](#) now to find a Module A class in your area.

NACHO Module B Curriculum Includes:

- Animal Cruelty Forensic Photography
- Animal Fighting
- Animal Hoarders
- Animal Cruelty Crime Scene Processing and Evidence Handling
- Tense Argument & Confrontation Tactics
- Basic Nutrition
- Livestock Identification & Behavior
- Livestock Investigations
- Case and Trial Preparation
- Sworn Testimony (Practical)
- Body Condition Scoring (with practical)
- Situational Awareness and Stress Management

Each day begins at 7:30 am and ends at 5:00 pm.

Tuition for Module B is \$595.00 per participant. (Current NACA Members receive a \$20.00 discount if logged in when registering for a class.)

For any additional questions please check out our [FAQ](#) or email naca@nacanet.org.

Visit the [Training Schedule](#) now to find a Module B class in your area.

NACHO Module C Curriculum Includes:

- Exotic Animal Investigations

- Backyard Breeders & Animals for Sale
- Case study tabletop exercise
- The Cycle of Violence
- Recognizing and Responding to Clandestine Labs
- Scenario tabletop
- Large Scale Impounds & Disaster Response Planning
- Disaster Response Tabletop Exercise
- Identifying Exotics, Non-Traditional Pets, & Wildlife
- Handling Exotics, Non-Traditional Pets & Wildlife, with hands-on practical
- Practical Scene Exercise

Each day begins at 7:30 am and ends at 5:00 pm.

Tuition for Module C is \$595.00 per participant. (Current NACA Members receive a \$20.00 discount if logged in when registering for a class.)

For any additional questions please check out our [FAQ](#) or email naca@nacanet.org.

Visit the [Training Schedule](#) now to find a Module C class in your area.

Euthanasia Certification and Chemical Immobilization Workshop:

The Euthanasia Certification and Chemical Immobilization Certification Workshop is a three-day course where animal care and control professionals can learn specialized skills. The format allows for individual certification course participation if desired.

[Chemical Immobilization Workshop](#)

[Euthanasia Workshop](#)

For any additional questions please check out our [FAQ](#) or email naca@nacanet.org.

Tuition

Tuition for will be \$500.00 for both certifications when taken together, or as follows if taken individually: Euthanasia – \$275.00; Chemical Capture – \$275.00.

Training Site Selection

Training site locations will be chosen by the National Animal Care & Control Association based on a regional commitment by agencies in a given geographical area of the United States. Those agencies in a given area will need a minimum of 25 attendees to be considered.

Hosting a NACA Training Academy or Workshop

If you are interested in hosting a NACA Training Academy or workshop, please [Click Here](#).

NACA TRAINING

NACHO Training Academy
Current Training Schedule
NACA 2019 Conference
NACA ACO Certification
Chemical Immobilization Workshop
Continuing Education
Disaster Response Boot Camp
FAQ

INDUSTRY RESOURCES

Resources
NIBRS Manual
Member Resources (Login Required)
NACA News Magazine
NACA News Magazine – Advertising
Determining Kennel Staffing Needs
Determining Field Staffing Needs
Career Center – Job Board
Career Opportunities in Animal Care & Control
NACA Links
Grant Opportunities
NACA Merchandise

NACA Website Terms of Use

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Work Session

CITY COUNCIL MEETING AGENDA REQUEST

DATE: 02/04/19

DEPT: Public Works

MEETINGDATE: 02/13/19

DISCUSSION ITEM/TOPIC: Resolution No. 19-08 assuring the availability of matching funds for the participation in the New Mexico Department of Transportation Municipal Cooperative Agreement (COOP), in the amount of \$75,000.00 which is 25% of total estimated project cost of \$300,000.00 for phase 3 of 5.

