

Design and Review Board – Special Meeting

Meeting Minutes for December 4, 2023 at 4:00 P.M.

Call to Order: The meeting was called to order by Harold Garcia at 4:00 P.M.

Roll Call:

Board Members Present:

Rick Rubio : Present

Roland Medrano: Present

Isaac Sandoval (joined the meeting at approximately 4:08 P.M.)

Harold Garcia: Present

Jose Gallegos: absent (Mr. Garcia asked about Jose Gallegos. Lucas Marquez stated that Mr. Jose Gallegos said he was going to be resigning)

There is a quorum.

Others present: Lucas Marquez, Community Development Director; Charles Ortiz, Community Development, Arnold Lopez, Public Works Director; Travis Martinez, City of Las Vegas; Darrel Cruz; Scott Spangler; Gabriel Garcia; Dr. John Whitten; Mike Griego.

Approval of Agenda: Harold Garcia asked if there were any questions on the Agenda, hearing none he asked for a motion.

Motion to approve made by Rick Rubio. Roland Medrano seconded the motion. Motion was approved with all voting in favor.

Pledge of Allegiance: Harold Garcia led the meeting with the Pledge of Allegiance and Salute the Flag of the State of New Mexico.

Approval of Minutes: Harold Garcia asked if there were any question, comments or concerns with the minutes of the October 16, 2023 minutes. Hearing none he asked for a motion to approve.

Motion to approve made by Rick Rubio. Roland Medrano seconded the motion. Motion was approved with all voting in favor.

ACTION ITEMS:

Application for Certificate of Approval to conduct alterations and repair to the roof of the Carnegie Library.

Lucas Marquez gave a brief description of the scope of work needed . An application was submitted to remove the old roof material and replace it with the new roof material. Mr. Lopez and Mr. Martinez stated that the material being used would not have an adverse effect on the property according to the report from the Department of Cultural Affairs Historic Preservation Division. The Library has sustained damage. Gravel cannot be used anymore therefore they are asking approval for use of a new membrane product. With this repair nothing is going to be altered, it is all in the parapets, no structure or historical views will be altered. All of the layers of the current insulation will be removed and replaced with a minimum of 4 inch ISO insulation back in the bareback. Mr. Medrano asked if the roof is currently leaking and the answer was: Yes, there is water damage on the inside of the pillars. Harold Garcia asked if there was a motion to approve.

Motion to approve made by Rick Rubio. Roland Medrano seconded the motion. Motion was approved with all voting in favor.

Roll call vote: Rubio: Yes; Medrano: Yes; Garcia: Yes.

Darrel Cruz – Application for Demolition

(Note: as this item was being presented Mr. Isaac Sandoval entered the meeting)

Mr. Cruz is requesting an application for demolition at 1516 South Pacific Avenue located within the Cultural Historic area. The property is Zoned as a CH-R-2. The property does not appear to be a significant structure according to our Chris Wilson maps. It is considered a contributing structure as it was part of a significant structure although that other structure does not exist anymore. Only information available is that it

was built in the 1940's but no other information is available. Mr. Cruz wanted to emphasize the shape that the structure is in. It sits on the sidewalk and street and is more of safety concern for it to be taken down. The walls are crumbling on the sides and the roof and floor are completely gone.

Motion to approve made by Rick Rubio. Isaac Sandoval seconded the motion.

Roll call vote:

- Rick Rubio: Yes;
- Roland Medrano: Yes;
- Isaac Sandoval: Yes;
- Harold Garcia: Yes

Motion was approved with all voting in favor.

Application for Certificate of Approval to conduct alteration and repairs at Plaza Hotel.

Lucas Marquez introduced Scott Spangler who was making the request for the Plaza Hotel, built in the 1880's. Mr. Spangler distributed additional photos. It was noted that the rocks on the window seals were falling and causing possible safety concerns for the walking public and he needed to make those alterations. This was not his plans, he planned on being at the previous D&RB meeting but since there was not a quorum he made the changes as it was a safety hazard. Mr. Spangler has been spoken to about the permits required. Photos showed the repairs made. Rick Rubio asked what constitutes maintenance. He also asked if it is "Maintenance or Reconstruction"? It was noted that the right call was made as the safety of the walking public was considered.

Motion to approve made by Harold Garcia. Roland Medrano seconded the motion. All voted in favor of the motion.

Roll call vote:

- Rick Rubio: Yes;
- Roland Medrano: Yes;
- Isaac Sandoval: Yes;
- Harold Garcia: Yes

Motion was approved.

Application for Certificate of approval for signage, alterations, and repairs to 139 Bridge Street.

It was noted that 139 Bridge Street belongs to Gabriel Garcia. This location previously had a removable patio so that it could be removed in the event there was filming and the need to allow for movie sets. Because of this they removed the patio. The project to upgrade the streets included the installation of a handicap ramp in front of the Yokais Tavern. Staff denied the application and are recommending denial until the Spring time. The location will be ADA compliant of the four (4) feet. It was noted that the patio had been moved four (4) times because of movies and the last time was because of the street construction. They shaved off a corner that will add more feet to the curb, as it will give room for a wheelchair and a person walking. The sign meets the regulation of the City Ordinance, proper height and anchoring.

Motion to approve made by Roland Medrano. Isaac Sandoval seconded the motion.

Roll call vote:

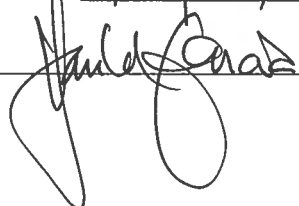
- Rick Rubio: Abstained
- Roland Medrano: Yes;
- Isaac Sandoval: Yes;
- Harold Garcia: Yes

Motion was approved with 3 in favor and 1 abstained.

Lucas Marquez stated there was no other business.

Motion to adjourn made by Rick Rubio. Roland Medrano seconded the motion. All voted in favor. Meeting adjourned at 4:24 P.M.

Minutes approved on May 20, 2024



Harold Garcia, Chair