



**CITY OF LAS VEGAS**  
1700 N. GRAND AVE. LAS VEGAS, NEW MEXICO 87701  
505-454-1401 FAX: 505-425-7335

**CITY OF LAS VEGAS  
PUBLIC HOUSING AUTHORITY BOARD MEETING AGENDA  
JULY 18, 2018 –WEDNESDAY– 5:30 P.M.  
City Council Chambers  
1700 North Grand Avenue**

**(The City Council is the Housing Authority Board of Commissioner  
on any matters concerning the Housing Department.)**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. MOMENT OF SILENCE**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF MINUTES**  
Approval/Disapproval of minutes of the Meetings on June 20, 2018.
- VII. PUBLIC INPUT \*\* (not to exceed 3 minutes per person and persons  
must sign up at least fifteen (15) minutes prior to meeting)**
- VIII. PRESENTATION \*\* (not to exceed 10 minutes per person)**
  1. Housing Authority Finance Report – Financial Specialist
  2. Public Housing Assessment System (PHAS) Score Report – Financial Specialist
- IX. HOUSING DIRECTOR’S MONTHLY REPORT**
- X. COMMISSIONER’S REPORT**
- XI. EXECUTIVE SESSION/CLOSED SESSION**

**THE HOUSING AUTHORITY BOARD OF COMMISSIONERS MAY CONVENE  
INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT**

**FROM THE OPEN MEETINGS REQUIREMENT UNDER §(H) OF THE OPEN MEETINGS ACT.**

- i. Personnel matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- ii. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- iii. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1(H) (8) of the Open Meetings Act, NMSA 1978.**

**XII. ADJOURN**

**ATTENTION PERSONS WITH DISABILITIES:** The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

**NOTE:** A final Agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 North Grand Avenue, Las Vegas, New Mexico 87701.

MINUTES OF THE CITY OF LAS VEGAS HOUSING AUTHORITY COMMISSION MEETING HELD ON WEDNESDAY JUNE 20, 2018 AT 5:30 P.M. IN THE CITY COUNCIL CHAMBERS.

**MADAM CHAIR:** Tonita Gurulé-Girón

**COMMISSIONERS:** Vince Howell  
David Romero  
Ember Davis  
Barbara Casey  
David Ulibarri Jr.

**ALSO PRESENT:**  
Barbara Padilla, Interim Housing Director  
Natasha Martinez-Padilla, Finance Specialist

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Madam Chair Gurulé-Girón asked Commissioner David Romero to offer the moment of silence. Commissioner Romero offered a moment of silence for rain for our community, stating, we could really use it, especially now for the 4<sup>th</sup> of July. He also offered a moment of silence for those members of the community that we have lost in the last couple of weeks, and last but not least, for those families that have been torn apart with the situation at the border.

**APPROVAL OF AGENDA**

Commissioner David Ulibarri Jr. made a motion to approve the agenda as presented. Commissioner Ember Davis seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.

Commissioner Vince Howell	Yes
Commissioner David Romero	Yes
Commissioner Ember Davis	Yes
Commissioner Barbara Casey	Yes
Commissioner David Ulibarri Jr.	Yes

Barbara Padilla re-read the motion and advised the motion carried.

**APPROVAL MINUTES**

Commissioner Barbara Casey made a motion to approve the minutes of the meeting on May 16, 2018 with corrections having been submitted and corrected. Commissioner Vince Howell and Commissioner David Ulibarri Jr. seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Romero	Yes
Commissioner Vince Howell	Yes
Commissioner Ember Davis	Yes
Commissioner Barbara Casey	Yes
Commissioner David Ulibarri Jr.	Yes

Barbara Padilla re-read the motion and advised the motion carried.

### **PUBLIC INPUT**

None at this time.

