



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 181943

Date: 06/11/2018

Request #: 252654

Vendor #: 00107

ISSUED TO: BTU BUILDING MATERIALS
 P.O. DRAWER 2747
 LAS VEGAS, NM 87701

SHIP TO: CITY OF LAS VEGAS
 Attn: PUBLIC WORKS
 1700 N GRAND AVE
 LAS VEGAS, NM 87701

Vendor Fax #: (505) 425-7600

| ITEM | UNITS | DESCRIPTION | PRICE | PROJ | GL ACCOUNT NUMBER | AMOUNT |
|------|-------|--------------------------|-------|------|-------------------|--------|
| 1 | 92 | 500' 2 str blk thhn wire | 1.99 | | 216-0000-720-7401 | 183.08 |
| 2 | 92 | 500' 8 str thhn wire | 0.49 | | 216-0000-720-7401 | 45.08 |

DEPARTMENT ORDER

*Tvega
6/2/18*

Approved By:

Date: 6/11/2018

| | |
|------------------|--------|
| SUBTOTAL: | 228.16 |
| TAX: | 0.00 |
| SHIPPING: | 0.00 |
| TOTAL | 228.16 |

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

WE WERE Running #2 THHN Copper when we Ran short OF 90' and 90' OF #8 THHN Copper wire IN A 30" Ditch and didnt want to leave TRENCH OPEN.

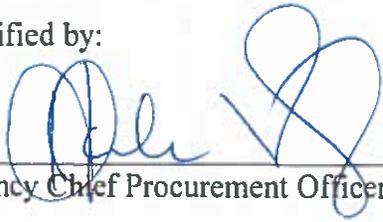
- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

THE MEASURES WE TOOK TO Get AN EMERGENCY P.O. IN Order to Complete Project and Cover the TRENCH TO Prevent Disaster OF AN ACCIDENT - OF COARSE WE had THE WORK ZONE CONED OFF.

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Our Measures in the future to Prevent this to happen is to Plan Ahead OF time before Starting Project - which was Done but the Estimation Changed when Electrical Conduit was Excavated. so LINES were too short to Install inside OF Electrical Junction Box.

Certified by:



Agency Chief Procurement Officer

Date: 6/12/2018

Agency Approval by:

Date: _____

Cabinet Secretary/Governmental Entity Head or Designee

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 252654

BID REQUIREMENTS

CHECK APPROPRIATE BOX

DATE: 11-11-18

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned or written quotes;
- \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____
 (RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

- SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____.
- EXEMPT PURCHASE; Provide Section No. _____.
- GSA CONTRACT; GSA NO.: _____ - _____ EXPIRES: ____/____/____.
- PROFESSIONAL SERVICES; _____
- SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.

EMERGENCY; _____ SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: (Must Complete)

*Emergency needed for lighting project w/ D.O.T on South Grand Ave.

IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED

| DATE | NAME OF VENDOR | PHONE NUMBER | PERSON CONTACTED | PRICE QUOTED |
|----------|----------------|--------------|------------------|--------------|
| 06-11-18 | B.T.U | 505-425-4324 | | \$ 228.10 |
| 06-11-18 | Hacienda | 505-425-7500 | Jimmy Garcia | no quote |
| 06-11-18 | Pat Romero | 702-425-9771 | Adrianna Baca | no quote |

(If needed, attach additional quote documentation to this requisition)

| LINE | QUANTITY | UNIT | DESCRIPTION | UNIT PRICE | SUB TOTAL |
|------|----------|------|--------------------------|------------|-----------|
| | 92 | ft | 500' 2 str blk 11mm wire | 1.99 | 183.08 |
| | 92 | ft | 500' 8 str 11mm wire | 0.49 | 45.08 |
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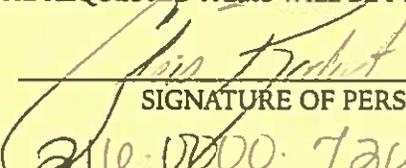
VENDOR: B.T.U Do it Center TOTAL: \$ 228.10

