



CITY OF LAS VEGAS
 1700 North Grand Avenue
 Las Vegas, New Mexico 87701
 Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 240710
Request #: 400882

Date: 09/15/2023
Vendor #: 08171

ISSUED TO: THOMAS K. QUAMMEN
 12406 W MORNING VISTA LANE
 PEORIA, AZ 85383-

SHIP TO: City of Las Vegas
 Attn:Utilities Department
 905 12th Street
 Las Vegas, NM 87701

Vendor Fax #:

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	0	EMERGENCY WORK/INSPECTION OF CABIN SITE TANK MOBILIZATION FROM FARMINGTON,NM TO INCLUDE LODGING 900.00 2 PERSON ROV TEAM 1,500.00 MOBILIZATION TO FARMINGTON, NM/NO LODGING 600.00 DOUBLED COST DUE TO UNFORSEEN CIRCUMSTANCES THAT MAY ARISE DUE TO TYPE OF EMERGENCY (CPO APPROVED) EMERGENCY 13-1-127	0.00		640-5700-610-7407	6,000.00

DEPARTMENT ORDER

Approved By:

Date:

9/18/2023

SUBTOTAL:	6,000.00
TAX:	0.00
SHIPPING:	0.00
TOTAL	6,000.00

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax – ID# 85-6000149

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 400882

REQUIREMENTS

CHECK APPROPRIATE BOX

DATE: 9-15-23

PURCHASES INDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes;
- \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____ EXPIRES: ____/____/____
(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____

EXEMPT PURCHASE; Provide Section No.: _____

GSA CONTRACT; GSA NO.: _____ - _____ EXPIRES: ____/____/____

PROFESSIONAL SERVICES; _____

SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.

OTHER CITY CONTRACT: NO: _____ EXPIRES: ____/____/____

EMERGENCY; SECTIONS 13-1-127 STATE PRODUREMENT CODE

STATEMENT OF NEED: (Must Complete)

Emergency Inspection of Cabin Site Tank due to Vandalism

* IN COMPLIANCE WITH THE PROCUREMENT CODE # 14-18 THE FOLLOWING QUOTES WERE OBTAINED*

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED
9-14-23	MW Tank Resources	505 336-2531	Tom	

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
			Emergency work/inspection of Cabin Site tank.		
			Mobilization from Farmington, NM 2 Person ROV team mobilization to Farmington		3000.00
			(doubled ROV team due to unforeseen circumstances) approved by CPO 9/15/23		3000.00

VENDOR: Mountain West Tank Resources.

TOTAL: \$ 6,000.-

ADDRESS:

NM CRS NO.:

FEDERAL TAX NO.:

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ 400,000.-
 EXPENDED TO DATE \$ 212,778.28
 CURRENT EXPENSE \$ 6,000.-
 BALANCE \$ 181,221.72

[Signature]
 SIGNATURE OF PERSON REQUESTING
6040-5700-610-7407
 FUND DEPARTMENT ACTIVITY

APPROVED BY: [Signature] 9/15/23 BUDGET AVAILABLE YES: _____ NO: _____

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person .

I. Name of Agency: **City of Las Vegas**

Agency Chief Procurement Officer: **Helen Vigil**

Telephone Number: **(505) 454-1401**

II. Name of Contractor: **Mountain West Tank Resources**

Address of Contractor: **Farmington, NM**

Amount of prospective contract: **\$3,000.00(as per quote) + \$3,000.00 (estimated higher for unforeseen circumstance) = \$6,000.00 total**

Term of prospective contract: **1 Day**

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Inspect water tank with a remote operated vehicle insuring proper disinfection & cleaning to maintain drinking water standards.

IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

Primary water tank was vandalized requiring the tank to be isolated until inspected & passing inspection. This will limit water and pressure to customers.

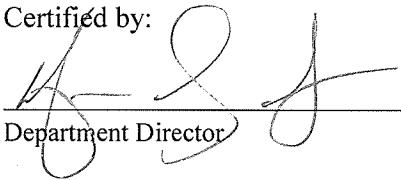
V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

In place for response to an unforeseen circumstance will work with vendor to get a contract.

VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

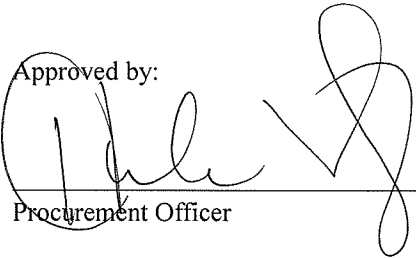
Will work to have vendors under contract.

Certified by:


Department Director

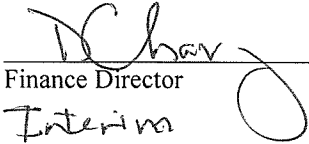
Date: 9/15/23

Approved by:


Procurement Officer

Date: 9/15/2023

Approved:


Finance Director
Interim

Date: 9/15/23



September 14, 2023

Maria Gilvarry
Utilities Director
City of Las Vegas, NM
[E-Mail: Gilvarrym@lasvegasnm.gov](mailto:Gilvarrym@lasvegasnm.gov)
Office: (505) 454-3832
Fax: (505) 454-1632

Subject: Urgent ROV Inspection –5.0 MG Cabin Site Tank

Dear Maria,

Thank you for considering Mountain West Tank Resources, LLC for your water storage tank inspection needs. We have been performing water tank inspection, cleaning, and maintenance servicing since 1997. We use only certified commercial divers, (CDI Diver) trained in both steel and concrete potable/NFPA storage tanks. Our work conforms to applicable NACE, NFPA, AWWA and State Primacy standards.

Your ROV project will be conducted by a NACE Certified Level III Inspector with full CDI credentials. MWTR provides a two (2) person ROV team, experienced in confined space and potable water inspection requirements. (Disinfection of equipment is standard practice) The equipment used in cleaning is dedicated to freshwater usage.

We propose to furnish all necessary insurance, labor, materials, 2 rooms/one night's lodging, project related expenses and equipment to perform an ROV inspection of the entire tank interior for the City of Las Vegas, NM – 5.0 MG Cabin Site Tank, on Friday, September 15th. Video and photographs will be generated and shared on a thumb drive to confirm findings. The ROV operator will search for any foreign items, signs of contamination, damage, etc., to the best of our ability.

- 1. Mobilization from Farmington, NM (nights lodging)-----\$900.00 ·**
- 2. 2-person ROV team -----\$1,500.00 ·**
- 3. Mobilization to Farmington, NM (no lodging) -----\$600.00**

***Grand total: NTE \$3,000.00**

**Pricing does not include applicable State or local taxes.*

References are available upon request. Please be aware that the tanks must have a roof access man way of at least 24" in diameter for safe entry and the tank accessible by truck and trailer. Pricing does not include any permits. If you have any questions, contact Tom Quammen at 505-330-2531 cell or 602-816-0600 office or e-mail tom@mwtankresources.com.

We request the tank water level full, or near full, for diver entry.

**Mountain West
Tank Resources**

Licensed contractor
with service locations
in AZ, CO and NM.

505-330-2531
OFFICE

602-816-0600
MOBILE

Tom@mwtankresources.com
EMAIL

www.mwtankresources.com
WEB





If you find this proposal acceptable – please sign and return it via mail for prompt attention.

Maria Gilvarry _____ Date: _____
City of Las Vegas, NM

We look forward to serving you.

Sincerely,

Tom Quammen, CDT
President
Mountain West Tank Resources, LLC
tom@mwtankresources.com
(M) 602-816-0600
NACE #80277

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