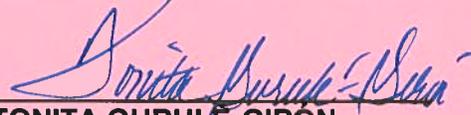
BACKGROUND/RATIONALE: As part of the Cooperative Agreement submittal criteria for the New Mexico Department of Transportation it is required that a Resolution of support from the Local Governing Body assuring the matching funding availability, accompanies the Cooperative Agreement. In complying with the criteria, staff is requesting that this Resolution be approved for the plan and design, construction, construction management, reconstruction, pavement rehabilitation, drainage improvements and miscellaneous construction to Keen Street from Grant Street to West National Ave., as well as West National from Keen Street to South Pacific Avenue.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.



SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:



TONITA GURULE-GIRON
MAYOR

TANA VEGA
INTERIM FINANCE DIRECTOR
(PROCUREMENT)



ANN MARIE GALLEGOS
INTERIM CITY MANAGER

PURCHASING AGENT
(FOR BID/RFP AWARD)

ESTHER GARDUNO MONTOYA
CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)

**CITY OF LAS VEGAS
RESOLUTION NO. 19-08**

A contract funding resolution to the New Mexico Department of Transportation.

WHEREAS, the City of Las Vegas received an invitation from the New Mexico Department of Transportation, District IV, Las Vegas New Mexico to participate in the 2019/2020 Cooperative Agreement Funding Program, and;

WHEREAS, the City of Las Vegas is responding to the invitation by submitting a project proposal to New Mexico Department of Transportation, District IV, and;

WHEREAS, the City of Las Vegas will budget up to \$75,000.00, in the appropriate budget cycle to provide matching funds at a percentage of 25% of the total cost of the project, which is estimated at \$300,000.00, and;

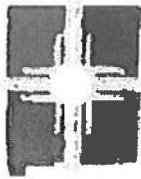
NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Las Vegas, that I, Tonita Gurule-Giron, Mayor, hereby authorize the submission of an application to the New Mexico Department of Transportation for the plan, design and construction of roadway improvements to Keen Street from Grant Street to West National Avenue and from West National Avenue to South Pacific Street within the City of Las Vegas, and hereby commit to the funding of such projects as specified in the application.

PASSED, ADOPTED, AND APPROVED THIS ____ DAY OF FEBURARY, 2019

ATTEST:

Tonita Gurule-Giron
Mayor

Casandra Fresquez, City Clerk



January 1, 2019

Mr. Daniel Gurule, Public Works
City of Las Vegas
1700 North Grand Ave
Las Vegas, NM 87701

**RE: Proposed 2019/2020 Local Government Road Fund Program
Cooperative Agreement Program (SP)**

Dear Mr. Gurule:

In order to plan the distribution of funding to the various entities for the 2019-2020 Fiscal Year Cooperative Agreement program, we are requesting that you advise this office as to your intentions for participation in the program. The information requested should be submitted no later than **March 15, 2019**. **Please return page two of this letter to inform us of your intentions to participate in the program, an estimated cost summary that supports your requested amount, and letter of intent from your local governing body assuring that the proposed matching funds are available for participation on proposed project.**

If you have any questions or require further assistance, please contact my office at (505) 398-6748.

Sincerely,

John A. Herrera

John Herrera
LGRF Coordinator

xc:
LGRF Files

Susana Martinez
Governor

Tom Church
Cabinet Secretary, Designate

Commissioners

Pete K. Rahn
Chairman
District 3

Ronald Schmeits
Vice Chairman
District 4

Dr. Kenneth White
Secretary
District 1

Robert R. Wallach
Commissioner
District 2

Butch Mathews
Commissioner
District 5

Jackson Gibson
Commissioner
District 6

2018-2019 COOP

Phase II Construction West National (Romero to New Mexico)

