



JOB ANNOUNCEMENT

General Public Vacancy

OPEN DATE: May 13, 2024

CLOSE DATE: Until Filled

JOB TITLE: Maintenance Worker I

PAY RATE: \$14.00/hr

DEPARTMENT: Parks and Recreation

DIVISION: Parks

SUMMARY

Performs under the direction of the Parks Supervisor and Parks and Recreation Director or designee. Parks Maintenance Worker I perform a variety of manual, semi-skilled and skilled work in the construction, maintenance, and repair of parks, pools, recreation facilities, and buildings. Parks Maintenance Worker I is an entry level position and is expected obtain the knowledge, skill, and abilities necessary to advance to the next level of Parks Maintenance Worker II.

DUTIES AND RESPONSIBILITIES

- Operates specialized equipment such as power mowers, chainsaws, fertilizer spreaders, aerators, spray rigs, backhoes, hedgers, front-end loaders, tractors, and other equipment.
- Waters, mows, cultivates, prunes, weeds, renovates, and fertilizes grass, plants, trees, flowers, and shrubs.
- Prepares and maintains athletic fields and related facilities, swimming pools, and other indoor or outdoor recreational facilities.
- Installs, maintains, and replaces playground equipment and fences; assembles tables, benches, and bleachers.
- Sprays various fertilizers, herbicides, pesticides, and other related chemicals in City parks and recreation areas.
- Assist in training and leading the work of other parks maintenance workers.
- Installs, maintains, and makes repairs to irrigation lines, valves, sprinklers, and controllers as well as fixtures such as light switches, motors, wall receptacles, conduits, faucets, drinking fountains, water heater, urinals, water regulators, and pressure valves.
- Maintains parks facilities such as restrooms, concession stands and picnic shelters.
- Performs and/or directs routine maintenance and cleaning of tools and equipment.
- Participates in removing, topping, pruning, and trimming trees and uses hand and power saws and other equipment to cut up branches and remove tree trimmings and stumps.
- Repair vandalism and remove graffiti.
- Follow proper safety procedures and precautions in relation to all work performed.
- Assist with snow removal.
- Performs related duties as assigned.

MINIMUM JOB QUALIFICATIONS

- One years of recent work experience in landscape or grounds maintenance, horticulture, or construction that demonstrates the ability to perform the essential functions of this class.

EMPLOYMENT REQUIREMENTS

- Must possess and maintain an insurable New Mexico Class D Driver's License.
- High School Diploma or GED.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to utilize hand and power tools required in general grounds maintenance work.
- Ability to learn to operate the operation of various maintenance equipment and machinery.
- Ability to speak effectively orally and in writing.
- Ability to organize, prioritize, meet deadlines, and follow up on assignments.
- Ability to demonstrate strong customer service skills and establish, maintain, and foster positive and effective working relationships.
- Ability to identify safety hazards in parks and recreation areas.
- Ability to operate a public vehicle safely and efficiently.
- Ability to respond appropriately to changing situations.
- Ability to learn relevant laws, rules, regulations, policies, and procedures.
- Knowledge of occupational hazards and related safety precautions.
- Knowledge of basic methods, tools, materials, and equipment used in grounds maintenance work.
- Knowledge of basic construction and repair methods.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

- Work is performed indoors and outdoors with moderate to loud noise levels.
- Required to work medium to heavy manual labor; must possess strength, stamina, and mobility to work around machines, climb and descent ladders, operate tools and equipment and operate a motor vehicle.
- Frequent exposure to controlled temperature conditions, cold and hot temperatures, or inclement weather conditions.
- Exposure to chemicals, mechanical and electrical hazards, and hazardous physical substances and fumes.
- Regularly required to work an on-call and irregular work schedule, including weekends, early mornings, evening, and holidays.
- Work requires frequent standing, sitting, walking, reaching, bending, squatting, climbing, and kneeling; eye/hand coordination. Frequent walking in operational areas to identify problems or hazards.
- Regularly required to lift, carry, push, pull and/or move up to 100 pounds or heavier and occasionally lift, carry, push, pull and/or move up to 100 pounds or heavier weight with assistance and/or the use of proper equipment.

NOTE: This position is subject to drug testing both pre-employment and random as set forth in the City of Las Vegas Drug Policy.

APPLICATION PROCEDURE – Interested applicants must submit a City of Las Vegas Employment Application.

The employment application is available at:

<https://www.lasvegasnm.gov/general-7-1>


Application Materials can be sent to: Human Resources Department
1700 N Grand Avenue
Las Vegas, NM 87701

OR send via email to: consuelo@lasvegasnm.gov

Reviewed and approved for publishing by:



Timothy Montgomery, City Manager



Darlene Arguello, Human Resource Director

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