### **PRESENTATION – HOUSING AUTHORITY FINANCE REPORT**

Natasha Martinez-Padilla, Financial Specialist presented the Housing Authority's Revenue and Expenditure report for the month ending May 31, 2018. The Operating Subsidy has gone up, the HA has received more money in the account. There is about \$246.00 sitting in the eLOCCS account. Mrs. Martinez-Padilla stated she did a draw down for another \$57,000, for another month. She stated the HA's HUD analyst is releasing it as the HA provides documentation. The GL and payroll for May were submitted to HUD so after it is reviewed by HUD the HA hopes to receive that \$57,000. The HA is still staying as frugal as possible, trying to keep expenditures down.

Madam Chair Gurulé-Girón asked, regarding the \$246.00, if she draws the \$57,000 when does the HA have to close out the account. Natasha Martinez-Padilla stated it is for the 2018 calendar year, so they open the year in January and close the year in December. The HA has drawn down everything for 2017. She stated there are about 3 months in there right now and as we are being allowed, we are drawing it down. HUD has released the Capital Fund money that the HA has submitted the backup documentation for, so the HA is receiving its funds.

Madam Chair Gurulé-Girón asked about encumbrances for future projects. Mrs. Martinez-Padilla stated for the projects themselves, the only thing that comes out of Operating Fund is for betterments and improvements and maintaining the buildings. Any sort of Capital Improvements will come out of Capital Fund. Initially when the HA did the budget, the official award letter had not been received, so the HA budgeted \$342,000.00 for the 2018 Capital Fund. Mrs. Martinez-Padilla was happy to report the HA will be receiving \$512,000.00. The HA is now seeing the benefits of having added the 12 units back on the rent roll, which has lowered the vacancy rate. With the next two units to be rehabbed and the De Minimis Units that will be removed, this will also lower the vacancies.

### **HOUSING DIRECTOR MONTHLY REPORT**

Interim Director Barbara Padilla reported that maintenance continues to work on vacant unit turnarounds, work orders, weed and grass cutting. They are currently working on two vacant units. The waiting List Manager recently purged the waiting list, as is done annually. Applications are still being accepted and processed daily. Housing Managers continue the lease enforcement, annual recertifications, annual inspections, code enforcement and all other day to day operations.

Interim Director Padilla stated that the HA staff continues to attend monthly safety training provided by HR. She stated that being that the HA became a "Smoke Free" Housing Authority, the HA staff is offering Smoke Free Cessation classes to residents of Public Housing. She reported that so far the HA has had only a few tenants participate, but hopes to have more attend in the future. Interim Director

Padilla reported that she and Natasha Martinez-Padilla attended a Smoke Free Cessation training, so that they can provide this training to the residents if they are interested in trying to quit smoking.

For projects, Interim Director Padilla reported to the Commission that the roofing project is under way throughout Housing. She also reported that the HA hopes to have the unit that was damaged by fire, completed and moved into by the end of July.

Interim Director Padilla reminded the Commission that the Lead the Way Board Training is available, for those who have not taken it. She stated if anyone needs assistance in logging on or getting started, she is more than willing to assist them.

Commissioner Howell stated he received a call from a community member who is very concerned about the Smoke Free Policy and asked why they can't smoke in their vehicles. Commissioner Howell stated the policy states you cannot smoke anywhere on the property. He stated they are starting conversations about litigation against us. He stated the community member said he is familiar with Albuquerque and Rio Rancho and they are allowed to smoke in their vehicles. Natasha Martinez-Padilla stated, the residents can smoke in their vehicles if they are parked on a public street. If they are parked in the parking lot and throwing their cigarette butts out on HA property, they cannot smoke there. The reason the HA is not allowing smoking curb to curb is because the HA is working on getting certified. She stated that because of this Policy, the HA will be getting certified through the American Lung Association. The City of Las Vegas Housing Authority will go on the National database, so people who have asthma, or other health conditions, and are looking for non-smoking properties to live or to rent, will automatically see the City of LVHA Smoke Free areas. This is the reason for making it curb to curb. Mrs. Martinez-Padilla stated the American Lung Association did assist the HA in that. Mrs. Martinez-Padilla stated she could ask the HUD analyst what their suggestion is on issues like this. She stated it is a nationwide mandate, not just Las Vegas Housing Authority trying to crack the whip in a sense on the tenants. The HA is trying to find common ground where no one feels someone else is given different treatment. Commissioner Howell stated he is not sure who this person is, he did not identify himself, but he stated he told him he would address his concerns.