ADDRESS: 700 Mills Ave LVNV 87701

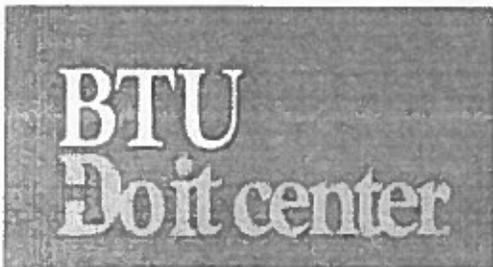
NM CRS NO.: _____ FEDERAL TAX NO.: _____

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ _____
 EXPENDED TO DATE \$ _____
 CURRENT EXPENSE \$ _____
 BALANCE \$ _____


 SIGNATURE OF PERSON REQUESTING
216-0000-720-7401
 FUND DEPARTMENT ACTIVITY

APPROVED BY: Tana Woga 6/12/18 BUDGET AVAILABLE YES: _____ NO: _____



BTU DO IT CENTER
 900 MILLS AVENUE
 P.O. BOX 2747
 LAS VEGAS, NM 87701
 505-425-9329
 Fax: 505-425-7600



QUOTE

1806-168591

PAGE 1 OF 1

| SOLD TO |
|---|
| CITY OF LAS VEGAS 1700 N. GRAND AVE. LAS VEGAS NM 87701 |

| JOB ADDRESS |
|--|
| PUBLIC WORKS CITY OF LAS VEGAS 1700 N. GRAND AVE. LAS VEGAS NM 87701 505-454-1401-X-3294 |

| ACCOUNT | JOB |
|--------------|------------|
| C5000 | 1 |
| CREATED ON | 06/11/2018 |
| EXPIRES ON | 06/26/2018 |
| BRANCH | 1000 |
| CUSTOMER PO# | |
| STATION | BM21 |
| CASHIER | LM |
| SALESPERSON | |
| ORDER ENTRY | LM |
| MODIFIED BY | |

Thank You For Your Business.
 Please Remit to: PO Drawer 578
 Raton, NM 87740

| Item | Description | D | Quantity | U/M | Price | Per | Amount |
|---|-------------------------|---|----------|-----|--------------------------------|-----|--------------------------|
| 525596 | 500' 2STR BLK THHN WIRE | | 92 | FT | 1.9900 | FT | 183.08 |
| 539465 | 500' 8STR GRN THHN WIRE | | 92 | FT | 0.4900 | FT | 45.08 |
| ALL SPECIAL ORDERS MUST BE APPROVED BY CUSTOMER PRIOR TO ORDER. ALL SPECIAL ORDERS REQUIRE 50% NON-REFUNDABLE DEPOSIT. QUOTES ARE FOR ESTIMATING PURPOSES ONLY. CUSTOMER IS RESPONSIBLE FOR VERIFYING ALL QUANTITIES AND SIZES. | | | | | Subtotal Sales Tax Total | | 228.16 0.00 228.16 |

Buyer:

Signature

Pat Romero Bldg Supply True Value
406 Pecos Street
P.O. Box 1264
Las Vegas, NM 87701

Bill To:
Customer # 1401
CITY OF LAS VEGAS
ATTN; ACCOUNTS PAYABLE
1700 NORTH GRAND AVE.
LAS VEGAS, NM 87701

Date: 06/11/2018 Time: 02:48:44 PM - Transaction#: A11662
Associate: Adrianna

| Qty | Description ProductCode | Unit Note | Price | Tax | Extended |
|-----|----------------------------|--------------|-------|-----|------------------|
| 1 | #8 Stranded wire | THMN | | | |
| 1 | #2 Stranded copper | THMN | | | |
| | | | | | Subtotal: \$0.00 |
| | | | | | TAX EXEMPT |
| | | | | | TOTAL: \$0.00 |

Thank You!
505-425-9771
Fax# 505-425-0214



**STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM**

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: CITY OF LAS VEGAS

Agency Chief Procurement Officer: Helen Vigil

Telephone Number: 505-426-3245

II. Name of Contractor: Ernest Luato, Public facilities supervisor

Address of Contractor: 1700 N. Grand Ave. LUNM 87701

Amount of prospective contract:

Term of prospective contract: June 13, 2018

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

20' Scheduled 40 PVC ELECTRICAL Conduit

3 2" PVC Couplings

P.O. 92' #2 THHN Copper wire Stranded

92' #8 THHN Copper wire Stranded

1 12" x 16" x 20" ELECTRICAL Box

2 90° Elbow 2" P.V.C.