

MINUTES OF THE CITY OF LAS VEGAS SPECIAL CITY COUNCIL MEETING HELD ON WEDNESDAY, MAY 29, 2024 AT 1:30 P.M. IN THE SAN MIGUEL COUNTY CHAMBERS.

MAYOR: David Romero

COUNCILORS: Marvin Martinez
Barbara Casey **via Google Meet**
Michael L. Montoya
David Ulibarri

ALSO PRESENT: Tim Montgomery, City Manager
Casandra Fresquez, City Clerk
Matias Apodaca, Sergeant at Arms

CALL TO ORDER

Mayor Romero called the meeting to order at 1:30 PM.

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Ulibarri asked for a moment of silence for all City employees and the citizens of Las Vegas. Councilor Ulibarri asked to keep the elderly who are sick in their prayers.

APPROVAL OF AGENDA

Councilor Montoya made a motion to approve the agenda as presented. Councilor Ulibarri seconded the motion. Mayor Romero asked if all were in favor. All were in favor.

City Clerk Fresquez advised the motion carried.

PUBLIC INPUT

There was no public input.

APPROVAL OF MINUTES

Councilor Martinez made a motion to approve the minutes from May 8 and May 15, 2024. Councilor Montoya seconded the motion. Mayor Romero asked if all were in favor. All were in favor.

City Clerk Fresquez advised the motion carried.

BUSINESS ITEMS

1. Request approval of the City of Las Vegas interim Fiscal Year 2024-2025 operating budget.

Finance Director Morris Madrid thanked Mayor and Council for allowing them to have a Special meeting and City Manager Tim Montgomery for his support. Finance Director Madrid advised that the interim fiscal year 2024-2025 operating budget book was very detailed, thick and not easy to put together. Finance Director Madrid advised that all the hard work came from a cohesive team and thanked Deputy Finance Director Dominic Chavez, General Accountant Anthony Trujillo, General Accountant Darlene Martinez, and Anna Marie Ortega. Finance Director Madrid advised that they lost almost half of their department and they picked up the slack and continued to get things done.

Finance Director Madrid discussed the processes for DFA and the City of Las Vegas and advised that they took a twelve week process and cut it down to five weeks,

two thirds of the management team were not there a year ago and were not previously involved with the budget process and the document was not taken to the Finance Committee. Finance Director Madrid advised that the purpose of the budget allows the Governing Body to set priorities and the management team could execute them. Finance Director Madrid advised that next year they would have a better process and the key will be planning from the Governing Body, the Management team and support from Finance. Finance Director Madrid advised that they had some meetings with the Management team but not enough and two thirds of the budget were flat budgets.

Finance Director Madrid advised that the interim budget needed to be approved and uploaded into the DFA system by June 1st which is stated in State Statute. Finance Director Madrid advised that the final budget is due by July 31st and he expects to see changes in cash balances. Finance Director Madrid discussed the following; summary sheet for beginning and ending cash balances of the entire budget by fund, General fund budget revenues, expenditures and transfers summary, Mayor's budget increased for furniture and travel and City Manager's budget increased for Attorney fees.

City Manager Tim Montgomery advised that the increase was \$40,000 for the forensic audit and \$100,000 for grant consultant.

Finance Director Madrid discussed the following; City Attorney's budget increased from \$20,000 to \$75,000.

City Manager Tim Montgomery advised that the \$55,000 increase was for the Charter Review process.

Finance Director Madrid discussed the following; the Police department budget, Animal Shelter budget, the Fire department budget, Public Facilities budget, General Services budget, Street Improvement Gas Tax, Recreation fund, Street COOP fund, Special Legislation and Appropriations, Capital Improvement fund, Enterprise fund and WasteWater fund.

Councilor Casey commended Finance Director Madrid and advised that he explained the increases and changes in the budget, which answered all the questions she had.

Councilor Martinez asked if they were prepared for any changes to contracts should amounts be increased.

Finance Director Madrid advised that they first find areas within the fund of the department, if that is not an option a budget adjustment is done to increase the appropriated amount within the department. Finance Director Madrid advised that the reserves would have to be in place which requires approval from Council and DFA.

Councilor Martinez asked if it was necessary to have the interim budget presented to the Finance Committee.

Finance Director Madrid advised that it's a good practice to have it reviewed by the Finance Committee.

Councilor Ulibarri thanked Finance Director Madrid and his staff for all the work they've done.

Councilor Montoya thanked the staff in the Finance department and advised that they have exceptional directors and team players. Councilor Montoya thanked Finance Director Madrid and City Manager Montgomery for answering his questions and for adding the \$40,000 for the audit. Councilor Montoya advised that the \$55,000 for the review of the Charter is for legal services and publications and not to pay the Charter Committee. Councilor Montoya discussed money set aside to fix the roof at the Recreation Center. Councilor Montoya advised that there were ten New Mexico Finance Authority loans and suggested that Mayor and Council or the City Manager monitor the loans closely and set a cap of \$10,000-\$100,000. Councilor Montoya advised that they need to reevaluate who

is paying and who is not paying for taking trash to Solid Waste. Councilor Montoya advised that he went through the budget and wished it had gone through the Finance Committee.

Councilor Montoya made a motion to approve the City of Las Vegas interim fiscal year 2024-2025 operating budget. Councilor Casey seconded the motion.

Mayor Romero commended the Finance staff and advised that they are doing the best they can with what they have. Mayor Romero thanked them for continuing to put a budget for each Councilor for their ward and clarified even though it didn't go to the Finance Committee they weren't in violation.

City Manager Montgomery thanked the Finance department and Finance Director Madrid for all their hard work and advised that he felt secure knowing the budget was good.

Councilor Montoya asked about the \$400,000 for Solid Waste.

City Manager Montgomery advised yes, it's for repairs to the building.

Mayor Romero asked for roll call. Roll Call Vote was taken and reflected the following:

David Ulibarri	Yes	Michael L. Montoya	Yes
Barbara Casey	Yes	Marvin Martinez	Yes

City Clerk Fresquez advised the motion carried.

EXECUTIVE SESSION

There was no need for executive session.

ADJOURN

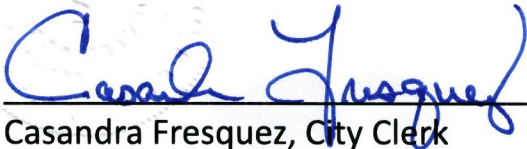
Councilor Martinez made a motion to adjourn. Councilor Montoya seconded the motion.

Meeting adjourned at 2:12 PM.



Mayor David Romero

ATTEST:



Casandra Fresquez, City Clerk