#### **BUSINESS ITEM #1**

Approval/Disapproval of Resolution No. 18-28 to Declaring Uncollectable Accounts or the Las Vegas Housing Authority. Interim Director Barbara Padilla stated the Las Vegas Housing Authority needs to write off accounts receivable over one year old off of the books (thru June 30, 2017). Outstanding amounts remain on a national database that all Federally Funded programs use, so that if a tenant leaves a balance at Las Vegas Housing authority, they must pay outstanding debt off before being accepted at another Housing Authority.

Interim Director Padilla stated the HA does a resolution every year to write off uncollected accounts off the books. At this time, the HA is requesting to write off \$8,484.60.

Commissioner Howell asked how many owe balances that have not been paid. Interim Director stated there are 21 accounts we are writing off at this time. She stated that the amounts vary, and often times there are tenants who return and do pay the balance off, but if they haven't within a year, they are written off the books. She stated, the debt is still owed, it just takes the amount off the books. Commissioner Howell asked if they go to another Housing Authority, do they still have to pay what they owe. Interim Director Padilla stated again that the information on debts owed goes into a national database, so if the HA has an applicant comes from another city or state, the HA checks the debts owed. If they owe any other Federally Funded Program, they are not accepted unless they pay that debt off.

Commissioner Casey asked about the dates of the write off's. Interim Director Padilla stated the HA waits a year before writing off debts after a tenant has moved out, giving them a chance to pay it off.

Resolution No. 18-28 was approved as follows:

**CITY OF LAS VEGAS HOUSING AUTHORITY  
RESOLUTION NO. 18-28  
A Resolution Declaring Uncollectable Accounts**

**WHEREAS**, there exists a total of uncollectable accounts in the amount of \$8,484.60 within the City of Las Vegas Housing Authority;

**WHEREAS**, the Housing Authority has made every reasonable means of collecting said accounts; the Housing Authority will keep a separate book of the doubtful accounts, which remain collectable to the City of Las Vegas Housing Authority by the tenant; and

**WHEREAS**, HUD Handbook HN G 7511.1, Chapter II, Section 1, Paragraph 12 (a) provides for the write off as collection losses , accounts of tenants who have moved from the Housing Authority after all means of collection have failed; and

**WHEREAS**, outstanding amounts remain on a national database that all Federally Funded programs use so that if a tenant leaves a balance at Las Vegas Housing Authority, they must pay outstanding debt off before being accepted at another housing authority; and

**WHEREAS**, the Housing Authority Board of Commissioners has reviewed the following accounts from the City of Las Vegas Housing Authority and has determined the same are uncollectable.

**NOW, THEREFORE, BE IT RESOLVED**, by the Housing Authority Board of Commissioners that the following accounts be; and they hereby are, determined to be uncollectable and shall be written off the accounts receivable of the Housing Authority.

PASSED, APPROVED AND ADOPTED on this 20 day of June, 2018

SIGNED:

\_\_\_\_\_  
Madam Chair, Tonita Gurulé-Girón

ATTEST:

\_\_\_\_\_  
Casandra Fresquez, City Clerk

**APPROVED AS TO LEGAL SUFFICIENCY ONLY**

\_\_\_\_\_  
City Attorney

Madam Chair Gurulé-Girón asked what is the pleasure of the Commission. Commissioner Barbara Casey made a motion to approve Resolution No. 18-28 Declaring Uncollectable Accounts for the Las Vegas Housing Authority. Commissioner David Ulibarri Jr. seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Ulibarrie Jr.	Yes
Commissioner Ember Davis	Yes
Commissioner David Romero	Yes
Commissioner Barbara Casey	Yes
Commissioner Vince Howell	Yes

Barbara Padilla re-read the motion and advised the motion carried.

### **COMMISSIONERS REPORT**

Commissioner Howell requested an update on the status with HUD, on how we are doing. He stated it seems we are doing good financially. Interim Director Padilla stated as far as she knows, we are doing good as well. She stated the HA is complying with all the requirements. She stated after the Compliance Review, the HA did make some changes and it has been business as usual.

