



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 220299
Request #: 290384

Date: 07/22/2021
Vendor #: 00286

ISSUED TO: WAGNER EQUIPMENT CO.
 PO Box 919000
 DENVER, CO 80291-9000

SHIP TO: City of Las Vegas
 Attn:Solid Waste Department
 35 Aragon Road
 Las Vegas, NM 87701

Vendor Fax #: (505) 343-2714

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	1	OIL HYDRO 10 FOR CATERPILLER MODEL #308E2THB	304.86		630-0000-610-7408	304.86

DEPARTMENT ORDER

Approved By:

Date:

7/22/2021

SUBTOTAL:	304.86
TAX:	0.00
SHIPPING:	0.00
TOTAL	304.86

- Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
- Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.D. shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
- All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The City is exempt from all federal excise and state tax - ID# 85-6000149

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: **City of Las Vegas**

Agency Chief Procurement Officer: *Helen Vigil*

Telephone Number: *505-454-1401*

II. Name of Contractor: *Wagner Cat*

Address of Contractor: *700 Wagner Ct. SE
Albuquerque, NM 87109*

Amount of prospective contract: *\$304.86*

Term of prospective contract: *1 time purchase*

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Purchase of 3 – 5 gal. bucket of Cat Hydraulic Oil

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

The CAT Track hoe had an unexpected/rare hydraulic hose brake and all fluid was emptied out.

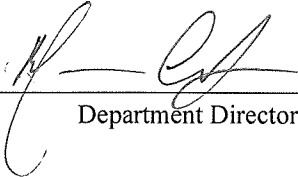
- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

Will keep critical, yet rarely used Hydraulic Fluid in stock and build a safety guard to protect Hydraulic Hose from being damaged.

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Will keep critical, yet rarely used Hydraulic Fluid in stock and build a safety guard to protect Hydraulic Hose from being damaged.

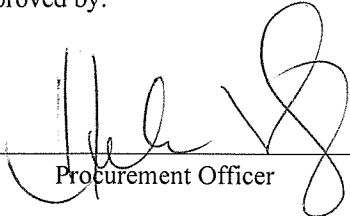
Certified by:



Department Director

Date: 7-22-21


Approved by:



Procurement Officer

Date: 7/22/2021

Approved:



Finance Director

Date: 7-22-21



CITY OF LAS VEGAS
ATTN TERESA DURAN SOLID W 35 ARAGON RD , LAS VEGAS NM

CUSTOMER NO.	QUOTE NO.	DATE	CONTACT
54628	25217	7/22/2021	LUCAS MARQUEZ
PHONE NO.	FAX NO.	EMAIL	
505 429 0214		lmarquez@lasvegasnm.gov	
MODEL	MAKE	SERIAL NO.	
308E2 THB	CATERPILLAR	0FJX04532	
UNIT NO.	HOURS	WO NO.	P.O. NO.
	3175		

SEGMENT: 01 SALE OF FLUID (096 7579)

Parts

Part Number	Description	Qty	Unit Price	Discount%	Ext Price
3096931	OIL HYDRO 10	3.00	101.62		304.86

Total Estimated Parts: 304.86

Labor

Total Estimated Labor: 0.00

Misc

Total Estimated Misc: 0.00

Segment 01 Total: 304.86

Total Segments: 304.86

SUB TOTAL (BEFORE TAXES) 304.86