Item No.	NMDOT Spec No.	Description	Unit	Estim. Quantity	Unit Price	Amount
1	207000	12 inch Subgrade prep	SY	2850	\$ 3.00	\$ 8,550.00
2	408100	Prime Coat Material	TON	4	\$ 450.00	\$ 1,800.00
3	415000	Pavement Surface Restoration Including Pulverization	SY	2850	\$ 3.50	\$ 9,975.00
4	423282	HMA SP-III 3 inch	SY	2850	\$ 20.00	\$ 57,000.00
5	570000	Curb and Gutter	LF	530	\$ 23.00	\$ 12,190.00
6	601000	Removal of Structures and Obstructions	LS	1	\$ 2,500.00	\$ 2,500.00
7	603281	SWPPP Prep and Maintenance	LS	1	\$ 1,000.00	\$ 1,000.00
8	617000	Video Taping	LS	1	\$ 1,000.00	\$ 1,000.00
9	618000	Traffic Control Management	LS	1	\$ 15,000.00	\$ 15,000.00
10	621000	Mobilization, Demobilization, Closeout	LS	1	\$ 20,000.00	\$ 20,000.00
11	623000	Drop Inlet including storm sewer pipe	EA	4	\$ 8,500.00	\$ 34,000.00
12	701000	Panel Signs	SF	48	\$ 30.00	\$ 1,440.00
13	701100	Steel Post and Base Post for Aluminum Panel Sign	LF	96	\$ 12.00	\$ 1,152.00
14	704763	Retroreflectorized Pavement Marking 12" Wide	LF	52	\$ 6.00	\$ 312.00
15	801000	Construction Staking by the Contractor	LS	1	\$ 3,000.00	\$ 3,000.00
16	802000	Post Construction Plans	LS	1	\$ 1,500.00	\$ 1,500.00
17		Utility Adjustment/Relocation	ALLOW	1	\$ 2,500.00	\$ 2,500.00
18		Laboratory Testing	ALLOW	1	\$ 5,000.00	\$ 5,000.00
19		Pre-Authorized Construction Changes	ALLOW	1	\$ 5,000.00	\$ 5,000.00

10% contingency	\$ 18,291.90
Subtotal	\$ 201,210.90
NMGRT (8.3958%)	\$ 16,893.26
Total Construction Cost	\$ 218,104.16

Engineering Services Segment 1

1		Design Phase Services				\$ 30,000.00
2		Bid and Award				\$ 6,000.00
3		Construction Phase Services				\$ 16,000.00
4		Construction Observation				\$ 20,000.00

10% contingency	\$ 4,200.00
Subtotal	\$ 76,200.00
NMGRT (7.5%)	\$ 5,715.00
Total Engineering Services Cost	\$ 81,915.00

ESTIMATED TOTAL PROJECT COST \$ 300,100.00

Work Session

CITY COUNCIL MEETING AGENDA REQUEST

DATE: 01/21/19

DEPT: Public Works

MEETING DATE: 02/13/19

DISCUSSION ITEM/TOPIC: Resolution No. 19-09 assuring the availability of matching funds for the participation in the New Mexico Department of Transportation Municipal Arterial Program (MAP), in the amount of \$125,000.00 which is 25% of the total estimated project cost of \$500,000.00 for phase 2 of 5.

BACKGROUND/RATIONALE: as part of the Municipal Arterial Program submittal criteria, the New Mexico Department of Transportation requires that a Resolution of support from the Local Governing Body assuring the matching funding availability accompany MAP agreement. In complying with the criteria, staff is requesting that this Resolution be approved for the plan, design, construction, construction management, reconstruction, pavement rehabilitation, drainage improvements and miscellaneous construction to Mountain View Drive from Grand Avenue to 7th street.

THIS REQUEST FORM MUST BE SUBMITTED TO THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON FRIDAY ONE AND A HALF WEEKS PRIOR TO THE CITY COUNCIL MEETING.