Commissioner Howell asked what is the HA's rating. Financial Specialist Natasha Martinez-Padilla asked if Commissioner Howell was talking about the PHAS score. He stated, yes. Mrs. Martinez-Padilla stated the HA has not yet received the physical assessment for the year. She explained that the HA was at Substandard, and the reason being was because of the vacancy rate. She stated that HUD started counting all the unoccupied or boarded up units in our occupancy score that had not previously been counted against the HA. With those vacant units being counted against us, it does affect our score. Mrs. Martinez Padilla stated to the Commission that as soon as we get the report, the Commission will be given that information. She stated that because the HA is Substandard, the HA should be receiving a letter asking what the HA is doing to improve occupancy. Mrs. Martinez-Padilla stated the HA does have an improvement plan for decreasing the vacancies. She stated now at the end of June, the HA should only have one vacancy as far as the occupiable units. She stated as the HA gets money, we are turning around units. We are working on the De Minimis, so hopefully that application will be approved by June 30<sup>th</sup> so that will help the rating for the following year. She stated that the HA is working aggressively to improve the scores. Mrs. Martinez-Padilla stated that Maintenance is working very hard on turning units over quickly to re-house them. She stated that the vacancy rate went from ten vacant units, to zero in a month. This was all due to the hard work of the Maintenance staff, the Waiting List Manager, and Housing Managers, who work together to get the units filled.

Commissioner Howell stated he knows the staff is working very hard on all of the audit findings. He asked if the HA is clear now on all of the findings. Mrs. Martinez-Padilla asked if he was referring to the Compliance Review, he stated, yes. Mrs. Martinez-Padilla stated the HA submitted the responses to the City, and the City prepared the response to HUD. Madam Chair Gurulé-Girón asked, when did this happen. Mrs. Martinez-Padilla stated the HA hand delivered the responses to HUD on February 28, 2018. Commissioner Howell asked if HUD has responded back to the City. Mrs. Martinez-Padilla stated she assumes the City will be receiving a response. Commissioner Howell asked Madam Chair Gurulé-Girón if the City has received anything. Madam Chair Gurulé-Girón stated the City has not received anything. Commissioner Howell said, so they are still reviewing or analyzing our responses. Mrs. Martinez-Padilla stated she assumes so, and will follow up.

Commissioner David Ulibarri Jr. asked about the roads and potholes. Interim Director Padilla stated the streets belong to the City, but asked where there are concerns so we can ask the Streets Department to help us. Commissioner Ulibarri Jr. stated there have been concerns on both sides, up at little Juares and on this side. Interim Director Padilla asked if he was referring to Louden. Commissioner Ulibarri Jr. asked if they have worked on them. Interim Director Padilla stated not that she knows of, but if he has

more specific addresses, she can look into it. She stated the Streets Department did a whole parking lot project up in Loudon some time back. Commissioner Ulibarri Jr. stated, one of you guys should go up there and see where all the potholes are at. He stated they have been there for a while already, and maybe someone can talk to the Streets Department about it. Interim Director stated the HA can meet with the Streets Department and see where they can help us out.

**EXECUTIVE SESSION**

None

**ADJOURN**

Commissioner Barbara Casey made a motion to adjourn the meeting. Madam Chair Gurulé-Girón stated she adopts the motion to adjourn. Meeting was adjourned.

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Madam Chair Tonita Gurulé-Girón

**ATTEST**

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Casandra Fresquez, City Clerk

**HOUSING DEPARTMENT-REVENUE COMPARISON  
THRU June 30, 2018-100% OF YEAR LAPSED (12 of 12 months)  
FISCAL YEAR 2018**

	A	B	C	D	E	G (E/B) % REV
	FY 2017 BUDGET	FY 2018 BUDGET	FY 2018 YTD - BUDGET	FY 2017 ACTUAL	FY 2018 YTD - ACTUAL	
DWELLING RENT	500,000	540,000	540,000	518,211	516,011	96%
OPERATING SUBSIDY	575,000	640,000	640,000	644,012	684,165	107%
HOUSING-OTHER INCOME	9,800	12,850	12,850	30,842	21,707	169%
TRANSFERS IN (CFP FUNDS)	76,510	78,585	78,585	76,515	10,000	13%
<b>TOTAL</b>	<b>1,161,310</b>	<b>1,271,435</b>	<b>1,271,435</b>	<b>1,269,580</b>	<b>1,231,883</b>	<b>97%</b>

