



# CITY OF LAS VEGAS

1700 N. GRAND AVE. • LAS VEGAS, NEW MEXICO 87701-4731 • 505-454-1401 • FAX: 505-425-7335

**ALFONSO E. ORTIZ, JR.**

Mayor

**CITY OF LAS VEGAS  
PUBLIC HOUSING AUTHORITY BOARD MEETING AGENDA  
JUNE 25, 2014 – WEDNESDAY – 5:30 P.M.  
City Council Chambers  
1700 North Grand Avenue**

**(The City Council is the Housing Authority Board of Commissioner on any matters concerning the Housing Department.)**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. MOMENT OF SILENCE**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF MINUTES  
Approval/Disapproval of minutes of the Meeting on May 20, 2014.**
- VII. PUBLIC INPUT **\*\* (not to exceed 3 minutes per person)****
- VIII. PRESENTATION **\*\* (not to exceed 10 minutes per person)**
  1. Finance Department – Financial Status Report**
- IX. HOUSING DIRECTOR'S MONTHLY REPORT**
- X. COMMISSIONER'S REPORT**
- XI. EXECUTIVE SESSION/CLOSED SESSION**

**THE HOUSING AUTHORITY BOARD OF COMMISSIONERS MAY CONVENE INTO EXECUTIVE SESSION IF SUBJECT MATTER OF ISSUES ARE EXEMPT FROM THE OPEN MEETINGS REQUIREMENT UNDER §(H) OF THE OPEN MEETINGS ACT.**

- i. Personnel matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978.**
- ii. Matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1(H) (7) of the New Mexico Open Meetings Act, NMSA 1978.**
- iii. Matters pertaining to the discussion of the sale and acquisition of real property, as permitted by Section 10-15-1(H) (8) of the Open Meetings Act, NMSA 1978.**

**XII. ADJOURN**

**ATTENTION PERSONS WITH DISABILITIES:** The meeting room and facilities are accessible to persons with mobility disabilities. If you plan to attend the meeting and will need an auxiliary aid or service, please contact the City Clerk's Office prior to the meeting so that arrangements may be made.

**NOTE:** A final Agenda will be posted 72 hours prior to the meeting. Copies of the Agenda may be obtained from City Hall, Office of the City Clerk, 1700 North Grand Avenue, Las Vegas, New Mexico 87701.

**MINUTES OF THE CITY OF LAS VEGAS HOUSING BOARD MEETING HELD ON  
TUESDAY, MAY 20, 2014 AT 5:30 P.M. AT THE CITY COUNCIL CHAMBERS.**

**CHAIRMAN:** Alfonso E. Ortiz, Jr.

**COMMISSIONERS:** Ember Davis  
Vincent Howell  
David L. Romero  
Tonita Gurule-Giroń – Arrived at 5:31 p.m.  
Joey Herrera – Arrived at 5:47

**ALSO PRESENT:** Tim Dodge, City Attorney  
Maire Lopez, Recorder  
Juan Montano, Sergeant At Arms

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Mayor Ortiz Jr. asked for a moment of silence to remember our freedom and to take advantage of that freedom to do good for our community.

**APPROVAL OF AGENDA**

Commissioner Vincent Howell made a motion to approve the agenda.  
Commissioner Ember Davis seconded the motion.

Commissioner Tonita Gurule-Giroń	Yes
Commissioner Vincent Howell	Yes
Commissioner David L. Romero	Yes
Commissioner Ember Davis	Yes

Recorder Maire Lopez re-read the motion and advised the motion carried.

**APPROVAL OF MINUTES**

Commissioner Howell made a motion to approve the minutes for March 7, 2014. Commissioner Romero seconded the motion.

Mayor Ortiz, Jr. asked for roll call. Roll call was taken and reflected the following:

Commissioner Ember Davis	Yes
Commissioner Vincent Howell	Yes
Commissioner Tonita Gurule-Giroń	Yes
Commissioner David L. Romero	Yes

Recorder Maire Lopez re-read the motion and advised the motion carried.

**PUBLIC INPUT**

None at this time.

**PRESENTATIONS**

Finance Director Ann Marie Gallegos gave an update on the Housing Department operating budget ending April 2014. The department's revenues were at seventy nine percent and expenditures were slightly above eighty three percent.

Commissioner Gurule-Giroń had questions on the operating expenses on the year to date budget.