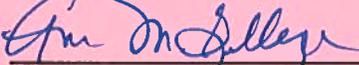


SUBMITTER'S SIGNATURE

REVIEWED AND APPROVED BY:



**TONITA GURULE-GIRON
MAYOR**



**ANN MARIE GALLEGOS
INTERIM CITY MANAGER**

**TANA VEGA
INTERIM FINANCE DIRECTOR
(PROCUREMENT)**

**PURCHASING AGENT
(FOR BID/RFP AWARD)**

**ESTHER GARDUNO MONTOYA
CITY ATTORNEY
(ALL CONTRACTS, ORDINANCES
AND RESOLUTIONS MUST BE
REVIEWED)**

**CITY OF LAS VEGAS
RESOLUTION NO. 19-09**

A contract funding resolution to the New Mexico Department of Transportation:

WHEREAS, the City of Las Vegas received an invitation from the New Mexico Department of Transportation, to participate in the 2019/2020 Municipal Arterial Program (MAP), and;

WHEREAS, the City of Las Vegas is responding to the invitation by submitting a project proposal to the New Mexico Department of Transportation, for the 2019/2020 fiscal year, and;

WHEREAS, the City of Las Vegas will budget \$125,000, in appropriate budget cycle to provide matching funds at a percentage of 25% of the total cost of the project, which is estimated at \$500,000.00, and;

WHEREAS, the Scope of Work is intended for the design and construction of milling, repaving, drainage improvements, and miscellaneous improvements to Mountain View Drive as part of the Phase II Improvements and;

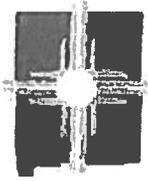
NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Las Vegas, that I Tonita Gurule-Giron, Mayor, hereby authorize the submission of an application to the New Mexico Department of Transportation for the road improvements along Mountain View Drive, and hereby commit to the funding of such projects as specified in the application.

PASSED, ADOPTED, AND APPROVED THIS ___ DAY OF FEBRUARY, 2019.

Tonita Gurule-Giron, Mayor

ATTEST:

Casandra Fresquez, City Clerk



New Mexico DEPARTMENT OF
TRANSPORTATION

January 9, 2019

Mr. Daniel Gurule, Project Manager
City of Las Vegas
1700 N Grand Ave
Las Vegas, New Mexico 87701

Dear Mr. Daniel Gurule:

The Project Oversight Division is soliciting applications for the Department's Municipal Arterial Program (MAP) for fiscal year 2020. The purpose of the MAP program is to assist municipalities in project development; construction, reconstruction, improvement, maintenance, repair, and right-of-way and material acquisition of and for those streets that are principal extensions of rural state highways and of other streets not on the state highway system but determined to qualify under designated criteria. In general, the criterion for eligibility is the degree to which the route would assist in the distribution of state highway system traffic. As a "rule of thumb", the four general criteria are designated as:

1. A through extension of state highway routes;
2. Major connections between state highway routes;
3. Major streets of particular service to state highways; or
4. Major local service streets.

The request package shall include the following:

1. A map of the project limits (including proposed phasing),
2. Current and 20 year projected traffic volumes (ADT, DHV, and percent heavy traffic),
3. Pavement design criteria (10 year Minimum),
4. Typical section,
5. Major intersection and traffic signal analysis (including warrants),
6. Drainage reports,
7. A preliminary cost estimate (including department share and municipality share),
8. Local Government resolution of support for the project, and
9. A Project Data Sheet summarizing existing and Proposed Project information.

Two (2) copies of the complete application must be received no later than close of business March 15, 2019. All incomplete applications will be returned to the municipality for submission the following year.