(Other income includes:interest, late fee charges and unit repair materials)

**HOUSING DEPARTMENT- EXPENDITURE COMPARISON  
THRU June 30, 2018-100% OF YEAR LAPSED (12 of 12 months)  
FISCAL YEAR 2018**

	A	B	C	D	E	F	H (E/B) % BDGT
	FY 2017 BUDGET	FY 2018 BUDGET	FY 2018 YTD - BUDGET	FY 2017 ACTUAL	FY 2018 YTD - ACTUAL	FY 2017 AVAIL. BAL.	
EMPLOYEE EXP.	687,214	649,727	649,727	658,372	606,820	42,907	93%
OPERATING EXP.	640,793	637,693	637,693	521,996	491,265	146,428	77%
<b>TOTAL</b>	<b>1,328,007</b>	<b>1,287,420</b>	<b>1,287,420</b>	<b>1,180,368</b>	<b>1,098,085</b>	<b>189,335</b>	<b>85%</b>



**U.S. Department of Housing and Urban**  
**OFFICE OF PUBLIC AND INDIAN HOUSING**  
**REAL ESTATE ASSESSMENT CENTER**

**Public Housing Assessment System (PHAS) Score Report for Interim Rule**

Report Date: 07/06/2018

PHA Code:	NM007
PHA Name:	Housing Authority of the City of Las Vegas
Fiscal Year End:	06/30/2017

PHAS Indicators	Score	Maximum Score
Physical	32	40
Financial	24	25
Management	11	25
Capital Fund	5	10
Late Penalty Points	0	
<b>PHAS Total Score</b>	<b>72</b>	<b>100</b>
<b>Designation Status:</b>	<b>Substandard Management</b>	
Published 07/06/2018	Initial published	12/28/2017

Financial Score Details	Score	Maximum Score
Audited/Single Audit		
1. FASS Score before deductions	25.00	25
2. Audit Penalties	-1.00	
Total Financial Score Unrounded (FASS Score - Audit Penalties)	24.00	25

Capital Fund Score Details	Score	Maximum Score
Timeliness of Fund Obligation:		
1. Timeliness of Fund Obligation %	90.00	
2. Timeliness of Fund Obligation Points	5	5
Occupancy Rate:		
3. Occupancy Rate %	92.08	
4. Occupancy Rate Points	0	5
Total Capital Fund Score (Fund Obligation + Occupancy Rate):	5	10

Notes:

- The scores in this Report are the official PHAS scores of record for your PHA. PHAS scores in other systems are not to be relied upon and are not being used by the Department.
- Due to rounding, the sum of the PHAS indicator scores may not equal the overall PHAS score.
- "0" FASS Score indicates a late presumptive failure. See 902.60 and 902.92 of the Interim PHAS rule.



Ann Marie Gallegos <amgallegos@lasvegasnm.gov>

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**Fwd: FASS Score Released**

1 message

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**Barbara Padilla** <bpadilla@lasvegasnm.gov>

Wed, Jul 11, 2018 at 10:34 AM

To: Ann Marie Gallegos <amgallegos@lasvegasnm.gov>, Tana Vega <tana@lasvegasnm.gov>, Natasha Padilla <npadilla@lasvegasnm.gov>

----- Forwarded message -----

From: **Barela, Julian J** <Julian.J.Barela@hud.gov>

Date: Tue, Jul 10, 2018 at 3:08 PM

Subject: FASS Score Released

To: "bpadilla@ci.las-vegas.nm.us" <bpadilla@ci.las-vegas.nm.us>, Natasha Padilla <npadilla@lasvegasnm.gov>

Cc: "Griego, Mandy V" <Mandy.V.Griego@hud.gov>

Hello,

Per your call to our office, I looked up your score and identified that LVHA scored 25 points on your Financial submission. There's a one point deduction due to Audit Penalties. See below. If you have any questions, please don't hesitate to contact us and we can discuss further.

