



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 181658

Date: 04/11/2018

Request #: 252244

Vendor #: 06373

ISSUED TO: HARRIS TECHNOLOGY SERVICES, INC.
 1603 GOLF COURSE RD.SE
 RIO RANCHO, NM 87124-1762

SHIP TO: City of Las Vegas
 Attn:Purchasing Department
 1700 N. Grand Avenue
 Las Vegas, NM 87701

Vendor Fax #:

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	1	VVIC2-C2-1MFT-T1/E1-RF CiscoMultiflex Trunk Voice WAN Interface Card FOR ROUTER AND PHONE SYSTEM. EMERGENCY PO	120.00		336-0000-610-7402	162.98

DEPARTMENT ORDER
TVega
4/13/18

[Handwritten Signature]

Approved By:

Date: *4/13/2018*

SUBTOTAL:	120.00
TAX:	2.98
SHIPPING:	40.00
TOTAL	162.98

- Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
- Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.D. shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
- All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The City is exempt from all federal excise and state tax - ID# 85-6000149

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

252244

PURCHASE ORDER NO.: _____

BID REQUIREMENTS

CHECK APPROPRIATE BOX

DATE: **4.9** .2018

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned or written quotes;
- \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____
(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

- SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____.
- EXEMPT PURCHASE; Provide Section No. _____.
- GSA CONTRACT; GSA NO.: _____ EXPIRES: ____/____/____.
- PROFESSIONAL SERVICES; _____
- SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.

EMERGENCY; _____ SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: (Must Complete)

Replacement part of current VWIC2-1MFT-T1/E1 (WAN INTERFACE CARD) The WIC supports voice applications. (Cisco Phone System) *VITAL*

IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED
4/9/2018	Harris Technology Services INC	505.892.7364	Josh A. Harris	\$162.98

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
	1	1	VWIC2-1MFT-T1/E1-RF	\$120.00	\$120.00
			Cisco VWIC2-1MFT-T1/E1 Multiflex Trunk Voice		
			WAN Interface Card		
	1	1	HTS-SHIP	\$40.00	\$40.00
			Sales Tax	\$2.98	\$2.98
			Email PO to: orders@htsusa.com		

VENDOR: Harris Technology Services, INC.

TOTAL: \$ 162.98

ADDRESS: 1603 Golf Course Rd SE Suite B Rio Rancho, NM 87124

NM CRS NO.: 02-422469-00-3

FEDERAL TAX NO.: 85-0469937

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ _____
 EXPENDED TO DATE \$ _____
 CURRENT EXPENSE \$ _____
 BALANCE \$ _____


 SIGNATURE OF PERSON REQUESTING

336-0000-610-7402

FUND _____ DEPARTMENT _____ ACTIVITY _____

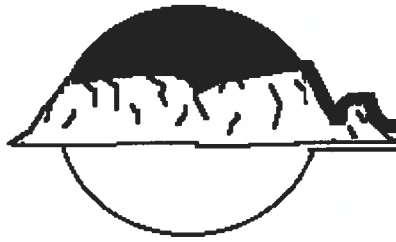
APPROVED BY: Dana Vega 4/13/18 BUDGET AVAILABLE YES: _____ NO: _____

WHITE COPY: ACCOUNTS PAYABLE

YELLOW COPY: PURCHASING

PINK COPY: DEPARTMENT





CITY OF LAS VEGAS

MAYOR TONITA GURULE-GIRON

MEMORANDUM

TO: Tana Vega, Interim Finance Director *T Vega 4/13/18*
FROM: *[Signature]*
Kenny Roybal, IT Manager
THRU: *[Signature]*
Ann Marie Gallegos, Interim City Manager
DATE: April 9, 2018
RE: Emergency Repair of Phone System (City-wide)

IT requests an emergency PO. A power outage on 4/8/18 resulted in City Hall losing power, which affected the Main HUB of the City's Network Infrastructure. This disruption caused issues with our Cisco 2800 Series Router and Cisco MCS 7800 Phone System. We need to replace part# VWIC2-1MFT-T1E1-RF. (Cisco VWIC2-1MFT-T1E1 Multiflex Trunk Voice WAN Interface Card, Quoted price \$162.98)

Should you have any questions, please do not hesitate to contact the IT Division or Executive Office. Thank you for your cooperation.

xc: Helen Vigil, Procurement Specialist
Orlando Gonzales, IT Specialist
File

DAVID A. ULIBARRI JR.

Councilor, Ward 1

VINCE HOWELL

Councilor, Ward 2

BARBARA CASEY

Councilor, Ward 3

DAVID L.ROMERO

Councilor, Ward 4



1603 Golf Course Road SE
Suite B
Rio Rancho, NM 87124-1762

Harris Technology Services, Inc

Phone: (505) 892-7364
Fax: (505) 213-0038
1603 Golf Course Rd SE, Suite B
Rio Rancho, NM 87124

Quote

No.: **95756**
Date: **4/9/2018**

Prepared for:
Kenny Roybal (505) 617-1234
City of Las Vegas
1700 N. Grand Ave.
Las Vegas, NM 87701 USA

Prepared by: Josh A. Harris
Account No.: 281
Phone: (505) 454-1401
Fax: (505) 425-7335

Quantity	Part Number	Description	UOM	Discount	Sell	Total
Please submit all purchasing documents to orders@htsusa.com						
1	VWIC2-1MFT-T1/E1-RF	Cisco VWIC2-1MFT-T1/E1 Multiflex Trunk Voice WAN Interface Card	EA	\$80.00	\$120.00	\$120.00
1.00	HTS-SHIP	Shipping	EA	\$0.00	\$40.00	\$40.00

Item Total: \$240.00
Your Price: \$160.00
 Sales Tax \$2.98
SubTotal: \$162.98


Total: \$162.98

You saved: \$80.00
For a savings of 33.33%

Prices are firm until 5/9/2018 Terms: Net 15

Prepared by: Josh A. Harris, josh.harris@htsusa.com

Date: 4/9/2018

Accepted by: 

Date: 4/9/2018

Disclaimer

SDVOSB - CVE CERTIFIED
 FEIN 85-0469937 DUNS 146656025 CAGE CODE 1TUS9 NM CRS ID #02-422469-00-3
 Note: Payments made by credit card will incur a 3% processing fee.