Sincerely,

Clarissa Martinez
LGRF Manager

Xc: David Trujillo, District 4 Engineer

**Michelle Lujan
Grisham**
Governor

Mike Sandoval
Cabinet Secretary-Designate

Commissioners

Ronald Schmeits
Chairman
District 4

Dr. Kenneth White
Commissioner
District 1

David Sepich
Commissioner
District 2

Keith Mortensen
Commissioner
District 3

Butch Mathews
Commissioner
District 5

Billy Moore
Commissioner
District 6

Phase 2 MAP 2019-2020 Construction Super 8 to Villa Las Vegas Apartments

Item No.	NMDOT Spec No.	Description	Unit	Estim. Quantity	Unit Price	Amount
1	207000	12 inch Subgrade prep	SY	260	\$ 3.40	\$ 884.00
2	208000	Miscellaneous Grading	SY	100	\$ 2.00	\$ 200.00
3	303010	Base Course 12-inch	SY	260	\$ 16.00	\$ 4,160.00
4		Geogrid textile	SY	260	\$ 6.00	\$ 1,560.00
5	407000	Tack Coat Material	TON	2	\$ 425.00	\$ 850.00
6	408100	Prime Coat Material	TON	5	\$ 450.00	\$ 2,250.00
7	414129	Cold Milling 2 inch	SY	5580	\$ 8.00	\$ 44,640.00
8	414130	Cold Milling 4 inch	SY	1625	\$ 13.00	\$ 21,125.00
9	423282	HMA SP-IV 2 inch	SY	5580	\$ 15.00	\$ 83,700.00
10	423282	HMA SP-III 4 inch	SY	1625	\$ 25.00	\$ 40,625.00
11	570000	Curb and Gutter	LF	200	\$ 26.00	\$ 5,200.00
12	601000	Removal of Structures and Obstructions	LS	1	\$ 10,000.00	\$ 10,000.00
13	601110	Removal of Surfacing (concrete, turnouts, etc.)	SY	500	\$ 9.00	\$ 4,500.00
14	603281	SWPPP Prep and Maintenance	LS	1	\$ 2,500.00	\$ 2,500.00
15	608000	4-inch Concrete Sidewalk	SY	500	\$ 46.00	\$ 23,000.00
16	608240	Detectable Warning Surface	SF	40	\$ 23.00	\$ 920.00
17	617000	Video Taping	LS	1	\$ 1,500.00	\$ 1,500.00
18	618000	Traffic Control Management	LS	1	\$ 17,500.00	\$ 17,500.00
19	621000	Mobilization, Demobilization, Closeout	LS	1	\$ 30,000.00	\$ 30,000.00
20	623000	Drop Inlet	EA	2	\$ 6,000.00	\$ 12,000.00
21	701000	Panel Signs	SF	25	\$ 30.00	\$ 750.00
22	701100	Steel Post and Base Post for Aluminum Panel Sign	LF	54	\$ 12.00	\$ 648.00
23	704000	Retroreflectorized Markings 4" White	LF	2460	\$ 0.55	\$ 1,353.00
24	704000	Retroreflectorized Markings 4" Yellow	LF	1810	\$ 0.55	\$ 995.50
25	704763	Retroreflectorized Pavement Marking 24" Wide	LF	120	\$ 7.00	\$ 840.00
26	801000	Construction Staking by the Contractor	LS	1	\$ 3,000.00	\$ 3,000.00
27	802000	Post Construction Plans	LS	1	\$ 1,500.00	\$ 1,500.00
28		Utility Adjustment/Relocation	ALLOW	1	\$ 10,000.00	\$ 10,000.00
29		Laboratory Testing	ALLOW	1	\$ 5,000.00	\$ 5,000.00
30		Pre-Authorized Construction Changes	ALLOW	1	\$ 15,000.00	\$ 15,000.00

10% contingency	\$ 34,620.05
Subtotal	\$ 380,820.55
NMGRT (8.3958%)	\$ 31,972.93
Total Construction Cost	\$ 412,793.48

Engineering Services Segment 5

1	Design 60%-100% Design			\$ 20,000.00
2	Bid and Award			\$ 6,000.00
3	Construction Phase Services			\$ 16,000.00
4	Construction Observation			\$ 32,000.00

10% contingency	\$ 7,400.00
Subtotal	\$ 81,400.00
NMGRT (7.5%)	\$ 6,105.00
Total Engineering Services Cost	\$ 87,505.00

Total Project Cost	\$ 500,298.48
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