*Thanks,*

*Julian J. Barela*

*Portfolio Management Specialist*

*US Dept. of HUD-PIH*

*Region 6, Albuquerque, NM*

*w. 505-346-7339*

*f. 505-346-6927*



## **Real Estate Assessment Center**

### **Financial Assessment Subsystem (FASS-PH)**

#### PHA Information

**PHA Code:** NM007      **Fiscal Year End Date:** 2017  
**PHA Name:** Housing Authority of the City of Las Vegas  
**Submission Type:** Audited/Single Audit

#### Review Score

4 items found, displaying all items. 1

Project ID	RAD	Project Score	Units	Weighted Value	Score Details
NM007000001		25.00	265	6625.0	<u>EXPAND</u>
Unit Weighted Average Project Score/Financial Condition Indicator Score		25.00			<u>EXPAND</u>
Audit Penalties		-1.00			<u>EXPAND</u>
Financial Condition Indicator Score		24.00			

\* Note: The project score will equal zero wherever the Total Unit Count for the reporting period equals zero.

[Back to NASS](#)

[https://hudapps.hud.gov/fasspha/auditPenaltyDetails.action?id=rc&fci=24&orgName=Audit Penalties&overallScore=-1.00&system=NASS](https://hudapps.hud.gov/fasspha/auditPenaltyDetails.action?id=rc&fci=24&orgName=Audit%20Penalties&overallScore=-1.00&system=NASS)  
 Audit Penalty Details Page  
 File Edit View Favorites Tools Help  
 abouttabs Contact Us HUD.gov - U... Contact Us HUD.gov - U... Google HUD @ Work HUD HUD@Work Suggeste



## Real Estate Assessment Center Financial Assessment Subsystem (FASS-PH)

### PHA Information

**PHA Code:** NM007      **Fiscal Year End Date:** 6/30/17  
**PHA Name:** Housing Authority of the City of Las Vegas  
**Submission Type:** Audited/Single Audit

### Audit Penalty Details

**Unit Weighted Average Project Score:** 25.00  
**Audit Penalties:** -1  
**Financial Condition Indicator Score:** 24.00

Deductions	Occurrences	Restore	Points	Comments
<b>Tier 3 Deductions</b>				
G3000-230 - Does the deficiency relate to the Low Rent or Capital Fund Program?	1	0	0.50	<a href="#">Comments</a>
G4200-100 - Significant Deficiency Indicator	1	0	0.50	<a href="#">Comments</a>

[Back to Review Score](#)

**Barbara N. Padilla**  
*Interim Housing Director*  
*City of Las Vegas Housing Authority*  
 Phone: 505-425-9463  
 Email: [bpadilla@lasvegasnm.gov](mailto:bpadilla@lasvegasnm.gov)

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Tana Vega <tana@lasvegasnm.gov>

**City of Las Vegas DCF**

1 message

**Luis A. Gomez** <LGomez@rpclp.com>

To: Tana Vega <tana@lasvegasnm.gov>

Cc: "Danny A. Martinez" <dmartinez@rpclp.com>

Tue, Mar 27, 2018 at 2:57 PM

Hi Tana,

Here is the snip from the FAC with the accepted date of 2/26/2018 for the FYE 6/30/2017. I'm also including the link to the submission.

856000149	CITY OF LAS VEGAS	LAS VEGAS	NM	06/30/2017	02/26/2018	19334020172	Form	Audit	<input checked="" type="checkbox"/>
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<https://harvester.census.gov/facdissem/SearchResults.aspx>

Thanks,

**Luis A. Gómez**

Senior Accountant

Carr, Riggs & Ingram, LLC

2424 Louisiana Blvd NE

Suite 300

Albuquerque, NM 87110

Voice: 505-883-2727, ext. 1446

Fax: 505-884-6719



