



**STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM**

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: **City of Las Vegas - Las Vegas Housing Authority**

Agency Chief Procurement Officer:

Telephone Number: (505)426-3245

II. Name of Contractor: Northeastern Construction

Address of Contractor: 925 Mills Avenue, Las Vegas, NM 87701

Amount of prospective contract: \$4,125.00+ttl

Term of prospective contract: 7-10 calendar days

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Sewer Main line bathroom collapsed line

- **Demo and Disposal off site**
- **Saw cutting, sheetrock patch and repair**
- **Installation of new line to exterior**
- **Installation of new tub and surround and fixture**
- **Clean up of work area**

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

Tenant is unable to use the bathroom facility in the unit due to the collapsed line. The Las Vegas Housing Authority has relocated the tenant to a hotel offsite until the repair can be completed.

- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

This emergency was a unforeseen change in environment out of routine preventative measures we are not anticipating needing to take the same measures again.

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Due to the age of the units the Las Vegas Housing Authority will look to have a possible future on call agreement for demo/disposal services with a multi award bid.

Certified by:

Date: 8/31/18

Helen Vigil My Jose Spodaca
Agency Chief Procurement Officer

Agency Approval by:

Date: 8/31/18

Nana Vega, Interim Finance Director
Governmental Entity Head or Designee