

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION  
HELD ON WEDNESDAY NOVEMBER 12, 2015 AT 5:30 P.M. IN THE CITY  
COUNCIL CHAMBERS**

**MAYOR:** Alfonso E. Ortiz, Jr.

**COUNCILORS:** Tonita Gurule-Giroñ  
Vince Howell  
Joey Herrera  
David L. Romero - Absent

**ALSO PRESENT:** Elmer J. Martinez, City Manager  
Casandra Fresquez, City Clerk  
Dave Romero, City Attorney  
Juan Montano, Sergeant at Arms

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Mayor Ortiz Jr. asked for a moment of silence to acknowledge our veterans and how blessed we are with our freedoms.

**APPROVAL OF AGENDA**

City Manager Martinez recommended removing Item 6 from the agenda pertaining to Bid 3 2016-18 for Water Control Facilities FEMA Rehabilitation Project, there were concerns regarding procurement and it needed to be reviewed further.

Councilor Gurule-Giroñ made a motion to approve the agenda with the removal of Item #6. Councilor Herrera seconded the motion.

Mayor Ortiz Jr. asked for a roll call. Roll call was taken and reflected the following.

Vince Howell	Yes	Tonita Gurule-Giroń	Yes
Joey Herrera	Yes	David L. Romero	Absent

City Clerk Fresquez re-read the motion and advised the motion carried.

### **MAYOR'S APPOINTMENTS/REPORTS**

None at this time.

### **MAYOR'S RECOGNITION/PROCLAMATION**

City Clerk Fresquez read Proclamations for DWI Awareness Week and Diabetes Month.

### **PUBLIC INPUT**

Manny Martinez spoke to the governing body regarding the Hispano Chamber of Commerce and opening the old train caboose to be the visitor's center again. Mr. Martinez spoke about possible sponsors of the Hispano Chamber and the goals and objectives.

### **CITY MANAGER'S INFORMATIONAL REPORT**

City Manager Martinez advised he would like to have a retreat in the coming weeks to give the governing body a snap shot of all the accomplishments and projects of the departments.

Utilities Director Garcia advised he was notified by Zia Natural Gas Company of the newest gas rates and customers will begin seeing approximately \$50 decrease in their gas bill.

Questions were asked about the average customer bill.

Mayor Ortiz Jr. advised before moving on with the agenda, that he is not running for re-election.

### **DISCUSSION ITEMS**

1. Out of State Travel for Ben Maynes, Building Inspector/Floodplain Manager, for the Certified Building Official Technology Module Part 2 course in Englewood, Colorado.

Community Development Director Lindsey Valdez advised the Certified Building Official Technology Module Part 2 course is the final requirement to complete the



Building Official certification required by the State of New Mexico. The training is scheduled for December 7-11<sup>th</sup>.

Building Inspector Maynes gave the governing body an overview of the expectations of the training.

Questions were asked regarding reporting standards.

The governing body agreed to place the item as a consent agenda item.

2. Request to award Request for Proposals (RFP) #2016-12 for graphic design and promotional services to Cisneros Design, Inc.

City Manager Martinez wanted to disclose to the governing body that while reviewing applications for RFP #2016-12 an employee of Cisneros Design, Inc is related to an employee of Community Development and that employee didn't participate in the review of selection of the received RFP's.

Event Planner/Film Liaison Velarde advised the City of Las Vegas has completed Phase I of Las Vegas' branding/marketing process, having worked with North Star Destination Strategies to complete a comprehensive marketing study and branding package that resulted in the tagline "New Adventures Down Old Trails." Phase II of this process involves bringing the new brand to life utilizing the services of a professional graphic design firm. Event Planner/Film Liaison Velarde presented a marketing video and displayed various visitors' guides.

Questions were asked regarding cost.

City Manager Martinez advised once items were identified as deliverables and cost of service, those would be negotiated in the contract.

The governing body agreed to place the item as a consent agenda item.

3. Resolution #15-55 requesting application to the New Mexico Historic Preservation Division for a Certified Local Government Grant for the amount of the \$10,000 to address immediate concerns at the Old City Hall/Former PD building, located at the corner of 6<sup>th</sup> and University.

Community Development Director Valdez advised the governing body that Las Vegas was designated a Certified Local Government in 1986, which made state and federal preservation funds available on an annual bases, the New Mexico Historic Preservation has issued a Notice of Grant Availability to Certified Local Governments with \$35,000 in competitive grant funds available.

The governing body agreed to place the item as a consent agenda item.



4. Resolution #15-54 authorizing submission of an application for funding assistance to the United States Environment Protection Agency Brownfield Program.

Project Manager Gilvarry introduced the Water Systems Intern Lorraine Garcia who has been working on the application and advised the governing body the City is seeking funding assistance to begin the identification, assessment and clean-up planning of the "Brownfields" that are part of or adjacent to Gallinas River Park, the potential funding amount is \$600,000.00.

Questions were asked if there is a match amount that needs to be provided.

Ms. Garcia advised there is no match of the City and the application is for the \$600,000 but the City may not receive the full amount.

The governing body agreed to place the item as a consent agenda.

5. Award request for bids #2016-18 for Miox Salt (table grade salt) for the Water Treatment Plant to DPC Industries.

Project Manager Gilvarry advised this item is actually a rebid, the first bids received were higher than what the department is paying now, DPC Industries whom the City awarded the bid to last year did not receive the bid information and was unable to bid at this time but upon rebidding, DPC Industries submitted their bid and the department is requesting approval to award the bid.

The governing body agreed to place the item as a consent agenda item.

City Manager Martinez advised he had two items for Executive Session for personnel matters and update on the mandated mediation by the State Engineers with Storrie Lake.

Councilor Howell made a motion for Executive Session. Councilor Gurule-Giroń seconded the motion.

Mayor Ortiz Jr. asked for roll call. Roll call was taken and reflected the following.

Joey Herrera	Yes	Tonita Gurule-Giroń	Yes
Vince Howell	Yes	David L. Romero	Absent

City Clerk Fresquez re-read the motion and advised the motion carried.

#### **EXECUTIVE SESSION**

Councilor Herrera made a motion to reconvene into regular session no action was taken. Councilor Gurule-Giroń seconded the motion.

Mayor Ortiz Jr. asked for roll call. Roll call was taken and reflected the following.

Vince Howell	Yes	Tonita Gurule-Giroń	Yes
Joey Herrera	Yes	David L. Romero	Absent

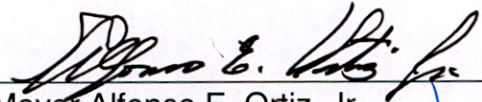
City Clerk Fresquez re-read the motion and advised the motion carried.

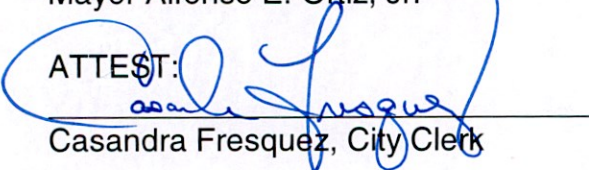
Councilor Herrera made a motion to adjourn. Councilor Howell seconded the motion.

Mayor Ortiz Jr. asked for roll call. Roll call was taken and reflected the following.

Vince Howell	Yes	Tonita Gurule-Giroń	Yes
Joey Herrera	Yes	David L. Romero	Absent

**ADJOURN**

  
\_\_\_\_\_  
Mayor Alfonso E. Ortiz, Jr.

ATTEST:  
  
\_\_\_\_\_  
Casandra Fresquez, City Clerk