Finance Director Ann Marie Gallegos clarified the questions on the operating expenses and stated they were going towards maintenance costs for the department.

**HOUSING DIRECTOR'S INFORMATIONAL MONTHLY REPORT**

Housing Director Pamela Marrujo gave a brief overview of the accomplishments made by the Housing Department concerning the Homeownership Program and spoke about future developments of additional housing units.

Chairman Ortiz Jr. expressed what a major accomplishment this was for the Housing Department.

Housing Director Pamela Marrujo gave a brief summary on plans for remodeling seven of thirty four boarded up units that are currently unoccupied in the areas of Cholla, Sandoval and Yucca Streets.

Commissioner had questions and concerns on the re-payment plans on the remaining balance of the twenty three thousand dollars.

City Manager Dodge addressed the questions and concerns.

Commissioner Howell had questions and concerns regarding housing vacancies and future development of housing.

Housing Director Pamela Marrujo addressed the questions and concerns.

Commissioner Gurule-Giroń had a question on the timeline for the twenty unit development project.

City Manager Dodge advised that the project was in its early stages but advised that Housing Director Marrujo would obtain the information to determine a timeline.

### **COMMISSIONER'S REPORT**

Commissioner requested to meet with Housing Director Marrujo regarding issues on housing vacancies.

City Manager Dodge recommended that Housing Director Marrujo contact H.U.D to clarify the process before meeting with council.

Commissioner Gurule-Giroń had questions on the status of the priority list for improvements on the Apache projects.

City Manager Dodge advised that the Housing Maintenance Manager would attend the next meeting and would have a detailed report of the Apache projects improvement project.

**EXECUTIVE SESSION**

Housing Director Marrujo advised there was no need for Executive Session.

**ADJOURN**

Commissioner Gurule-Giroń made a motion to adjourn. Commissioner Howell seconded the motion.

Mayor Ortiz, Jr. asked for roll call. Roll call was taken and reflected the following:

Commissioner Ember Davis	Yes
Commissioner David L. Romero	Yes
Commissioner Joey Herrera	Yes
Commissioner Vincent Howell	Yes
Commissioner Tonita Gurule-Giroń	Yes

Recorder Maire Lopez re-read the motion and advised the motion carried.

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Alfonso E. Ortiz, Jr., Mayor

ATTEST:

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City Clerk Casandra Fresquez, City Clerk

**HOUSING DEPARTMENT-REVENUE COMPARISON  
THRU MAY 31, 2014- 92% OF YEAR LAPSED (11 of 12 months)  
FISCAL YEAR 2014**

	A	B	C	D	E	F	G
	FY 2013	FY 2014	FY 2014	FY 2013	FY 2014	(E/C)	(E/B)
	BUDGET	BUDGET	YTD - BUDGET	ACTUAL	YTD - ACTUAL	%	% REV
DWELLING RENT	378,000	379,000	347,417	366,836	367,346	106%	97%
OPERATING SUBSIDY	757,254	631,260	578,655	551,735	568,020	98%	90%
HOUSING-OTHER INCOME	59,522	10,800	9,900	54,373	7,955	80%	74%
TRANSFERS IN (CFP FUNDS)	63,431	55,000	50,417	63,431	0	0%	0%
<b>TOTAL</b>	<b>1,258,207</b>	<b>1,076,060</b>	<b>986,388</b>	<b>1,036,375</b>	<b>943,321</b>	<b>96%</b>	<b>88%</b>

(Other income includes: interest, late fee charges and unit repair materials)

**HOUSING DEPARTMENT- EXPENDITURE COMPARISON  
THRU MAY 31, 2014- 92% OF YEAR LAPSED (11 of 12 months)**

	A	B	C	D	E	F	G	H
	FY 2013	FY 2014	FY 2014	FY 2013	FY 2014	FY 2014	(E/C)	(E/B)
	BUDGET	BUDGET	YTD - BUDGET	ACTUAL	YTD - ACTUAL	AVAIL. BAL.	%	%
							YTD - BDGT	BDGT
EMPLOYEE EXP.	631,054	658,374	603,510	533,316	584,210	74,164	97%	89%
OPERATING EXP.	540,881	431,305	395,363	418,040	431,305	0	109%	100%
<b>TOTAL</b>	<b>1,171,935</b>	<b>1,089,679</b>	<b>998,872</b>	<b>951,356</b>	<b>1,015,515</b>	<b>74,164</b>	<b>102%</b>	<b>93%</b>